

**2007 ALA Midwinter Meeting  
ACRL Instruction Section  
Executive Committee I**

**Saturday, January 20, 2007  
11:09 am - 12:30 pm  
W Seattle – Great Room 2**

**Members Present:** Susan Beck, Jean Caspers, Jennifer Dorner (ch), Lori DuBois, Lisa Janicke Hinchliffe, Chad Kahl, Mary MacDonald

**Guests:** Janis Bandelin (Furman University), Elyssa Stern Cahoy (Pennsylvania State University)

**I. Welcome and Call for Additions and Revisions to the Agenda**

Meeting was called to order at 11:09 am.

IS Welcome and Orientation went well and another is planned for annual.

**II. Old Business**

- A. Approval of IS Executive Minutes from 2006 ALA Annual  
Motion to affirm minutes was made by Lisa Janicke Hinchliffe and seconded by Susan Beck. It was accepted.
- B. Approval of List of Executive Committee Actions (July – December 2006)  
Since the document was sent out three days before the meeting, preliminary discussion of document will be followed by more extensive discussion via the listserv.

**III. Reports**

- A. ACRL Board liaison report and discussion (Bandelin)  
Janis Bandelin, IS's liaison to the ACRL Leadership Council, provided information on the discussion at the Leadership Council meeting on improving and streamlining the organizational structure.

She provided background information on a proposal that was shared at the meeting (and the earlier IS Advisory Council meeting).

She felt there were three key issues: creation of interest groups, streamlining process for changing governing structure (changing bylaws to policies/procedures) and moving towards a knowledge-based nomination process for ACRL Board.

Question was raised whether the bylaws would have to be changed to allow the bylaws to be amended.

A Task Force has been formed to pursue these issues for the ACRL Board. By the Annual Conference, there will be more recommendations and details.

Other proposals: increase collaboration across organization by including incentives to change budget; change Board composition to include seven at-large positions rather than current structure that relies on directors-at-large nominated from Sections and Councils; and change in composition of Leadership Recruitment & Nominations Committee.

Discussion on proposed changes asked how knowledge areas would be adequately known prior to the nomination process; how to deal with the changing needs in knowledge areas versus the practicalities of election cycles; if the Board considered utilizing sub-committees, similar to ALA Council; interest groups might work without chairs; interest groups might cause even more competition for funding; and interest groups would be managed at the division level.

Concern was expressed about re-structuring efforts might be driven by artificial deadlines rather than taking the time needed to do it well. Also noted the importance of leaving enough time for implementation after the discussion.

Board is also looking at a proposal on section inactivity. Currently working on defining "section activity." There are three proposed criteria: failure of officers to meet for two consecutive years; two-third majority of voters by ballot; and vote by majority of those present at annual membership meeting.

Has ACRL ever dissolved any discussion groups? Bylaws state that groups that do not meet for three conference meetings are to be disbanded. Since that never happens realistically, would not adding interest groups just increase the problem of keeping track of everything?

B. ACRL Information Literacy Web Site (Elyssa Stern Cahoy)

Elyssa provided background on the web site and distributed a print out of the home page. Web site is overseen by Information Literacy Advisory Committee. She was named to the position in July and is ready to update the web site, but has not received her CMS training from ALA. ALA did not want to provide training on their old CMS since it was supposed to be replaced. However, given all the delays in CMS implementation, Elyssa has been waiting.

She is interested in coordinating her efforts with IS. She wants IS committees and members to share ideas with her.

Currently, the IS took over the best practices section of the IL web site. Documents were moved to IS site because the IL web site was not being updated regularly. Since it will be updated regularly, it might simply be a matter of coordinating the transition.

Another area of potential cooperation is moving of documents from the IS web site after

the Policy and Publications Review Committee finishes their review of all IS publications.

Key concern in maintaining the overall ACRL IL web site is the issue of linked documents. Many of the documents are maintained by individual ALA units that the IL web site administrator(s) cannot control.

Another key issue is “where’s home?” Need to make it easier to navigate from IL web site to a document’s home and then get back to the originating web site.

IL web site has many publications that reside there that need to be reviewed, vetted, updated, expanded, etc. Good opportunity for IS to cooperate with Elyssa. Elyssa will share that information with Lisa Janicke Hinchliffe.

As soon as Elyssa gets training, her main focus will be updating followed by an effort to make the web site more dynamic.

C. Library School Outreach Task Force (MacDonald)

Esther Grassian sent out an update on the work of the task force to the Advisory Council listserv. The task force is very active and has been receiving many suggestions that it is currently sorting and evaluating.

Need to ensure that the transition of Task Force materials to the Professional Education Committee is well coordinated. Also need to make certain that the Task Force does not replicate current efforts by the Professional Education Committee.

Esther wanted guidance on the scope of their efforts. The focus of the Task Force is two things: library school library instruction classes and professional development opportunities. Need to train students to be advocates and willing listeners.

D. ILI Handbook Task Force (MacDonald)

Beth Lindsay, co-chair of the ILI Handbook Task Force, sent a large document which includes most of the handbook chapters to Mary MacDonald last Wednesday. All chapters are done, minus citations, except for the chapter on leadership. Lisa Janicke Hinchliffe will write the framing introduction after receiving all chapters.

If the leadership chapter is not completed by mid-February, IS will likely go ahead without the chapter, due to time considerations for the editor and review of manuscript by the Executive Committee.

Meeting adjourned at 12:30 pm.

Respectfully submitted,  
Chad Kahl