American Library Association
Association of College and Research Libraries
College Libraries Section

Executive Committee Minutes

Saturday, June 28, 1997
9:45 a.m. - 11:00 a.m.
San Francisco Marriott -- Sierra Ste. H.

In attendance:

Pam Snelson, Drew University - Chair
Larry Hardesty, Austin College - Past Chair
Mickey Zemon, Emerson College - Secretary
Eugene Mitchell, Alvernia College - Past Secretary
Carolyn Sheehy, North Central College - Chair Elect
Tara Fulton, Bucknell University - Member-at-Large
Catherine Rod, Grinnell College - Member-at-Large
Charlotte Slocum, St. Lawrence University - College Libraries Discussion Forum
Damon S. Hickey, College of Wooster - Communications
Lynn Chmelir, Linfield College - Library Directors Discussion Group
Paul Coleman, West Texas A&M University - Standards
Jeanne Sohn, Central Connecticut State University - Medium-Sized Libraries
Peter Deekle, Wheaton College - Government Relations

The meeting was called to order by Chair Pam Snelson at 9:45 am.

1. Introductions were made. Regrets were expressed that only CLS board members showed up for the 1997 College Library Section membership meeting which was scheduled for 9:30 am in the same room as the board meeting. Good wishes were extended to Larry Hardesty who is standing for office as ACRL president.

2. The agenda was adopted and a list of the CLS executive committee, committee chairs, and liaisons for 1996-1997 was distributed by the Chair.

3. The minutes from the 1997 midwinter conference were approved. The past secretary distributed copies of the Manual of the College Libraries Section, which was revised in June 1997. The minutes and the manual are available on the CLS Web site.

4. Chair's Report (Pam Snelson)
The Chair received a request to appoint a CLS representative to a joint CLS/ULS committee that will look at standards for branch libraries in colleges and universities. Since all work on standards is on hold until the ACRL task force completes its deliberations, appointments to this joint
committee are also on hold.

The Chair received the ACRL Section Funding Task Force's draft recommendations in April and e-mailed these to the board for input. In her reply, she conveyed the board's mainly favorable response to these recommendations as well as our concern that CLS might lose membership if only two membership options are available without additional charge. Charles Beard, chair of the Detroit national conference, asked the ACRL section chairs if they had well established relationships with national discipline-based organizations; the Chair informed him that CLS does not have such contacts.

5. Chair Elect's Report (Larry Oberg) - rescheduled for Tuesday's board meeting.

6. Past Chair's Report (Larry Hardesty) - Hardesty noted that the revised manual states that the past chair plans orientation for new officers and committee chairs; the board discussed whether there was a need for a CLS breakfast orientation given the ACRL new member luncheon.

7. Members-at-Large Report (Tara Fulton and Catherine Rod) - They distributed a bright red flyer announcing the CLS reception on Sunday, June 29 from 4:30 to 6:00 pm at Harry Denton's Starlight Room at the Sir Francis Drake Hotel. An announcement of this event was also posted on Collib-l.

6. Committee Reports

a. CLIP Notes--no report. They meet at the same time the CLS board meets on Saturday morning.

b. College Libraries Discussion Forum (Charlotte Slocum). They are meeting on Sunday morning for an informal discussion about the issues, projects, and concerns facing college libraries today. Anyone who works in a college library, including support staff, is welcome to attend.

c. College Library Leadership (Carolyn Sheehy). "The College Library and the Computer Center: Marriage, Good Friends or the War of the Roses?" will be presented from 9:30 - 11:00 on Sunday morning.

Panelists include Larry Hardesty, Mark Cain, Robin Wagner, Damon Hickey and Connie Dowell.

d. Communications -- no report.

e. Conference Program Planning 1997 (Mary Lee Sweat). The flyer announcing the ACRL President's Program -- "Imagining the Learning Library" -- was distributed. The program is being co-sponsored by CLS and several other ACRL
sections. Featured speakers include Betsy Baker, Head of Reference Services at Northwestern; Peggy Van Pelt, Creative Resources Advisor at Walt Disney Imagineering; Barry Braverman, Senior Vice President/Executive Producer at Walt Disney Imagineering; and Craig Hartman, Senior Architectural Design Partner at Skidmore, Owings & Merrill. A showcase of ideas will follow the program.

f. Conference Program Planning 1998 (Damon Hickey). There will be a separate CLS program, and it will be scheduled in the Sunday morning time slot. The program will tie in with the ACRL president's theme of professional values.

