

**AMERICAN LIBRARY ASSOCIATION  
ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES  
COLLEGE LIBRARIES SECTION**

**EXECUTIVE COMMITTEE MINUTES**

Saturday, February 15, 1997

9:30 am - 11 am

Renaissance Mayflower - Rhode Island Room

Pam Snelson, Drew University - Chair

Larry Oberg, Willamette University - Chair-Elect

Larry Hardesty, Austin College - Past Chair

Mickey Zemon, Emerson College - Secretary

Eugene Mitchell, Alvernia College - Past Secretary

Tara Fulton, Bucknell University - Member-at-Large

Catherine Rod, Grinnell College - Member-at-Large

Jeanne Sohn, Central Connecticut State University - Medium-Sized Libraries

Bernard Fradkin, College of DuPage - ACRL Board Liaison

Lynn Chmelir, Linfield College - Library Directors Discussion Group

Charlotte Slocum, St. Lawrence University - College Libraries Discussion Forum

Paul Coleman, West Texas A&M University - Standards

Carolyn Sheehy, North Central College - Library Leadership

Damon S. Hickey, The College of Wooster - Communications

Jennifer Ross, Skidmore College - College Libraries Discussion Forum

Scottie Cochrane, Marymount University - Library Directors Discussion Group

Mary Lee Sweat, Loyola University - Program

Mignon Adams, Philadelphia College of Pharmacy and Science - Nominating

The meeting was called to order by Chair Pam Snelson at 9:30 am.

1. Introductions were made.
2. The agenda was adopted.
3. The minutes were approved and will be posted on the Collib-I listserv and the CLS Web page.
4. Chair's Report (Pam Snelson)

An ACRL focus group has been formed to obtain information on membership. Snelson will attend the ACRL Membership Committee's meeting at the midwinter conference. CLS membership has dropped from 2,531 in 1995 to 2,270 in 1996. ACRL membership usually picks up in the months preceding a national conference.

The annual CLS membership meeting will take place from 9:30 to 9:45 am on Saturday, immediately preceding the Executive Board meeting at the annual conference in San Francisco. The Members-at-Large will develop the agenda.

Preconference registration for Nashville is larger than for any previous ACRL national conferences.

#### 5. Chair-Elect's Report (Larry Oberg)

Damon Hickey will chair the Program Committee for the 1998 annual conference, Lynn Chmelir will chair the Nominating Committee for 1997-1998, and Paul Frisch will be the new editor of the CLS NEWSLETTER.

#### 6. Past-Chair's Report (Larry Hardesty)

Austin College is the host of the CLS home page. The address has been posted on the Collib-I listserv and the site has been linked to ACRL's home page.

#### 7. Members-at-Large (Catherine Rod and Tara Fulton)

The CLS reception in San Francisco will be held after the Library Director's Discussion Group on Sunday. A social hour will be arranged at a restaurant or hotel near the site of the group's meeting. The event will be publicized on the Collib-I listserv as open to all college librarians. It will be Dutch treat.

#### 8. Committee Reports

a. CLIP Notes -- no report.

b. College Libraries Discussion Forum -- no report.

c. College Library Leadership (Carolyn Sheehy)

A discussion group on computer centers and libraries is planned for Sunday morning in San Francisco.

d. Communications -- no report.

e. Conference Program Planning --no report.

f. Continuing Education (Tara Fulton)

The Committee was selected to receive funding from the ACRL Initiative Fund to videotape the CLS program. Since there will not be a separate CLS program in San Francisco, the committee is asking ACRL to use these funds to tape a one hour program on four hot topics: funding for the electronic library, user education in the electronic library, Web integration, and reorganization of library staff. Mills College will do the videotaping and editing on Friday before the annual conference.

g. Library Directors Discussion Group (Scottie Cochrane and Lynn Chmelir)

The group will meet from 2-4 on Sunday at the midwinter conference, which is back to the traditional time slot for this meeting.

h. Medium-Sized Libraries (Jeanne Sohn )

A petition was circulated to change the status of this group from an ad hoc committee to a discussion group. The petition must be signed by at least 10 CLS members.

i. Nominations (Mignon Adams)

The following slate of officers for 1997 was presented.

