

## ACRL/CLS Communications Committee Meeting Minutes

Saturday, June 25  
ALA Chicago 2005

Members in Attendance: Philip Swan, Chair, Hunter College; David Cassens, Southern Illinois University; Ruth Connell, Valparaiso University; Anne Garrison, Swarthmore College; Christopher Millson-Martula, Lynchburg College; Dawn Popoff, Monmouth University; Michael Thompson, University of Houston.

### Minutes:

- David Cassens will be taking over web site maintenance from Ruth Connell. While at ALA he attended a workshop for those who maintain committee websites. Annual reports have not been received regularly and will be removed from the site. Overall the site is clear and well designed. The only concerns mentioned referred to the ALA site. Ruth did also mention, however, that while the site looks good, there may be some additional code on the back end of the pages that should be removed. We will explore the possibility of having someone clean up the excess code before it becomes a problem.
- Michael Thompson reported on the listserv. After a call to CLS members to subscribe to the list, the number of subscribers rose from 1000 and has stabilized at approximately 1300. Several issues have recently arisen requiring attention. Off-topic discussions have had to be redirected. Members have been asked to post links or citations rather than whole articles to avoid violation of copyright law. A few participants have had to be warned against posting discourteous and unprofessional messages. These issues do not require the creation of additional policy at this time, and Michael will continue to monitor them.
- Anne Garrison took over editing of the newsletter from Catherine Lee starting with the most recent midwinter issue. She stated that there was a lack of content without a midwinter meeting and suggested that the writing duties might be shared a bit more. Committee members might report on CLS programs and we might want to create a point/counterpoint column to give librarians a forum for their views and opinions. She creates the newsletter in Microsoft Publisher.
- Several suggestions were made to improve the member profile feature including the addition of a photo of the member, inviting individual members to be profiled rather than waiting for volunteers, asking the profiled member to nominate the next to be profiled, and asking the nominator to write a brief statement about why they had selected that particular librarian.
- Chris Millson Martulla reported on the website-of-the-month feature. The original plan had been to go state by state, but that doesn't seem to be working. Otherwise, the feature is moving along smoothly.
- Philip Swan will ask Alice Crosetto for more information on the ALA online communities' option for meetings and communication.
- All committee members are asked to take a look at the ACRL Strategic Plan and offer suggestions on how the committee might contribute to the plan.