g. Continuing Education (Tara Fulton). "Hot Topics in College Library Management" was videotaped at Mills College on Friday. The topics were: user education in the electronic age (Susan Campbell), Web integration (Sue Stroyn), funding/budgeting for new technologies (Michael Kathman), and reorganization (Mich Jedrey). The video will be on sale through ALA for ten dollars and available through interlibrary loan. The taped program, which will be identified as a product of the CLS Continuing Education Committee, will be announced on Collib-l and other lists as well as in Chapter Topics and the CLS Newsletter.

h. Library Directors Discussion Group (Lynn Chmelir). The group is glad to be back to its usual time slot, 2:00 till 4:00 pm on Sunday afternoon. The 4:30 to 5:30 pm time slot in New York last year did not draw as many participants.

i. Medium-Sized Libraries (Jeanne Sohn). The steering committee met this morning and will convene once more at the midwinter meeting. The discussion in San Francisco will focus on how to interest and instruct faculty in the use of the new technology; the discussion in New Orleans will be on libraries as learning organizations. The CLS Chair will appoint a chair for the new Medium-Sized Libraries Discussion Group.


l. Research for College Librarianship -- no report.

m. Standards (Paul Coleman). The standards are on hold until the ACRL task force report comes out at the midwinter meeting.

9. Old Business. Damon Hickey reported that he and Larry Hardesty attended the ACRL Leadership Committee meeting on Friday.

10. New Business. Concern was expressed that ACRL meetings had been scheduled during the ACRL President's Program, a no-conflict time. Pam
Snelson will contact Althea Jenkins about this and report back to the board.

The meeting was adjourned at 10:45 am.

Respectfully submitted.

Mickey Zemon
Secretary

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AMERICAN LIBRARY ASSOCIATION
ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES
COLLEGE LIBRARIES SECTION

EXECUTIVE COMMITTEE MINUTES

Tuesday, July 1, 1997
9:30 am - 12:30 pm
San Francisco Marietta - Golden Gate CL

In attendance:

Pam Snelson, Drew University - Chair
Larry Oberg, Willamette University - Incoming Chair
Larry Hardesty, Austin College - Past Chair
Mickey Zemon, Emerson College - Secretary
Eugene Mitchell, Alvernia College - Past Secretary
Carolyn Sheehy, North Central College - Chair Elect
Tara Fulton, Bucknell University - Member-at-Large
Catherine Rod, Grinnell College - Member-at-Large
Jennifer Taxman, Skidmore College - College Libraries Discussion Forum
Damon S. Hickey, College of Wooster - Communications
Lynn Chmelir, Linfield College - Library Directors Discussion Group
Jeanne Sohn, Central Connecticut State University - Medium-Sized Libraries
Paul Coleman, West Texas A&M University - Standards
Bernard Fradkin, College of DuPage - ACRL Board
Peter Deekle, Wheaton College - Government Relations
Paul Frisch, Washington & Jefferson College - Newsletter Editor
Susan Richards - Western State College of Colorado - Communications
John Sheridan - Colorado College - visitor

The meeting was called to order by Chair Pam Snelson at 9:30 am.

1. Introductions were made.
2. The agenda was adopted.

3. Chair's Report (Pam Snelson).

The Chair reported that Althea Jenkins is looking into the problem of ACRL meetings being scheduled during the President's Program and assures us that it will not happen again. The Chair gave an update on Books for College Libraries. The ACRL Publishing Committee is researching some issues related to BCL and will give a response to Choice shortly.


Guidelines for Branch Libraries in Colleges and Universities will be reviewed by members of ULS and CLS jointly after the report by the task force on standards is completed.

5. Members-at-Large Report (Tara Fulton and Catherine Rod).

The board discussed the format of this year's CLS reception. At the midwinter meeting, the board will decide on the format of next summer's reception, including whether it will be Dutch treat or vendor sponsored. Advertising this event for all members, not just library directors, is essential.

