1. **Accrediting Agencies**—Sara reported on her activity with accrediting agencies. She went to the main U.S. accrediting website and got a list of agencies. For the national and regional agencies, she has compiled a list of places in the standards where libraries are mentioned. While she has a list of subject agencies and their website, she needs help with someone to find the places where libraries are mentioned on those standards. The first part is ready to be placed on the wiki.

2. **Webinar**—Kevin has one confirmed speaker, Tom Kirk from Earlham. Rachael Applegate, a professor at IUPUI, has been approached to keynote and has accepted, based on her availability. It was decided that April 2010 was a good timeframe. Suggestions have been made to also have a speaker from an accreditation agency, there was discussion around that fact that this might not give much time for questions, or in-depth presentations. Registration issues (open to others or an ACRL benefit) and archiving the event needed to be answered as well.

3. **Wiki questions**—Ann Marie will be doing the wiki from afar. Peter Gilbert from the Communications Committee joined the meeting to explain that Ann Marie just needs to create an account and get approved to start editing the existing committee wiki. Questions revolved around how open the wiki would be to non-ACRL members and Peter said that at this time the wiki is viewable to everyone.

4. **Bibliography**—Janet asked what kind of bibliography we wanted—top five articles, annotations, etc… Martha has agreed to help Janet with this project. There was discussion about how this would be updated after the original project was finished.

5. **List of Coaches**—Laura raised the vital point that we need to establish criteria for what can be expected of coaches. She consults on this topic occasionally and wants to be sure that the work expected of coaches does not become so extensive that it veers into the consultant’s realm. She will work on developing guidelines to try and clarify this item, starting with a review of the existing Research Coach verbiage. Coach might be too strong a term here, implying more effort that we can expect one person to provide. Suggestions for revision are welcome.

6. **Publicity**—Sharon and Laura will begin to work on this project during the fall after more details have been determined.

7. **ALA Connect**—ALA has provided us with a new tool for collaboration, with an area already set up for us to use. The minutes will be posted to our area and Cathy will send out a note when they are ready for viewing.

Thank you all for your work on this project!

Cathy