

ASSOCIATION OF COLLEGE & RESEARCH LIBRARIES

COMMUNITY AND JUNIOR COLLEGE LIBRARIES SECTION

Boston

Executive Committee Meeting II

Minutes

Marriott Copley Grand Ballroom Tables 44-45

Monday, January 17

DRAFT

ATTENDANCE: Mary Carr, Section Chair; Alice Lubrecht, Awards Committee; Ann Campion Riley, Secretary ; Carolyn F. Norman, Research and Publications Committee Chair; Lora Mirza, Newsletter Editor; Susan Maltese, Planning and Procedures; David Goble, Teaching and Learning; Kenley Neufeld, Webmaster; Ellen Sutton, Candidate; Christine Godin, Vice-chair/Chair-elect

CALL TO ORDER AND WELCOME

CJCLS Section Chair Mary Carr convened the session at 8:35 a.m. and welcomed all present.

APPROVAL OF AGENDA

The agenda was approved with a few changes, including addition of a discussion on committee structure, removal of the Archivist's report and reports of the Membership, Standards and Library Resources Review committees.

APPROVAL OF MINUTES

The minutes from the Executive Committee meetings in Orlando, June 04 were approved with minor corrections, the change of revision date on the first set to 1/12/05 and the correction of the spelling of Mary Reichel and Ann Campion Riley's names. Christine will verify some other matters. David Goble made the motion and Susan Maltese seconded.

UNFINISHED BUSINESS

The Orlando minutes indicate formation of an Advocacy Committee, which was postponed pending the larger committee structure discussion. There was discussion on the location of the CJCLS archives as well as the ALA archives. Presently the archives are in about three file cabinets at the home of Imogene Book, the Section archivist, in Denmark, North Carolina. ALA's archives are in Urbana, Illinois at the University, where they do not have space for any more material. [Ann will ask other Section secretaries what they are doing.]

NEWSLETTER

Editor Lora Mirza reported she will put out the next one on schedule in the spring but needs articles. It is in color online at the CJCLS website. Kenley suggested that a two column format is not necessary, and all present agreed. Lora needs material for the newsletter by the end of February.

WEBMASTER

Kenley had no report but asked if he is the only editorial control for the website. Mary indicated that review had been part of the charge of the Technology Committee but is no longer practical. Kenley should contact Mary if he has any questions on the suitability of content sent to him.

COMMITTEE REPORTS

Conference Planning:

Christine reported at Exec I that she has found a co-chair for conference planning, Shannon Bennett-Manross, from St. Petersburg, LA, for the New Orleans conference. They are looking for hot topics, and are interested in co-sponsoring with another ALA group. Kenley and Lora suggesting looking at the CJCL listserv archive for ideas. The list is housed at Georgia Perimeter College (listproc@gpc.edu).

Nominating: The slate for next year is Ellen Sutton, College of DuPage for Chair, and Mary Ann Shirpa for Secretary.

Awards: Alice Lubrecht reported there were 7 applications for the Excellence Award and 4 for the Leadership award. There were questions on committee membership but all participated in reading the applications. She suggested that nominees/applicants be asked to send one electronic copy and one hard copy of their applications to the chair of the committee to make sharing them with the committee easier. Her suggestion was approved by consensus and Mary asked her to contact the appropriate ACRL staffer to have the instructions changed in the award publicity for next year.

Planning and Procedures: Susan Maltese brought copies of the draft revised by-laws that had been sent out to the listserv. She also addressed the question of the Section Handbook, now out of date but to be revised by Cary Sowell and Cindy Steinhoff as time allows. All agree the handbook needs revision; no one present had a current copy.

Susan and Mary reminded the group that by-laws revision is a formal process requiring ALA approvals at several levels which they will clarify. It will take several more years probably. A discussion of the proposed changes ensued, and Kenley made the motion the revised version go forward to the membership. Alice seconded, and the motion passed unanimously. All thanked Susan for her hard work and she will send the new version to the list.

Research and Publications: Carolyn Norman submitted a written report. She clarified that ACRL must approve any publication, and that the Guide 5: Information Competency Web Pages has been submitted to Hugh Thompson in ACRL and ALA's publication office.

Teaching and Learning: David Goble reported they had met in Orlando but not since until Boston. He also reported from the ACRL Information Literacy committee and its discussion on the standards. Mary asked him to continue as CJCLS liaison to the group. Alice also reported on the ACRL/AASL joint committee on the assessment of information literacy, which is working on a program for New Orleans. Kenley and Alice will contact the ACRL and AASL co-chairs about being CJCLS liaisons with the group.

Library Technical Assistant Programs: Lora Mirza reported for Dave Dowell. In Orlando ALA Council approved criteria for library technical assistant programs. Dave had developed a survey to be sent to programs across the country to gather information about them and possibly seek an accreditation system. Directors of all 53 programs nationally will be sent letters to ask them to reply to the web-based survey. ALA has the technology to host them and Kenley will contact ACRL/ALA to see how if they will assist so the survey can be administered through them.

NEW BUSINESS

Chair Mary Carr started the restructuring discussion by asking each member around the table to offer her/his views in turn. Most mentioned were the need to reach out to more community college librarians to increase participation in the section, the need to make committee work and meetings meaningful, greater connection with other official committees and groups within ALA to give community colleges more of a voice in the organization, and streamlining the committee structure down to the committees needed to do the business of the section plus one more to be given a name such as Best Practices that would consider thematic issues and topics at the discretion of the section membership. Also mentioned were issues of greater connectivity with other sectors of higher education and ALA's strategic plans, need for more active leadership of committees, more attention paid to funding for people to attend ALA and an emphasis on virtual meetings. David suggested each member of the Executive Board contact the community college librarians in a few assigned states and invite participation and encourage them to at least be on our listerv.

Mary will hold a general discussion again at the All Committees meeting in Chicago.

There will be a discussion on what members seek from the section and suggestions for its better functioning after the Awards Breakfast also.

Mary and incoming chair Christine will bring some proposals for committee restructuring to the next Executive Board meeting in Chicago after these opportunities for member input. Discussion may also take place on the listerv. Mary will attempt to plan a CJCLS informal Executive Board meeting on Friday afternoon, June 24 in Chicago.

ADJOURNMENT

The meeting adjourned at 11:15 am. The next official meeting will be scheduled through ALA, most likely the morning of June 25, 2005.

Respectfully submitted,

Ann Campion Riley
CJCLS Secretary 2005

1/19/05