Vice-Chair/Chair-Elect: Stephanie R. Bangert, Dean for Academic Resources, St. Mary's College and Carolyn A. Sheehy, Clare and Lucy Oesterle Director of Library Services, North Central College

Secretary: Damon D. Hickey, Director of Libraries, The College of Wooster, and Darla Rushing, Head of Cataloging, Loyola University

Member-at-Large: Marilyn A. Dunn, Librarian for Public Services, Mount Holyoke College and Kristin D. Vogel, Access Librarian and Assistant Professor, Sheean Library, Illinois Wesleyan University

Member-at-Large for the ACRL Board: Jacquelyn McCoy, College Librarian, Occidental College and John Sheridan, Head Librarian, Tutt Library, Colorado College (elected by ACRL vote)

j. Research for College Librarianship -- no report.

k. Standards (Paul Coleman)

An ACRL Standards Task Force will meet on Monday, February 17, to discuss how accrediting bodies are responding to ACRL standards.

9. ACRL Liaison Reports

a. ACRL Board (Bernard Fradkin)

The ACRL Guidelines for University Undergraduate Libraries were adopted by the ACRL Board.

The ACRL Board will offer awards to chapters that target paraprofessionals and their concerns in their programs, literature and membership drives. Applications from the chapters for these \$2,500 allotments are due in late spring.

The ACRL Council of Liaisons is working with other associations in higher education and planning an educational summit to bring these groups together prior to the annual conference in Washington in 1998.

- b. Academic Status -- no report.
- c. Budget and Finance -- no report.
- d. Government Relations -- no report.
- e. Racial and Ethnic Diversity -- no report.
- f. Standards -- no report.

#### 10. Old Business

- a. The new edition of BOOKS FOR COLLEGE LIBRARIES has been submitted to ALA Editions. Snelson will check with Althea Jenkins and report back to the Board on their decision at the annual conference.
- b. A question was raised about orientation for new members of the section. Snelson and Oberg will draft a letter to be sent to all new members welcoming them to the section and inviting them to attend the CLS reception. Oberg pointed out that new members also have access to information on the CLS Web page, Collib-I listserv and the CLS NEWSLETTER.

The meeting was adjourned at 11:30 am.

Respectfully submitted,

Mickey Zemon  
Secretary

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**AMERICAN LIBRARY ASSOCIATION  
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COLLEGE LIBRARIES SECTION**

**EXECUTIVE COMMITTEE MINUTES**

Tuesday, February 18, 1997  
9:30 am - 12:30 pm  
Washington Convention Center -- Room 30

In attendance:

Pam Snelson, Drew University - Chair  
Larry Oberg, Willamette University - Chair-Elect  
Larry Hardesty, Austin College - Past Chair  
Mickey Zemon, Emerson College - Secretary  
Eugene Mitchell, Alvernia College - Past Secretary  
Tara Fulton, Bucknell University - Member-at-Large  
Catherine Rod, Grinnell College - Member-at-Large  
Jeanne Sohn, Central Connecticut State University - Medium-Sized Libraries  
Lynn Chmelir, Linfield College - Library Directors Discussion Group  
Charlotte Slocum, St. Lawrence University - College Libraries Discussion Forum  
Paul Coleman, West Texas A&M University - Standards  
Carolyn Sheehy, North Central College - Library Leadership  
Damon S. Hickey, The College of Wooster - Communications  
Jennifer Ross, Skidmore College - College Libraries Discussion Forum  
Mary Lee Sweat, Loyola University - Program  
Peter Deekle, Wheaton College - Government Relations

The meeting was called to order at 9:35 am by Chair Pam Snelson.

1. Introductions were made.

2. The agenda was adopted.

3. Chair's Report (Pam Snelson)

Snelson attended the ACRL Membership Committee meeting at the midwinter conference and reported that an ACRL membership campaign will be announced in an upcoming issue of COLLEGE AND RESEARCH LIBRARY NEWS. She asked for a volunteer to serve as CLS liaison to this committee. She reminded CLS committee chairs to submit copies of their committee minutes to the CLS Chair, the CLS Secretary, and the ACRL office.

4. Chair-Elect's Report (Larry Oberg)

Oberg is in the process of appointing members to CLS committees; he reminded Board members to make recommendations for membership on committees to him as soon as possible.

5. Members-at-Large (Catherine Rod and Tara Fulton)

They are awaiting notice of where the Library Directors Discussion Group will be meeting in San Francisco so they can find an appropriate site nearby for the CLS reception.

