



Association of College Libraries  
Community and Junior College Library Section

Executive Board meeting II

Monday, June 23, 2003

Holiday Inn, Maple Room

*Minutes, approved 1/11/04*

**ATTENDANCE:** Cynthia Steinhoff, Chair; Christine Godin, Secretary; Mary Carr, NCLR; Ann Campion Riley, Library Resources Review Committee; Imogene Book, Archivist; Susan Maltese, Newsletter Editor; Carolyn Norman, Research and Publications Committee; Bob Rose, ARCL Board Liaison; Linda Winters, Webmaster; and Ellie Seiferth, Guest.

**CALL TO ORDER, WELCOME, and AGENDA:** Cynthia called the meeting to order at 9:35 AM. Linda Winters moved, seconded by Imogene Book that we accept the approved agenda which had been modified at the Exec. Board I meeting on Sunday. The minutes of the previous meeting in Philadelphia were also approved (moved and seconded by Imogene and Cynthia).

**UNFINISHED BUSINESS:** There was no unfinished business.

**NEW BUSINESS:** Mary Carr spoke about the role for CJCLS in the new Scholarly Communications Committee of ACRL.

Ex Officio reports: Imogene had little to report. She reminded everyone to send appropriate materials to her for the archives. Susan Maltese reminded us that the deadline for the next newsletter is October 15<sup>th</sup>. She needs news! Linda Winters reported on the web page. She said usage tends to be web crawlers. The main page has almost 20,000 hits a year. The page with reviews of web tutorials is used heavily. It is not clear who will be the next Webmaster. There is the issue of the page moving to ACRL.

**COMMITTEE REPORTS:**

**Standards:** Cary Sowell did not attend the conference but sent an email report to Cynthia. The committee did not meet in Toronto. There was a discussion as to who might be asked to review the suggested standards. Hearings will be continued in San Diego at Midwinter. View the CJCLS website at <http://www.glendale.edu/cjcls/>

**Nominating:** David Voros, Chair, was not present at the meeting. Cynthia Steinhoff indicated she will serve under Marianne Rough as chair of this committee. Imogene Book volunteered to join it.

**Membership:** As there has been no official chair this past year, Cynthia has served Unofficially. She commented on the retention of members. Susanna Boylston (of ACRL?) has asked for input

on proposed changes to ACRL membership. She wants the chair of the Section's membership committee to serve on the ACRL membership committee.

**Awards :** Paula Asch was chair, but did not attend the conference. Announcements of the winners (Baton Rouge Community College and Mary Carr of Spokane Community College) were made for those who did not attend the membership meeting on Sunday. Nominations for the CJCLS/Ebsco awards are due in December for action at the Midwinter conference. Susan Maltese asked that we clarify the process and criteria. She will be sure to include this information in the October newsletter.

**Conference Program Planning:** For 2003 at Toronto: Cynthia thanked the committee for their hard work and moral support. She mentioned that there were over 100 attendees at the section's program, in spite of the problems and lower conference attendance. For 2004, Cynthia presented her report at the previous Executive Board meeting on Sunday. Related to conference planning, Bob Rose encouraged community college librarians to propose papers for the ACRL 2005 conference. The theme will be "Currents and Convergence: Navigating River of Change."

**Planning & Procedures:** No report, no members present. Susan and Imogene will co-chair this committee for next year. They will look at the by-laws, specifically at re-naming committees.

**Research and Publications:** Carolyn Norman reported that they had not met in the spring. Their newest publication, Community College Instruction Pages (CJCLS #5), edited by Marcia Suter and Elizabeth Burns is due out shortly. Carolyn had just picked up the galley copy.

**Library Resources Review:** Ann Campion Riley was the sole member present. She commented that they were delighted by the Choice magazine vocational issue.

**Technology Committee:** Linda Winters discussed the current CJCLS website hosted at her college, Glendale. They continue to try to maintain a list of community college library websites by state. The committee is interested in trying to meet virtually and she asked if there could be financial assistance for conference calls. There was discussion of Best Practices in Community College Consortia for Electronic Resources. The names of John Backes and Tim Jewel in Washington State are resources on essential matters and provide workshops.

**NCLR Report:** Mary Carr reported that their first position statement has been passed and will be on the AACC site <http://www.aacc.nche.edu/> in the fall. The second position statement is in the works. The subject is services to distance learning, remote learners. Mary is looking for a presentation for the Minneapolis conference (April 2004). Bernie Fradkin suggested 3M might be a source. It was agreed that we need to keep a high profile for the college CEOs.

## **ANNOUNCEMENTS:**

Cynthia thanked everyone for the great response to the NCES survey. We managed to have a 75% return rate. The results will appear in the spring of 2004. The next survey will be in 2006.

Imogene Book moved to adjourn, seconded by Carolyn Norman. The meeting was adjourned at 11:50 PM.

*Minutes as approved January 11, 2004 at CJCLS Executive Committee Meeting I in San Diego*