6. Committees

a. CLIP Notes -- no report.

b. College Libraries Discussion Forum (Jennifer Taxman). Eleven participants discussed the following topics: small colleges in consortia with large universities, Web collection development, and electronic reserves.

c. College Library Leadership (Carolyn Sheehy). Twenty-one persons were present for the session on computer centers and libraries. Discussion went on well beyond their ninety-minute time slot.

d. Communications (Damon Hickey). The CLS slate of candidates and the results of the elections will be included from now on in the newsletter. Susan Richards will be the new chair of the committee. Both she and Paul Frisch, newsletter editor, will attend CLS board meetings.

e. Conference Program Planning 1997 (Mary Lou Sweat). The CLS Chair stated how pleased she was that the section was part of this cooperative and innovative program. The CLS banner on display for the program will be sent to the incoming chair.

f. Conference Program Planning 1998 (Damon Hickey). CLS will have a separate
program at the 1998 annual conference which will be connected to the overall theme of professional values. Five presenters will speak about values in the college library environment, followed by breakout sessions and summary reports from these sessions. The CLS program will take place before the ACRL President's Program.

g. Continuing Education (Tara Fulton). The committee will be pursuing three projects: preparing a needs assessment survey, working on a program for the national conference in Detroit, and exploring the feasibility of sponsoring an open house at the next annual conference for librarians to discuss issues of common concern with their counterparts in other libraries.

h. Library Directors Discussion Group (Lynn Chmelir). The committee is considering soliciting topics ahead of time so participants can come to the discussion better prepared and a facilitator can be selected in advance. Additional topics could be added at the time of the meeting. Signs will be placed at tables so that latecomers can more easily identify what is being discussed at each table.

i. Medium-Sized Libraries (Jeanne Sohn). The board agreed that the chair of this discussion group should continue to be the CLS liaison to ULS and attend their meetings. There were twenty-one participants at the discussion session on training the teaching faculty to use the new technology.


k Nominations 1998 (Lynn Chmelir). The committee has a list of potential candidates and will report on the slate of candidates at the midwinter conference.

l. Research for College Librarianship (Mickey Zemon). Marianne Burke, chair of ALA's Research and Statistics Committee (RSC), spoke to the committee about ALA's plan to identify highest priority research needs and seek funding for these projects; three questions from the Research Agenda were submitted to RSC. InPrint: Publishing Opportunities for College Librarians has been published by ACRL and is available at $16.00 for members and $18.50 for non-members. An announcement of this publication has appeared on Collib-l and will be submitted to other listservs, the CLS Web site, and the CLS Newsletter. Two roundtable discussions on research and publication for college librarians were presented at the national conference in Nashville, and a discussion session on these topics will be presented at the midwinter conference.

m. Standards (Paul Coleman). The report of the ACRL task force should be completed in December; hearings are expected at the midwinter conference before the document is presented to the ACRL board. The document will be advisory and identify relevant outcomes that should be measured.
Snelson thanked all outgoing officers and committee chairs.

7. ACRL Liaison Reports

a. ACRL Board (Bernard Fradkin). There will be a planned increase in section funding which will be based on size and membership; there will also be more flexibility in how the sections can spend their funding. As a result of the bylaws revision, the number of sections ACRL members can check off without charge will be reduced from three to two. Membership in additional sections will cost $5.00 each. Concern was expressed as to how this will affect membership in CLS, and Fradkin will convey this concern to the ACRL board at their meeting this afternoon.

b. Academic Status (Gene Mitchell). The group has requested that its name be changed to Committee on Status of Academic Librarians. The committee is developing a database of information on the status of librarians which will be posted on its new Web site. The committee will decide whether or not to review and revise Standards for Faculty Status for College and University Librarians.

c. Budget and Finance -- no report.

d. Government Relations (Peter Deekle). Academic legislative network planning has been on hold due to the temporary absence of coordination and leadership. A pre-conference is planned for academic librarians on legislative awareness before the annual conference. The seven to two opinion of the Supreme Court in June reflected the success of ALA-supported advocacy of opposition to the Communications Decency Act. CONFU has officially concluded its formal work and existence as of mid-May. No consensus agreement was reached on guidelines for fair use. The ALA Washington Office believes that the present "vagueness" in the copyright law serves librarians better than more rigid specifics.

e. Membership (Carolyn Sheehy). Sheehy attended the ACRL membership committee meeting. A new seven-page membership survey was distributed at this meeting. Sheehy suggested that CLS establish a membership committee and that its chair be the CLS liaison to the ACRL membership committee. Snelson recommended that Sheehy provide a written list of the tasks to be performed by the CLS membership committee and present it at the Saturday CLS board meeting of the midwinter conference.


g. Standards (Carolyn Sheehy). Since all work on standards is on hold until the task force finishes its report, a new schedule for revising the various standards and guidelines will need to be developed. Attention must also be
directed to training librarians to use outcome assessment measures.


The meeting was adjourned at 11:30.

Respectfully submitted,

Mickey Zemon
Secretary