6. Committees

a. CLIP Notes (Elizabeth Sudduth)

Reporting for Sudduth, Snelson announced that the most recent CLIP NOTE, REFERENCE

TRAINING IN ACADEMIC LIBRARIES, was published this summer. The committee is reviewing two drafts of future CLIP NOTES: one on displays and exhibits and the other on tenure and promotion. A proposal for a CLIP NOTE on the World Wide Web is in the process of being updated. This spring the committee will announce a call for new proposals; they are revising their Guidelines for Compilers, which will be ready for prospective compilers responding to this call. The committee is also encouraging the development of new versions of past best-selling CLIP NOTES (e.g., on collection development, job descriptions, friends of the library, newsletters and interlibrary loan). Sudduth is contacting the compilers of the original editions to see if they are interested in compiling the new ones.

b. College Library Discussion Forum (Jennifer Ross and Charlotte Slocum)

Attendance at the forum during the midwinter conference tripled to 13 participants. The group discussed planning new libraries and managing library/computer center relations. They liked the open-forum format and one-hour time slot and are planning a Sunday morning program at the 1997 annual conference. Snelson pointed out that the 1996-1997 ALA HANDBOOK mistakenly combined the CLS Library Discussion Forum and the CLS Library Directors Discussion Group into one entry. After discussion about a name change to clarify distinctions between these two groups, the Board decided to leave the names unchanged. Oberg stressed the importance of including paraprofessionals in the discussion forum.

c. College Library Leadership (Carolyn Sheehy)

Mary Ellen Davis, ACRL's Senior Associate Executive Director, reported on a Leadership Institute being planned by the ACRL Professional Development Committee. These institutes will be held in the years between ACRL national conferences and will run from three to four days. The first one will be located in one of the western states.

Sheehy reported that the CLS Mentoring Program is breaking even this year without any outside sources of funding. The Board discussed the possibility of tuition dollars supporting this program going through ACRL, with Hardesty, Coordinator of the Mentoring Program, issuing the checks. It was moved, seconded and carried that the Coordinator of the Library Director Mentoring Program be an ex officio member of the Leadership Committee.

d. Communications (Damon Hickey)

Hickey reported that the CLS Web site is now up and linked to the ACRL home page. It was moved, seconded and carried that Austin College be the designated site of the CLS Web page and that Hardesty be an ex officio member of this committee. The Board expressed its thanks to Hardesty and his staff, especially John West, his Systems Coordinator.

Snelson suggested that the ACRL home page have section newsletters linked to it. She pointed out that a task force within the ACRL Publications Committee is being formed which will look into such linkages.

The Board agreed that all back issues of the CLS NEWSLETTER and Executive Board minutes will be archived.

The deadline for the spring issue of the CLS NEWSLETTER is mid-March.

e. Conference Program Planning (1997, Mary Lee Sweat; 1998, Damon Hickey)

CLS is co-sponsoring the ACRL Presidents Program "Imagining Academic Libraries for the 21st Century" on Monday, June 30, from 2:00 - 4:00 pm. Disney Imagineers will show how to make concepts about the academic library more concrete for faculty and students. Maureen Sullivan will be the moderator. The committee is setting up a showcase of ideas which will follow the program and will show how various colleges have implemented the learning library. Out of 34 proposals submitted, 18 were accepted for this showcase. The showcase, which will start at 4:30, will be followed by the Baker and Taylor reception for Academic Librarian of the Year at 5:30.

Hickey reported that his committee has decided to have a separate CLS program for 1998. The program will build on the ACRL President's theme of "Facing the Millenium: Values for the Electronic Age." Areas in which traditional library values are in danger (e.g., intellectual freedom and open access to information) will be explored. The program will address technology as a destroyer of boundaries and the danger of library values being destroyed in the breakdown of these boundaries.

f. Continuing Education (Tara Fulton)

A call will go out on the Collib-I listserv for participants for the hot topics interviews which will be videotaped before the 1997 annual conference. The videotapes will be available for purchase as well as for borrowing through interlibrary loan. Hugh Thompson, Staff Liaison: ACRL Publications, recommended that a discussion guide be included with copies of the videotapes which are made available for sale.

g. Library Directors Discussion Group (Scottie Cochrane and Lynn Chmelir)

There were 29 attendees at the midwinter meeting, including several non-directors. The five discussion tables included the following: staff morale and changing staff roles; accreditation; funding and charging for services; full-text, paper and printing; buildings, renovations and electronic classrooms.

h. Medium-Sized Libraries (Jeanne Sohn)

There were over 21 attendees at the midwinter discussion on performance measures in the electronic library. Discussion focused on reasons for performance evaluation and different approaches and departmental methods of evaluation.

