

**ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES
COMMUNITY AND JUNIOR COLLEGE LIBRARIES SECTION**

ALA Midwinter – Washington, D.C.

Executive Committee Meeting II

Monday, January 15, 2001

Madison Hotel – Mount Vernon A

ATTENDANCE: Gregg T. Atkins, Section Chair; Barbara Alper, Bibliographic Instruction Chair; Lisa Beinhoff, Research & Publications Chair; Mary Carr, NCLR Chair; Kathy O’Gorman, Past Chair and Planning & Procedures Chair; Cary Sowell, Membership, Nominations, Standards Chair; Linda Winters, Technology Chair and Webmaster.

CALL TO ORDER: Gregg Atkins called the meeting to order at 8:40 a.m.

REPORTS OF STANDING COMMITTEES:

AWARDS: No report. Marsha Ostrowski indicated that the committee would meet by phone or e-mail in the next week.

BIBLIOGRAPHIC INSTRUCTION: Barbara Alper reported that the committee reviewed their current project, which is to review web tutorials and to post them on the CJCLS web pages. Currently the Bibliographic Instruction Committee page includes the rating system along with links and web site reviews. They will continue and look for additional sites on information literacy that are specifically directed toward community colleges. The committee may work on publicity by submitting an article for the CJCLS newsletter. This would have a twofold mission to bring the issue to people’s attention and to solicit submissions. Because assessment is an important issue they will look for tutorials with pre and post testing.

LIBRARY / MEDIA TECHNICIAN TRAINING: No report.

PLANNING AND PROCEDURES: Kathy O’Gorman reported that no one attended and there would be a complete report by the meeting in San Francisco. Some of the ideas from the meeting in Chicago were to have a more structured orientation for new committee members and the committee will do this, especially emphasizing the attendance requirements for committee members and chairs. Kathy will contact new members and let them know who the current and incoming chairs are, the structure and how things run. Linda Winters requested a clean copy of the newly approved by-laws for the web pages.

TECHNOLOGY: Linda Winters reported that the committee reviewed its past activities including a planned committee web page that will include contact information for the committee members, links to web sites that might be of information to community college people related to technology and will continue to look for additional web sites. Discussion of the publication of the technology plans and will put our call to listservs for

tech plans and do links to the plans without any evaluation or comments – listed alphabetically by college name.

Webmaster report was included in the Technology Committee report. The web page is getting quite a few hits approximately 100 hits per month. The BI committee page is also getting a good number of hits.

Guidelines for committee web pages has been adopted and it was suggested that it be included on the CJCLS website as information for the committees. Gregg will e-mail all the committee chairs to remind them that they can use the web site to create things to inform and provide resources for themselves. He will include that the guidelines are included in the Technology Committee web page.

REPORTS OF AD HOC COMMITTEES:

SAN FRANCISCO, 2001 PROGRAM PLANNING: Gregg Atkins reported for Johanna Bowen that the assistive technologies program was readily approved and ACRL provided \$400 to assist with the costs. The majority of the speakers are non-librarians and this will help cover their costs. Gregg gave an explanation of the new track system for the conference in San Francisco. The CJCLS membership meeting overlaps with the start of the program. Because committee and business meetings are not a part of the track system. Membership 8-9:30 slot for membership and 9-11 slot for program. Locations are not yet available. Gregg will let the group know locations as soon as possible.

ATLANTA, 2002 PROGRAM PLANNING: Gregg Atkins reported for David Voros. College Libraries section has asked if we want to do a collaborative program on distance education. ACRL is encouraging all the sections to collaborate. Some names for local contacts were suggested and Gregg will pass them on.

CJCLS/NCLR JOINT MEETING: Mary Carr reported that the membership is up quite a bit. AACC has a new president of the board and executive director, both of whom are very supportive of the councils. Richard Shaw will continue as past chair on membership. This is important because AACC will probably be looking at the size of the councils. Jules Tate and Gretchen Neal have been working on a statement of purpose for the learning resources program. These may be consolidated to come up with a single page statement. One NCLR mission is to have a program at the upcoming AACC meeting in Chicago where they give out an award. This program will include Susan Silk on crises communication using libraries as one of the scenarios. They hope to have Michael B. Eisenberg (director of the library school there) speak at the next annual meeting in Seattle.

UNFINISHED BUSINESS: E-mail election to approve the establishment of the standards committee as a permanent committee. It currently is an ad hoc committee. The question is when and how to do this. If it can be added to the mail ballot the e-mail ballot is unnecessary. We would have to compile an e-mail list of members. Kathy O’Gorman suggested that Melissa Cast at ACRL could either provide the list of send the e-mail

ballot out. It was agreed that it has to be members, not just those who subscribe to the listserv.

Library Technology Planning workshop. Rita Jones at San Francisco City College volunteered to host the workshop. Because it is a last minute addition there may be problems getting ALA to put it into the program and collect the registration fees. If they are unable or unwilling to do this, it was agreed that we would try to offer this workshop by whatever means are available to us.

NEW BUSINESS: David Voros asked that we discuss the way we do meetings at conference and mid-winter. He has a conflict because he serves on the Council. For New Orleans and Atlanta could we have only one meeting or reschedule so there would not be a conflict with Council. This will be put on the agenda for San Francisco.

ANNOUNCEMENTS:

ADJOURNMENT: The meeting was adjourned at 9:40 a.m.

Respectfully submitted

Linda S. Winters
CJCLS Secretary