Present: Lewis Miller (Chair), Roxann Bustos, Doralyn Edwards, Toby Lyles, Janis Bandelin, Jody Caldwell, Jamie Hastreiter, David Wright, Guest: Brian Rossman

Lewis Miller called the meeting to order and had members introduce themselves.

Minutes from the July 2000 meeting, which had already been approved by email, were distributed in paper copy.

Jody Caldwell reported on the progress of the Appropriate Use CLIP. The compilers are about 2 months behind their projected time line. The survey went out at the beginning of January. They plan to have materials to ACRL by Annual Conference time. In order to facilitate this, committee members should be prepared to respond rapidly when the summary is distributed. We will have a virtual meeting to discuss this material.

Jamie Hastreiter reported that the Travel Policies CLIP has been seriously delayed. Extended discussion ensued about the problems and what should be done about them. The compilers have submitted a new timeline and plan to meet at ALA on January 15, 2001.

Lewis reported that he received three CLIP inquiries over the summer: one on assessment tools for information literacy, one on plagiarism, and one on another information literacy topic. Lewis will follow up on these. Our goal has been to get out 1-2 CLIPs per year.

Jody suggested that making contacts through the state ACRL chapters might be more apt to reach working librarians. She will pursue this.

ACRL is proceeding with the electronic publications program. There was a discussion, but no final decision as to whether this is appropriate for CLIP Notes.

Lewis is working on committee job descriptions. He will have these available soon.