



ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES

COMMUNITY AND JUNIOR COLLEGE LIBRARIES SECTION

ALA Midwinter Conference—San Diego

Executive Committee Meeting I

Horton Grand Hotel – Room Regal B

January 11, 2004 • 9:30 a.m.

DRAFT March 22, 2004

ATTENDANCE: Marianne C. Rough, Section Chair; Mary Carr, Section Vice Chair/Chair-Elect, NCLR Chair; Nancy Allen, ACRL Board Liaison; Paula Asch, Awards Committee Chair; David Goble, Guest; Christine Godin, Standards Committee Chair; Ann Campion Riley, Library Resources Review Committee Chair; Carolyn F. Norman, Research and Publications Committee Chair; Pauline Lynch Shostack, Technology Committee Chair; Linda Slusar, Library Technical Assistant Education Committee Chair; Tory Swanson, Bibliographic Instruction Committee Acting Chair; Lora Mirza, Secretary; Cary Sowell, Guest; Hugh G. Stocks, Guest.

CALL TO ORDER AND WELCOME

CJCLS Section Chair Marianne Rough convened the CJCLS Executive Committee Meeting I session at 9:42 a.m. She explained that the two candidates for Vice President/President-Elect of ACRL were visiting various ACRL section meetings that morning, and that candidate Charles Kratz wished to speak briefly to the CJCLS committee before the group addressed the planned agenda.

ACRL CANDIDATE DISCUSSIONS

Charles E. Kratz, Dean of Libraries, University of Scranton and candidate for Vice President/President-Elect of ACRL, thanked the committee for giving him time before the formal CJCLS section meeting. Recalling his own start in librarianship as an intern with a community college, he asked if the group would be interested in putting together a program to increase the involvement of community college members.

Cary Sowell responded by noting that it is not so much membership as the reality that people who sign up for committees don't always show up. Cary observed that leadership and getting people who were members to be more active were what was needed. She explained the work being done by the **Standards Committee** and the plan to accept college standards inclusive of all college libraries and with outcomes measures applying to all. Community college librarians have been asking for quantitative standards; college librarians are interested in these too. There is need for a book targeted to library architects and builders. Mary Carr, CJCLS Vice Chair/Chair-Elect, noted the continuing need for standards about space. Ann Campion Riley commented that our community college programs are not being supported. Mary

spoke of external and internal outsourcing. Candidate Kratz suggested forming a task force and invited all present to come to the ACRL Presidential Forum scheduled at 11:30 a.m. that morning.

APPROVAL OF AGENDA

CJCLS Chair Marianne Rough acknowledged that one ACRL candidates had arrived and the other would be arriving shortly, and that the group had moved beyond the approval of the agenda. Did anyone have anything to add or change? The agenda was approved.

COMMITTEE REPORTS

CJCLS Liaison to ALA's Committee on Education—Linda Slusar, Library Technical Assistant Education Committee Chair, described the events leading to the inclusion of the CJCLS liaison on the ALA Committee on Education. Linda referenced the Executive Committee Meeting of June 22, 2003, in Toronto. At that meeting David Dowell had proposed that there be an LTA representative on ALA's Committee on Education, as noted under New Business in the minutes. The proposal was accepted by the CJCLS Executive Committee, and proposed and then approved by ALA. Linda had agreed to serve as liaison, a non-voting position on the ALA committee. Marianne had thought the position was in place. As Linda wanted to be certain, Marianne will follow up with Lorell to confirm the paperwork has been completed. The minutes for today's meeting reflect that Linda Slusar has agreed to serve as CJCLS liaison to COE, and has the approval of the Executive Committee of CJCLS.

During the above discussion Camila Alire, Dean at the University of New Mexico, arrived to discuss her ACRL candidacy with the CJCLS section attendees.

ACRL CANDIDATE DISCUSSIONS, CONTINUED

ACRL Candidate Camila Alire, also running for ACRL Vice President/President Elect, spoke of CJCLS as the first ACRL group with which she became involved, a group she described as inclusive and welcoming. Candidate Alire spoke of ACRL membership issues at the chapter level. Discussion followed regarding a membership drive for CJCLS and ACRL. This gave the group an opportunity to inform the candidate about several areas. Cary Sowell spoke about the new standards for all three types of libraries, about outcome measures, and about community college librarian concerns about quantitative measures. The members present gave examples of several instances in which they had been the only community college representatives serving on ACRL committees. Candidate Alire encouraged all CJCLS members to be extremely visible at next year's ACRL conference, scheduled for April 2005, and, like Candidate Kratz, urged all present to attend the ACRL presidential candidates forum later that morning.

APPROVAL OF MINUTES

Several minor corrections and additions were suggested in the review of the minutes from the ALA Annual Conference 2003 for the CJCLS Executive Committee meetings in Toronto. Executive Committee 1: Carolyn Norman noted "California Department of General Services" (page 2, line 8) should be corrected to read "California Community Colleges." Also in the minutes for Executive Committee I, for the Technology Report, the additional sentence was inserted: "There was discussion of Best Practices in Community College Consortia for Electronic Resources. The names of John Backes and Tim Jewel in Washington State are resources on essential matters and provide workshops." These changes will be noted on the Toronto minutes. The approved minutes for the Toronto conference will then be posted to the CJCLS listserv.

