CLIP Note Committee  
Sunday, July 12, 2009  
9:00-11:00 a.m.  
Sheraton Chicago, Ballrooms IX/X  


1. Welcome and Announcements  
2. Assignment of Recorder – Janet Fore  
3. Kathryn Deiss, ACRL Publishing Office, was unable to join the group, being detained by other publishing committee commitments  
4. Current Projects  
   a. CLIP Note #22, Allocation formulas in Academic Libraries, revision. Jane Tuten, Natalia Poppeliers, USC Aiken. Jennie reported that the response to the pilot survey was low. The compilers are working on this as an article, instead. ACRL is covering expenses for the pilot survey.  
   b. Blogs & Wikis. Beth Avery. The response was low and few libraries have policies. Beth is interested and suggests combining the topic with social networking media tools. The Committee agreed that we should wait for perhaps a year in hopes that policies will be developed by that time. She should define her scope more specifically. We may be at a decision point that a print CLIP Note is not useful and consider an online publication.  
   c. Emergency Preparedness CLIP Note, Marcia Thomas, Lead Editor. This is in publication now. Kathryn has indicated that ALA publications is backed up. This will be #40.  
   d. Academic Searching Online, Rebecca Sullivan, Luther College. Erin is the lead editor. Pilot testing completed. Rebecca was concerned that low response was due to summer and wants to survey in the fall. The demographic questions should be standardized on the CLIP Notes web site. Changes in some of the questions were discussed and Eleonora will compile revisions and send out on email. We’ll see the survey again after revision. Good work to Rebecca for staying on track. Erin will communicate with Rebecca and the committee will use the ALA Connect CLIP Note space (not Google docs).  
   e. Collection Development, Susanne Clement, Utah State University and Jennifer Foy, Westminster College. Susanne and Jennifer submitted a preliminary proposal. The latest CLIP Note is quite old. The preliminary interest survey was completed with 71 responses. The Committee agreed that the topic is of high interest. Electronic resources have affected policies and weeding is also relevant to address. Other topics to consider for inclusion: periodicals, textbooks, resource sharing, ebooks, reference. Doris Ann Sweet will be the lead editor. The compilers will now do a formal proposal including the survey, which the committee will review and approve electronically.  

Susanne asked the committee if different distribution models are being considered to enable easier updating. As a compiler, she would be interested in updating for some amount of time and would like for the documentation to be easier to include in electronic format.  

5. Ideas for future CLIP Notes. The committee was reminded to look at the ARL Spec Kits http://www.arl.org/resources/pubs/spec/complete.shtml for topics that might be adapted for college library interest. Public Access Policies – Debra is interested in compiling.
Other topics that were suggested:

- Debra -- Assessment for Information Literacy (scope needs to be refined);
- Lynda -- First Year Orientation (Lynda would like to be editor) There was one in 2003 on First Year Experience but the data is old.
- Eleonora -- Strategic Planning, including mission and vision (Eleonora is interested in compiling, Jennie volunteered to edit.)
- Chris -- Advocacy. Further discussion to focus the topic on Role of the Librarian on Campus/in the Academy. Chris would like to include the role of the library on campus. He will check with the ACRL consultant.
- Sharon is interested in pursuing the topic of Writing Centers.
- Kathryn -- Exhibits & Displays (latest on displays is 1997) It was agreed that we should go back to the original compilers/authors asking if they would like to update the topic.
- Doris Ann -- Speakers & Events in the library that are not library related. Should this be part of the Role of the Librarian/Library on Campus?
- Kathryn -- Institutional Repositories (only mild response from committee.) May not be as hot a topic for college libraries.

6. Revision of participation list
a. Erin conducted a survey of the participation list and found 25 new schools and a number confirmed. She noted that 37-38% of the contact list emails have errors. This may be part of the cause of the low response rate in the pilot surveys. The Committee agreed that community colleges would not be included as they frequently address different issues and there is a distinct ACRL Section for their needs. Erin would like to correct the contact list by personal contacts (rather than a survey) before Rebecca does her survey. She will put it up on ALAConnect and everyone should review and make corrections. Please browse both the names and institutions for corrections. She suggested we update the call for participants “Do you still want to be a CLIP Note respondent?” more often. Every 3 years?

Lynda asked if a survey has been conducted of compilers regarding their experience and feedback to the Committee. The pool for the last 10 years is fairly small. Perhaps we could get feedback about the clarity of the guidelines. What advice would you give to future compilers? What worked well? What would you do differently? What should CLIP Notes Committee do differently? Lynda will put a draft of a survey on ALA Connect for a survey in August or September. Jill will send Lynda the current committee list.

The Committee thanked Eleonora for her participation and service on the Committee.

Reminder of the Future Vision, Monday, 8:30 a.m. in the ACRL President’s Suite.

Midwinter— The official Midwinter meeting will be virtual, conducted in compliance with ALA/ACRL laws and policies. There will be a get-together at Midwinter for any committee members who are in Boston.