

**ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES
COMMUNITY AND JUNIOR COLLEGE LIBRARIES SECTION**

ALA Midwinter – Washington, D.C.

Executive Committee Meeting I

Saturday, January 13, 2001

J. W. Marriott Hotel – Salon E

ATTENDANCE: Gregg T. Atkins, Section Chair; Lisa Beinhoff, Research & Publications Chair; Elaine Didier, Chair, University Libraries Section; Kathy O’Gorman, Past Chair and Planning & Procedures Chair; Bob Rose, ACRL Board Liaison; Cary Sowell, Membership, Nominations, Standards Chair; Jules Tate, CJCLS member; David Voros, Section Chair-Elect; Linda Winters, Technology Chair and Webmaster.

CALL TO ORDER: Gregg Atkins called the meeting to order at 11:35 a.m. and welcomed those in attendance. As requested by the chair, everyone introduced himself or herself.

APPROVAL OF AGENDA: The agenda of the Executive Committee Meeting I was approved with changes. Bob Rose’ ACRL report was added to the agenda.

APPROVAL OF MINUTES: Cary Sowell moved approval of the minutes of the Executive Committee Meeting I and II at the Annual Conference in Chicago. Linda Winters seconded and the motion was approved unanimously.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS: Gregg Atkins announced that ACRL has given each section \$1500 in addition to the usual money given to the section to work in activities and programs that will further the ACRL strategic plan. Elaine Didier described the plan proposed by ULS in which the three academic sections University Libraries Section, College Libraries Section and CJCLS would partner and pool their additional funds to develop a marketing plan or “Tool Kit” based on the @ Your Library campaign developed by ALA, but directed toward academic library users. Discussion followed. Gregg Atkins will be in touch with representatives of the other sections.

Cary Sowell suggested the Executive Board should write a letter of appreciation to Richard Shaw thanking him for being president of NCLR for the past two years. Gregg Atkins will take care of that.

Gregg Atkins requested feed back on the discussions held at the committee meeting time: revisions of the standards, accreditation, and library technology planning. The revision of the standards is on track, but we need to be prepared for the reactions from our colleagues when they learn that there will no longer be prescriptive standards. Gregg will share via the listserv any information regarding new accreditation issues. Gregg is investigating and will try to put together a workshop on library technology planning at

the meeting in San Francisco. It could be done in Atlanta if it is not possible for San Francisco.

OFFICER REPORTS:

CHAIR: Gregg attended the Standards Committee Meeting and the Leadership Council. Preliminary results from the membership survey for ACRL were presented. Data is not yet available in a section specific form. At the San Francisco meeting there will be a full-blown review of the returns that should be fully available then. Sections Council comprised of a discussion of the \$1500 grant.

VICE CHAIR/CHAIR ELECT: David Voros is looking toward programming for the Atlanta conference. He is suggesting a program on Standards for Distance Learning that would include judging outcomes and competencies.

SECRETARY: Linda Winters requested written reports from committee chairs.

PAST CHAIR: Kathy O’Gorman reminded the group of the need for an e-mail vote regarding standards committee becoming a standing committee. It will be brought up at second executive.

ACRL REPRESENTATIVE: Bob Rose announced that the results from the environmental scan will be available in the May or June ACRL News. There is to be an open mike session at the first ACRL board meeting. Performance indicators have been approved which attempt to measure how well the organization is implementing its strategic activities. The national ACRL conference will be in March. There was a discussion of having CJCLS meetings at the ACRL conference and cost of attending an additional conference.

EX-OFFICIO OFFICER REPORTS:

ARCHIVIST: No report

HANDBOOK EDITOR: Kathy O’Gorman reported that the Handbook is being updated. A more complete report will be made at the annual conference.

NEWSLETTER EDITOR: David Voros reported that the 2nd electronic version of the newsletter went out and that no one requested a paper copy this go round. There was discussion regarding disposition of the funds that are budgeted for print should we go to digital. The need for some print copies for ACRL board members as well as the need for archival and back file preservation indicates that we cannot go entirely to digital. Various means of preservation of the information were discussed including scanning and posting of PDF format files. There are funds budgeted for the print version for the remainder of this fiscal year. We will conduct a survey in next newsletter regarding preference for print or online. In the transition from ACRL/ALA providing print and

mail support to support for digital web access, it was suggested that the funding be moved to provide a stipend for the person doing the web/digitized versions.

REPORTS OF ACRL COMITTEES:

ACRL LIAISON TO AACC: No report.

COMMITTEE REPORTS:

STANDARDS COMMITTEE: Cary Sowell reported that the committee spent the fall comparing the new CLS Standards to the current CJCLS Standards. They agreed to use CLS Standards as the template for CJCLS. There is no plan to put quantitative measures in the standards. That kind of information may be put into a Guidelines document that would be brought forward at the same time as the standards draft.

NOMINATING COMMITTEE: The committee was comprised of Cary Sowell, chair, David Dowell and Susan Maltese. Drawing lots determined the order of the candidates for the ballot. As they will be listed on the ballot the candidates for Vice Chair/Chair-Elect are Cynthia Steinhoff and Albert "Jules" Tate, III. Candidates for Secretary are Marianne Rough and Lisa Beinhoff.

MEMBERSHIP COMMITTEE: Cary Sowell presented a draft of the new informational brochure directed at attracting new membership. It may be used in a mailer or made available on tables at conferences to solicit new members. It was suggested that this be mailed to every college library in the country. If we do not mail a paper newsletter, we could investigate using that money to fund mailing. If the brochure is ready by ACRL in Denver, David Voros will distribute it there.

PUBLICATIONS: Lisa Beinhoff announced that Guide #5 is still in progress according to an e-mailed report from Marcia Suter. Linda Winters report indicates that Guide #6 (Technology Plans) may be inactive. Lisa will put a call for new projects and someone to possible restart this project on the CJCLS Listerv. The committee will contact Choice to see if they would be willing to commission a new edition of Books for Community College Libraries. There was a request for a publication that reviews library training materials. The committee will see if the section wants to make a formal request to have Choice add these kinds of materials to what they review. Lisa Beinhoff will contact Wanda Bahde about the possibility of an introductory text for new community and junior college librarians to update the basic literature in the field.

ADJOURNMENT: The meeting was adjourned at 12:45 p.m.

Respectfully submitted,

Linda S. Winters
CJCLS Secretary