Carolyn Norman moved that the minutes be approved, with these changes. The minutes for both Toronto Executive Committee meetings were approved. The group thanked Christine Godin for her detailed minutes for the previous year.

NEW BUSINESS

Chair Marianne Rough reported that \$2500 is allocated for our budget this year. CJCLS can use as much as \$500 for the program. The section needs to spend this money or it goes back. CJCLS can use funds for three brochures per year, using different funding. Marianne distributed materials about the budget and about expenditures.

Marianne and several others present including Linda, Mary, and Carolyn, discussed different uses of the funds. CJCLS could get a list of state chapters and do a mailing that could include NCLR information. CJCLS needs to step up advocacy. The first challenge is to get community college librarians to join ACRL. Do a mailing to all who checked off community colleges on ALA. ACRL is expensive. Librarians who join ALA may not want to spend more, or may not even be aware that CJCLS is a part of ACRL. CJCLS could do a joint mailing, or slip in a brochure. Carolyn spoke of the value of virtual meetings. Virtual meetings offer another way to be involved, for people who would like to participate. CJCLS can contact Mary Jane and prepare a program proposal related to membership recruitment for people who could be cultivated in to active leadership through telecommunications, especially this session. Consider distance learning modalities for conferences and meetings for ACRL.

ACRL LIASON

ACRL Strategic Plan—Nancy Allen, ACRL liaison, distributed packets entitled “Welcome: ACRL Dialogue Session on Strategic Plan January 8, 2004.” A copy of the packet is attached to these minutes; additional information is available online at the ACRL website or from Nancy at nallen@tu.edu. Highlights of her presentation included the following:

- The research used for developing the strategic plan was drawn from extensive research of member libraries. This is a very different model, designed for professional organizations. Results are based on a web-based survey, focus groups, one-to-one telephone interviews, and information gathered from both ACRL and non-ACRL members. Tecker Consultants, an external group, was used. For examples of new wording, see Four Planning Horizons (5), ACRL’s Draft Vivid Description (14-17), and Strategic Plan Format (18).
- The Strategic Plan emphasizes ACRL’s Draft Core Purpose: “To lead academic and research libraries in advanced learning and scholarship” (10) and ACRL’s Draft Big Audacious Goal (B.A.G.): “Be responsible and universally recognized for positioning academic and research librarians as indispensable in advancing the academic enterprise” (13).
- ACRL Draft Goals now include Information Technology (20).

The ACRL Draft Strategic Plan will be presented to the membership in June. If ACRL is internationally recognized, so are its members. There was some discussion with attendees about interpretations of language, specifically libraries and librarians, distinctions and commonalities.

COMMITTEE REPORTS

Bibliographic Instruction Committee—Troy Swanson, Bibliographic Instruction Committee Acting Chair, reported the committee has found a new chair. The Bibliographic Instruction Committee voted for a name change to Teaching and Learning Committee. There was some discussion regarding procedures for the name change. Troy also reported that the committee is working with the Research and Publications Committee. The Acting Chair will send information to Marianne.

Library Technical Assistant Education Committee—Linda Slusar, Library Technical Assistant Education Committee Chair, described the day before as a fabulous day. Earlier Linda had sent out mailings to the CJCLS listserv encouraging librarians to attend; ten people arrived to participate in committee discussions of the document “Criteria for Programs to Prepare Library Technical Assistants” and to discuss issues relating to the question of accreditation.

- “Criteria for Programs to Prepare Library Technical Assistants”: This document was adopted by ALA’s Council on Education in 1998; however, it has not yet been formally adopted by ALA.

All present felt that the document was well written, up-to-date, and comprehensive. Following the CJCLS all-group morning meetings, Linda attended and presented at the ALA Committee on Education. COE adopted the criteria statement once again; it is now going forward to Council. David Dowell, a keen player, has been very focused to move this forward. Maybe CJCLS can use this as a model to explore standardization, to get the dialogue going. Linda concluded that it is very exciting that the process has begun. By passing the criteria statement, we have begun the process of accreditation.

- Accreditation: Terms were clarified. The term certification is defined as that which an individual achieves. Accreditation is award to education programs. David Dowell from Cuesta College suggested a five-year plan to establish the process of accreditation through ALA. The group determined that ten model programs would be chosen to participate in a pilot study. Letters and email will be sent to LTA programs listed on the COLT website to explain the study, list specific criteria for participating, and ask if the program is interested in participating.

Standards Committee—Christine Godin, Standards Committee Chair, reported that the Standards Committee did not meet the previous day. Some of the work of the committee had been brought to the Executive Committee meetings already during our discussions with ACRL candidates the day before. Christine reported that the standards are due to be updated. Accrediting bodies wish to see outcomes measures. Cary Sowell, past chair of this group, is on the Task Force. Christine will send the CJCLS Secretary the document; “it will speak to the standards requirement.”

ADJOURNMENT

Observing the time that had spent discussing membership and other issues with the ACRL candidates as well as the time of day, Chair Marianne Rough suggested the group should probably adjourn, and attendees agreed wholeheartedly. The meeting was adjourned at 11:17 a.m.

Respectfully submitted,

Lora Mirza
CJCLS Secretary

March 22, 2004