



**ASSOCIATION OF COLLEGE & RESEARCH LIBRARIES
COMMUNITY AND JUNIOR COLLEGE LIBRARIES SECTION**

Annual Conference, Toronto, Ontario

Executive Committee Meeting I
Sunday, June 22, 2003 9:30 AM-11:40 AM
Metropolitan Hotel, Shanghai Room
Minutes 7/14/03; approved 1/11/04

ATTENDANCE: Cynthia Steinhoff, Section Chair; Imogene Book, Archivist; Christine Godin, Secretary; Susan Maltese, Newsletter Editor; Carolyn Norman; Bob Rose, ACRL Board Liaison; David Dowell, Bernard Fradkin, and Mary Jane Petrowski

CALL TO ORDER, WELCOME AND INTRODUCTIONS: Cynthia Steinhoff called the meeting to order at 9:40 AM. Cynthia welcomed everyone attending the meeting to the conference. All of the attendees introduced themselves around the table.

APPROVAL OF AGENDAS: Cynthia made some small changes to the agendas. It was moved by Bernie Fradkin and seconded by Carolyn Norman to accept the changes.

MINUTES: Minutes of the January meeting were corrected as follows: Helen Spalding's name was corrected. A statement about the budget in Bob Rose's comments was eliminated from the minutes as not consequential.

Carolyn Norman moved and Susan Maltese seconded that we approve the minutes. The motion passed.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS:

Dave Dowell reported on COPE (Congress on Professional Education) that was hosted by the College of DuPage. The lengthy report is available at http://www.ala.org/Congress/3rd_congress/index.html

He had two action items to suggest:

- That a thank you be sent to OCLC (Jay Jordan, George Needham) for providing funds for library technical staff programs
- A proposal that there be a library technical education educator to the ALA Committee on Education and the Education Assembly

Imogene Book moved that we accept Dave's recommendations and follow up with the necessary paperwork for a resolution to ACRL to support a liaison to the Committee on Education and the Education Assembly. Dave agreed to complete the form. Carolyn Norman and Bob Rose both indicated that they would be at the ACRL board meeting.

In other new business it was announced that ACRL was considering having the community college liaison be to the League for Innovation rather than AACC (American Association of Community Colleges).

Cynthia brought to our attention a request from Carla Hayden, the new ALA president. She is looking for input from all of ALA on the issue of "equity of access." Bernie Fradkin suggested that we produce a teleconference. Imogene Book moved that we support this idea and communicate to Carla Hayden that community colleges *do* support equity of access.

OFFICER REPORTS:

Chair: Cynthia reported on the preparation for the Toronto conference. The CJCLS program ran into problems when speakers had to bow out due to travel funds being cut or the fear of SARS. Cynthia also reiterated that we need a chair for the membership committee.

Vice Chair: [Marianne Rough did not attend due to surgery, but her report was forwarded to Cynthia]. She reports "We have had a change of location for our Orlando Tour. Brevard Community College, Cocoa Campus, has accepted our invitation. Pat Henderson of Valencia Community College and Sheila Hiss of North Florida Community College are working on our Orlando Dinner, and Carolyn Norman of California Community Colleges is planning our San Diego Dinner.

We have 20 new CJCLS Committee Members, five in Membership/Communications, including a chair. Other committees that gained new members are the 2004 Conference Committee, Standards, By-Laws, Research & Publications, Awards, Technology, and Bibliographic Instruction.

The CJCLS Chair will also be the Sections Council Chair in 2004.

Our Orlando Program plans are well underway. The tentative title is "Bridging the Gap: Information Literacy and Tutorials". It will be based on ACRL's 2004 Presidential Focus "Partnerships and Connections - the Learning Community as knowledge Builders". Our target audience will be librarians at high schools, Community Colleges, Four-year Colleges, Research Universities, and those librarians involved with lifelong learners. We will have a panel of speakers representing each area of interest: Imogene Zachery, Community College; Sara Crest, Four-year College/University; and Miara Bandza, Research University. We are still seeking a High School Librarian.

The theme of our program will be to follow information literacy training through a student's educational career "bridging the gap" from high school through the graduate/post graduate level, including lifelong learners. I am sorry not to be able to be with you in Toronto, but am recovering nicely from my leg and foot surgery, and look forward to seeing all of you in San Diego."

Past Chair: David Voros was not present.

ACRL Liaison: Bob Rose continued the discussion about holding virtual meetings and the ramifications. ACRL has asked that if the Exec. Committee takes a vote, that they confirm it in a subsequent, open meeting. He also announced that the website complaints (for ALA) are going to a new committee. We learned that up to \$500 of our operating expenses could be used toward a program at the next conference. A consultant has been hired by ACRL, Tecker and Associates, to guide the new strategic planning process. The contact name for the consultants is Paul Meyer (pmeyer@tecker.com) ; he asks for input. Bob also announced that Nancy Allen would replace him as liaison to CJCLS.

COMMITTEE REPORTS:

Bibliographic Instruction: The chair, Barbara Alper, was not present.

LTA Committee: no report

ANNOUNCEMENTS:

Mary Jane Petrowski asked that all committees list their charge(s) in the ALA Handbook. She asked to be alerted if there are any name changes to the committees.

Adjournment was at 11:40 AM.

Minutes as approved January 11, 2004 at CJCLS Executive Committee Meeting I in San Diego