Page 1: Welcome to the 2016 State of the Chapter Annual Report Survey

Q1 Chapter Contact Information

Chapter Name: Pennsylvania Library Association
Address: 220 Cumberland Parkway
Address 2: Suite 10
City/Town: Mechanicsburg
State: PA
ZIP: 17055-
Primary E-mail Address: christi@palibraries.org

Page 2: Report for Fiscal Year

Q2 Date Completing This Survey
Month/Date/Year 10/01/2017

Q3 Fiscal Year Reporting
Start Date/End Date 1/1/2016 - 12/31/2016

Q4 List Contact Information for Survey Respondent Who Could Answer Questions about Survey from Chapter Relations Office.

Survey Respondent Christi Buker
E-mail address christi@palibraries.org
Phone 717-766-7663

Page 3: Final Budget Totals for Fiscal Year
Q5 Final Revenue and Expense Total for Fiscal Year Being Reported (answer requires a figure rounded to the nearest dollar)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>701,420</td>
</tr>
<tr>
<td>Expenses</td>
<td>653,277</td>
</tr>
<tr>
<td>Unrestricted Net Assets</td>
<td>98,966</td>
</tr>
</tbody>
</table>

Page 4: Management and Staffing

Q6 Were there changes made to your management or staffing during fiscal year?  Yes

Q7 If yes, what changes were made to management or staffing?

Interim Executive Director until June 2016; new Executive at that time; new project manager

Q8 List the Number of FTE of PAID Staff (e.g., 0, 1, 2.5, 3 . . .).

4

Q9 List Paid Staff by Title and FTE (e.g., Director FTE 1.0)

<table>
<thead>
<tr>
<th>Staff</th>
<th>Title</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff 1</td>
<td>Executive Director</td>
<td>1</td>
</tr>
<tr>
<td>Staff 2</td>
<td>Project Manager</td>
<td>1</td>
</tr>
<tr>
<td>Staff 3</td>
<td>Education &amp; Finance Manager</td>
<td>1</td>
</tr>
<tr>
<td>Staff 4</td>
<td>Administrative Assistant</td>
<td>1</td>
</tr>
</tbody>
</table>

Q10 List the Number of Board Members (whole number only; e.g., 6)

14

Q11 Is Your Chapter Councilor a Board Member?  Official

Page 5: Membership Information

Q12 Were there changes made to your membership categories dues rates during fiscal year?  No

Q13 If yes, what changes were made to your membership categories dues rates?  Respondent skipped this question
### Q14 Chapter Membership

**Anniversary Based**

### Q15 Dues Structure for Regular Personal Members

**Percentage (e.g., $3 per $1,000 of salary)**

### Q16 Please List Applicable Fee or Percentage for Regular Personal Members.

- **Salary percentage**: $3 per $1000/salary

### Q17 Total Number of All Members (Regular Personal, Institutional, etc.) at End of Fiscal Year. Totals of all following membership categories should equal total entered here.

<table>
<thead>
<tr>
<th>Membership Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal</td>
<td>739</td>
</tr>
<tr>
<td>Support Staff</td>
<td>15</td>
</tr>
<tr>
<td>Student</td>
<td>88</td>
</tr>
<tr>
<td>Trustee</td>
<td>54</td>
</tr>
<tr>
<td>Retired</td>
<td>79</td>
</tr>
<tr>
<td>Library/Institution</td>
<td>132</td>
</tr>
<tr>
<td>Total of Any Other Categories</td>
<td>3</td>
</tr>
</tbody>
</table>

### Q19 Chapter Membership Compared to Last Year

**Declined**

### Q20 If Membership Grew or Declined . . .

- **Declined by What Percentage (if known)?**: 2.4%

### Q21 If Membership Increased or Decreased by 2% or More, Please Explain or Surmise Cause.

- Residual impact of PA State budget impasse until Jan 2016. Continued decline/flat funding for libraries

### Page 6: Annual Conference

### Q22 Please Provide the Following Financial Information about Your Chapter's Annual Conference During the Reported Fiscal Year (answer requires a figure rounded to the nearest dollar).

- **Revenue**: 227,988
- **Expenditures**: 84,377
Q23 Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).

Month: October
Location: Kalahari Resorts, Poconos
Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3): 4
Total Number of Attendees: 525
$ Conference Registration Rate for Regular Member: 350
$ Conference Registration Rate for Regular Nonmember: 450
Total Booths/Tables of Exhibits: 70
$ Charge for Standard Booth: 695
$ Charge for Standard Table: XX
Total Number of Program Offerings: 70

Q24 Did Your Chapter Meet Its Budget Projections for Its Annual Conference? Exceeded

Q25 Did Your Association Try Something New at This Conference? Yes

Q26 If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.

No formal banquet

Q27 Was It Successful? Yes

Q28 Will Your Association Offer This Again at Its Next Annual Conference? Yes

Q29 List Your Association's Most Successful Events Held during Conference.
Opening Keynote & closing lunches

Q30 Share Outstanding Keynotes or Speakers (include topics, please).
Ben Bizzle, marketing your library

Page 7: Accomplishments/Concerns
Q31 How many attendees participate in your State Advocacy/Legislation Day, If Held? (whole number only; e.g., 20)

n/1

Q32 List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).

PALS - leadership development workshops
PA Forward - Star Library program & literacy teams

Q33 List Major Issues Facing Your Association (e.g., budget, membership, structure, systems, competition, etc.).

Budget/funding