NCES Academic Library Survey
Advisory Committee Meetings
San Antonio, TX
Agenda

Meeting: Thursday, January 18, 2006, 2 pm – 5:00 pm, San Antonio Convention Center, Room 206-A.
Friday, January 19, 2006, 9am – noon, San Antonio Convention Center, Room 101-A

1. Preliminaries
   a. Introductions – introduce Patricia Profeta
   b. Logistics (breaks, other)
   c. Minutes approval, Annual Conference meeting, Chicago
   d. Agenda review, any new items

Information Items

2. NCES update (Jeff Williams)

3. Census update (Patty O'Shea and Kaleen Vaden)

4. Other surveys and projects that do or could have an impact on NCES/ALS
   a. ACRL (Thompson)
   b. ARL (Kyrillisou)
   c. Oberlin Group (Hanawalt)
   d. NCLIS (Neal Kaske)
   e. ALA (Davis)

5. Timeliness of data – delay in having 2000 data and EDTab online, status of 2002 and 2004 final data file and EDTab (Williams) (Note from Chair: As of 11-18-05, NCES expects 2002 data file out in December 2005; 2002 EDTab integrated with 2004 EDTab and available by our June 2006 meeting; and, 2004 data in peer tool prior to MW ’06 meeting)

6. OMB Calendar (confirm NCES deadlines for survey revisions to meet March 2006 OMB clearance deadline)

7. Survey questions revisions (all) – Recommendations attached as separate documents, discussion from June 2005 meeting below:

   a. Eligibility question (e) – providing financial support to another library was problematic. Suggestions for improvement.

   b. Q 10-14 - Question 10 – Library Expenditures Do we need to describe what a serial backfile is? A periodical backfile. What portion of the question is not understood? Mention JSTOR as an example of a backfile. Is this a one-time
charge or an ongoing cost? Could possibly give examples of what goes where, purchasing issues. Add one-time initial fee for JSTOR to alleviate confusion. Subset of question is including sales tax.

Not current subscriptions.

Question 11 – Use broadest term, 11 is the gross figure. Improve this explanation.
Question 13 – Needs clarification
Question 14 – JSTOR subscriptions to serials, ongoing costs. Strike membership and adding subscriptions.

c. Question 18, 19, 20 – Operating budget, capital expenditures, put this in report operating. Explanations of capital and operating expenditures. Question 19 what is a network? Is it about the organization. What amount of budget goes to consortia, networks, etc? Enumerate what you are actually looking for, exclude purchase of equipment, software. Possible examples Q19 include cataloging services, shared virtual catalog, document deliver, shared storage facilities; exclude purchases of equipment.

d. Q 22 - Not catalogued cannot count the collection, if catalogued count them.

e. Q 23, 26, 27 – (attachment) E-Books (line 23), Current serial subscriptions (line 26), Electronic reference sources and aggregation services (line 27). Question 23 – E-books – if it’s in your catalogue count, whether it belongs to a consortia or not. Should read catalogued and not purchased. Question 26 and 27 – Confusion how to respond. What can be done to those questions to clarify. Examples of what to include and what not to include. Clarification

Take JSTOR out of the examples. People will count JSTOR even though it is not supposed to be included. JSTOR should be with Question 27. The products are morphing into other areas. Question 26 – Cover to cover access, maybe. Or elaborate further on question 27.

f. Question 33 – ILL – Documents delivered from commercial services, being added as ILL. Are commercial document delivery still relevant and need to be added as an ILL. Does it need to be broken out? Consensus is that it can be added into #28B and #31, listed as non-returns. Interlibrary loans and document delivery provided between libraries – Section Title.

g. Q 34b – reserve circulation transactions – improve description or leave as is?

h. Q 35-36 – recommendations from Census Does your institution officially recognize information literacy? Do we now need to ask more detailed questions? Do we drill down further? By 2008 link information literacy to university support, possibly? Jeff will take back the concerns of the group about the information literacy questions. Where is the link to the library?
What motivates the respondents to answer is the information that would help the library understand where it stands.

i. Part E broken out into two sections for clarity.

j. Part F – Gate count - issues with separating out patronage when the library is public and academic. Number 5 on the update – there were only 3 schools that were totally electronic. Clarification would be needed. No print collection could be used to clarify.

k. Part G – Electronic Services

l. New developments (e.g. Consortia purchasing, shared storage facilities, electronic collections, multi-type libraries (academic/public)) Only 6 answered the supplemental questions about shared storage facilities. Will stay on 2005 ARL survey. Multi-type issues – how do you report collections? Do you want to make designations to the types of multi-type libraries? Think of some type of question that designates whether they are shared? Denise sent out public school definition on multi-type institutions. Do we want to make supplemental questions more explicit? What do we want to really know, how to report circulation or is it about expenditures?

8. Survey materials and process changes (Census)
   a. Update User's Manual (sent out late October)
   b. Revise calendar, letters and all contents. Any suggestions for improvements? (Census will need the updated LR List by September).
   c. Update edits and imputations for survey changes (Census may consult the committee to answer questions and confirm changes are correct.)

_Dinner at 6pm, TBD_