

CATEGORIZED BUDGET WORKSHEET

Action Step	Current Budget	Proposed Project Budget	Difference	% of Project Budget (Difference/Total)	Notes
Architect/designer and consultant fees					
Furniture and fixtures					
Labor (remodeling, moving, etc.)					
Supplies (attach list)					
Rental equipment					
Technology					
Collection development					
Misc. long-term expenses (e.g., additional staffing, telecommunications cost for Internet access)					
Publicity					
TOTAL					