Sohn presented a petition with the required number of CLS-member signatures to support this group's status as a permanent discussion group. Sheehy pointed out that the group is serving a real need for academic librarianship by encouraging the sharing of ideas between college and university librarians. It was moved, seconded and carried that the Medium-Sized Libraries group be given permanent status as a CLS Discussion Group.

i. Nominations

Chmelir will chair this committee next year; a meeting is scheduled at the annual conference.

j. Research for College Librarianship (Mickey Zemon)

InPRINT: PUBLISHING OPPORTUNITIES FOR COLLEGE LIBRARIANS has been accepted for publication by ACRL. The guide is intended to encourage articles in the journal literature by and about college librarians. It offers information on publishing practices and procedures for over 80 journals in library and information science and related fields. The publication includes the CLS research agenda as well as information on the ACRL mentoring program. The price will be \$20.00 or under, and copies should be ready by the Nashville conference. The guide was edited by committee member Lynn Livingston (Rider University), and many other committee members contributed to compiling and indexing the document.

Two roundtables on research for college librarianship will be presented at the national conference in Nashville. Members of the committee attended the ALA Research and Statistics Assembly and the ACRL Research Committee meeting at the midwinter conference. The committee will sponsor a discussion session at the 1998 midwinter conference to encourage college librarians to publish in the literature and to present papers at the 1999 national conference.

k. Standards (Paul Coleman)

The Standards Studies Task Force is going to be setting the agenda for the Standards Committee soon. A task force on outcomes assessment in academic libraries is now looking at the philosophical framework for assessment as well as methods for assessment; a draft of their report will be ready at the annual conference. In its standards approval process, ACRL is likely to insist on a strong assessment component and not likely to endorse standards with input measures that are proscriptive in any way. ACRL-wide standards may be developed that will be augmented with certain kinds of library activities. Members are looking at how law and medical libraries quantify use of electronic resources.

7. ACRL Liaison Reports

a. ACRL Board -- no report.

b. Academic Status -- no report.

Mitchell will submit report to CLS NEWSLETTER and Collib-l.

c. Budget and Finance -- no report.

Snelson will contact Janice Kemp and report back to the Board.

d. Government Relations (Peter Deekle)



Three major topics concerning academic libraries are currently issues in the 105th Congress.

1) HEA (Higher Education Act) Next Generation Internet, Digital Libraries

speedy reauthorization of HEA and strong funding for academic libraries required

expanded support for student aid

support for digital library projects (which are appropriate to the missions of the various federal agencies)

support for Next Generation Internet Initiatives (President's budget FY98 includes \$100 million for this initiative)

2) Government Information (Strongly supported public access)

strengthen and improve Title 44 USC governing the distribution of information to the public through depository libraries

Fund the GPO program at the FY98 request of \$30,477,000

3) Copyright (Intellectual Property Issues)

Assure that in the process of modernizing laws for the digital age, there is balance between protection for proprietors and for information access.

(Note: ALA concluded recently that it is presently premature to adopt formal fair use guidelines given the continuing flux in technology and public policy including the creation of multimedia works by educators and students.)

e. Racial and Ethnic Diversity (Clarence Toomer)

Reporting for Toomer, Snelson indicated that the committee will hold a roundtable discussion as well as a reception for Cornel West at the Nashville conference. They would like to co-sponsor a program with CLS at the annual conference. The Board asked for more information about this program before agreeing to co-sponsor. It was moved, seconded and carried that Snelson will find out more about the proposed program and decide on behalf of the Board if CLS will co-sponsor it.

f. Standards (Carolyn Sheehy)

The ACRL Standards Task Force is focusing on outcomes assessment. Previously ACRL standards and guidelines have been very input-oriented.

The CLS Standards and Accreditation Committee was asked if it was interested in having input on the guidelines for branch libraries in colleges and universities. Althea Jenkins is deciding if

this is a CLS/ULS project (the ULS does not have a Standards Committee but will establish an ad hoc group).

The Standards for College Libraries are to be reviewed in the year 2000-2001.

Sheehy stressed the importance of communicating with the accrediting agencies. If we do not have ongoing dialog with these agencies we are just talking to ourselves about standards.

#### 10. Old Business

Mitchell will be working on the 1997 update of the Manual of the College Libraries Section. The revised edition will be posted on the CLS Web site before the annual conference and paper copies distributed to new Board members.

#### 11. New Business

Deekle expressed concern that there were few submissions from college libraries for the John Cotton Dana Public Relations Award. Snelson asked which colleges had won in the past and suggested an article in the CLS NEWSLETTER about the award.

Oberg raised the issue of how to inform committee members when their terms have expired. The Board approved the following process: chair-elect sends revised committee membership roster to all chairs, chairs check with committee members whose terms are up and let chair-elect know if they are to be reappointed, chair-elect sends letter to persons whose committee memberships have expired.

The meeting was adjourned at 11:30 am.

Respectfully submitted,

Mickey Zemon  
Secretary