

**ALA Annual Conference 2009 - Chicago  
ACRL CJCLS Executive Committee Meeting**

**Chicago Hilton Conference Room  
Saturday July 11, 2009**

## **MINUTES**

The meeting was called to order at 8:04 by CJCLS Chair, Lora Mirza.

**I. Introductions:** In attendance: Jose Aguinaga, Imogene Book, Anne Chernaik, Ann Coder, Dave Dowell, Christine Godin, Steve Irving, Michael LaCroix, Alice Lubrecht, Kara Malenfant, Lora Mirza, Kenley Neufeld; Nan Schichtel; Mary Ann Sheble, Linda Slusar, David Wright

**II. Midwinter 2009 Minutes & AC 2009 Agenda Review:** Midwinter minutes which had been distributed twice to attendees and approved by email were affirmed. Coder/Wright. The agenda was approved with a motion by Schichtel/Wright.

### **III. Mini Reports:**

**a-1. Chair:** Lora Mirza referred Committee members to the budget handout. The Vice-chair has proposed an action plan re: paying expenses of having our CJCLS member speakers attend the FYE Annual Conference if their program is chosen. We don't know if it will be funded, but it fits the goals of ACRL's Strategic Plan.

**a-2. Past Chair:** Kenley Neufeld noted that we no longer have bylaws; now we have governance procedures.

**a-3. Vice-Chair:** Maryann Sheble shared the FYE project details. She said that we petitioned for \$1900 for two librarians to attend the FYE annual conference if their program proposal, due in October, was accepted.

**a-4. Secretary:** In early June, since the website had not yet been updated, Nan uploaded all this past year's documents to the CJCLS wiki as a place to hold them until the website became available. It was a temporary move to provide more current data to conference attendees until the new website becomes available. Our webmaster was able to bring up the new software and website in the week preceding the conference.

**a-5. Webmaster:** Anne Chernaik now has access, training, and was able to start updating the CJCLS website. As soon as possible, she will move all documents from the wiki so there is one place to find updated information.

**a-6. Newsletter:** Discussion about the cost-savings of an electronic newsletter ensued. Wright/Godin moved to go to an e-only newsletter which was approved.

**b-1. ACRL Liaison:** Michael LaCroix mentioned that we can have meetings outside of ALA Annual and Midwinter. We can meet virtually or at an ACRL conference. Midwinter will have a compressed schedule in Boston. ACRL is asking us to consider the question, "How do academic libraries add value to the campus?" ACRL is interested in the ROI, and whether libraries factor into a student's decisions to attend a particular school.

**b-2. NCLR Liaison:** Alice Lubrecht mentioned that she and Mary Carr are the 2 ALA representatives to the AACC. The Phoenix program had member librarians present on the library's role in retention of disadvantaged students. The session was not well-attended, but it was impressive. The presenters used clickers for feedback and presented a great library image to the presidents. Alice was unable to present the Kellogg CC award personally. She asked for program ideas for the next AACC.

**b-3. ALA Staff Liaison:** Kara Malenfant spoke about government relations. She asked us to send her community college needs that could be addressed by the feds. She needs volunteers to be legislative advocates. ALA wants to be more intentional in its advocacy; the reps would not have to travel.

**c-1. Nominating Committee:** Christine Godin, Lora Mirza, and Ellen Sutton created the slate last year.

**c-2. Member Communications Committee:** Chair, Eva Lautemann could not attend ALA. Lora Mirza reported for the Committee. Eva contacted each new CJCLS member and asked them to consider attending ALA Annual. Someone on this committee is looking at a blog.

**c-3. LTA Education Committee:** Dave Dowell and Mary Ann Sheble conducted the Midwinter meeting. The accreditation project is moving to the ALA Board meeting on Monday. January 2010 will be the first time one can apply for the Library Support Staff Certification. Dowell says that the project is one year ahead of schedule.

**c-4. Awards Committee:** Jose Aguinaga thanked EBSCO (Brian McDermott), Steve Irving, and David Wright for working on this project. The Awards Committee will have a virtual meeting and will skip Midwinter. Applications for next year's award will be due Dec. 4.

Kenley Neufeld mentioned that Friday evening's meeting was also supposed to have been a membership meeting. Lora Mirza decided not to hold one there since there was a cost for the dinner. Slusar/Godin made the motion/seconded the motion to combine the membership meeting with the all committees meeting. Motion approved.

**c-5. Conference planning:** At this point, some Executive Board members had to leave to arrive in time to set up the room for the CJCLS conference program this morning. Mary Ann Sheble agreed to take notes until the end of the meeting.

#### **IV. New Business & Announcements**

**a-1:** Mary Ann Sheble asked Executive Committee for input into priorities for the coming year. Suggestions included:

**a-1a:** Discuss how to attract and integrate virtual members into committee meetings.  
Comments:

- Per Michael LaCroix, virtual meetings may be held via ALA Connect. Need demo/instructions on accessing and using ALA Connect. Need to be clear and concise.
- May need to add to the governance procedures to clarify roles and responsibilities of virtual committee members.
- Concern expressed over devaluation of face-to-face meetings. Some issues are best discussed face-to-face. Face-to-face meetings promote networking.

**a-1b:** Update the CJCLS governance procedures to more fully incorporate descriptions for officers.

Comments:

- Complete descriptions may make it easier to recruit people to run for office and would make orientation to new elected positions easier for incumbents.
- Concern expressed about being too specific – does not allow for ALA and other changes that may impact the governance procedures.
- Question: Would updates require ALA Board approval? Maryann Sheble volunteered to contact Adam Burling for a answer.

**a-1c:** Review terms for officers. Recommendation for Secretary to be a 2-year term.

**a-1d:** Review the content and format of the website.

**c.** Governance Procedures: Kenley Neufeld noted that governance procedures were approved by the ACRL Board. He will make them available for posting on the CJCLS website.

**V. Adjournment:** Motion/second to adjourn Lubrecht/Godin. Motion carried.  
Meeting adjourned 9:48 a.m.

Respectfully submitted,

Nan Schichtel  
CJCLS Secretary  
Approved: Boston, Midwinter Conference, 2010

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