

CJCLS Library Technical Assistant Education Committee
Sunday, January 25, 2009: 8-10 a.m.
Crown Plaza: Elevation Room

Minutes

Participants: Carl Antonucci (Capital CC), Dave Dowell (Questa College), Valeria Fike (College of DuPage), Camille Fiorillo (Palto Alto CC), Mary Ann Sheble (Oakland CC)

1. **Committee Reappointment Process:** M. Sheble distributed flyers that outlined the process for committee appointments and reappointments. She urged committee members to submit their committee interest forms for a 2009-11 appointment before the February 15, 2009 deadline.
2. **Library Support Staff Certification Program (LSSCP):** D. Dowell distributed handouts about the LSSCP and a list of FAQs. He reviewed the major points of the LSSCP and summarized the ALA January 24 open forum discussion.

Committee members discussed the initiative and provided the following input:

Costs: Concerns were expressed about the cost of the certification for applicants. In some states and in some areas salaries for library support staff are low. There is a perception that it will be difficult for some students to find funds for certification. Having a structured fee process for reapplication (certification must be renewed every 5 years) would help. A reduction in costs for those who are applying for certification by taking courses from an approved supplier would help ease the financial burden of the combined tuition and certification application fees.

State Agency Involvement: Currently, a number of state agencies have their own certification processes. It will be important to make these agencies aware of the ALA LSSCP and urge them to adopt it. The possibility of state funds to assist applicants with certification costs was discussed.

Continuing Education for Recertification: The process for obtaining CEUs for recertification was discussed. Specific guidelines will need to be developed. D. Dowell reminded the group the emphasis of the LSSCP is on learning outcomes, rather than participation. Applicants will need to demonstrate that they learned relevant information, not just record attendance.

Portfolio Guidelines: Committee members expressed interest in viewing guidelines for electronic portfolios. This would help them determine the type and level of support required

from LT programs for applicants – both those who are using experience to apply for certification and those taking courses.

Certification Management Application: C. Antonucci discussed a management application which could be used to track the certification process. He will send information to D. Dowell.

3. **Tabled Items:** By consensus, the Committee agreed to table the following agenda items until the 2009 Annual Conference.

- How do you see LT programs fitting into the certification plan?
- How does the LSSCP “fit” with state certification processes?
- Publicity

4. **Directions for the Committee:** The Committee agreed to support the LSSCP initiative and expressed appreciation to D. Dowell for his outstanding work. The Committee expressed interest in discussing the tabled items during the 2009 Annual Conference.

Minutes by: M. Sheble (February 1, 2009)