NCES Academic Library Survey
Advisory Committee Meeting
June 2001
San Francisco, California

Meeting Two: Friday, June 15, 9:00 A.M.–12:00 P.M., San Francisco Marriott, Pacific E

Present:
Committee Members: Lynn Chmelir, Martha Kyrillidou, Bill Miller, Carolyn Norman, Leland Park, Stanley Wilder (absent: Susan Anderson)
Ex-officio: Denise Davis (NCLIS), Pat Garner (Census), Julia Glynn (minutes recorder), Mary Jo Lynch (ALA), Cindy Scheckells (Census), Hugh Thompson (ACRL), Jeff Williams (NCES)

7. Review of article on “Why so many forms?”
The group agreed that the article by Mary Jo Lynch should be revised to incorporate the positive developments discussed Thursday afternoon and published in Fall 2001. Bill Miller gave Mary Jo his copy of the draft suggesting additional changes.

8. Changes for ALA 2002
The group revisited the 13 suggestions made during the “brainstorming” session at Midwinter. (See end of minutes from Thursday afternoon for full list). The 13 suggestions can be grouped into four categories according to disposition:

1. Confirm decision to not change NCES/ALS
   a (titles in package of periodicals)
   b (hours open)
   c (wireless technology)
   m (staff)

2. Drop the idea for now
   a (use from outside the building)
   h (wireless)

3. Find another way to get data (e.g. NCES sample survey, ACRL Annual Survey)
   h (assessment of user satisfaction)
   i (library in institutional surveys)
   j (library involvement in information literacy)

4. Make changes in NCES/ALS
   a (ARL method for counting electronic resources)
   c (expenditures for serials both electronic and print)
   d (electronic resources – what and who pays)
   e (digital documents)
   l (shared circulation systems and interlibrary loan)
The group considered what to do about the four change areas listed above and also considered several additional suggestions from Mary Jo regarding: expenditures for electronic resources, the definition of reference transaction, the need to be clearer about reporting government documents only if they are accessible through the library’s catalog. It was agreed that Mary Jo will prepare drafts of the following for discussion at Midwinter 2002:

Part C – Library Expenditures:
Revise definitions for line 13 (electronic one-time purchase) and line 15 (electronic ongoing commitments) by using questions 1 and 2 from ARL Supplementary Questionnaire, 1998-99.

Part D – Library Collections
Move concept of “accessible through the library’s catalog” from definition of “volume” to NOTE at beginning of Part D.

Create a new line for e-books (only if library owns them).

Part F – Service, typical week
Modify definition of line 38 (circulation) to say that e-book circulation should NOT be counted here unless it cannot be separated from other circulation.

Modify definition for line 43 to ensure that all reference transactions are counted.

Part G – Electronic Services
Modify line 48 to bring out the fact that a library is digitizing documents.

Add a question designed to capture an estimate of the extent to which the costs of electronic resources are covered by a source outside the institution (e.g., state library, grant to a consortia). Provide several categories such as:

- less than $1,000
- from $1,000 to $5,000
- more than $5,000