#1

## Welcome to the 2016 State of the Chapter Annual Report Survey

### Q1 Chapter Contact Information

- **Chapter Name:** New England Library Association
- **Address:** 55 N. Main St
- **Address 2:** Unite 49
- **City/Town:** Belchertown
- **State:** MA
- **ZIP:** 01007
- **Primary E-mail Address:** info@nelib.org

### Q2 Date Completing This Survey

**Month/Date/Year:** 11/2/2017

### Q3 Fiscal Year Reporting

**Start Date/End Date:** 2016

### Q4 List Contact Information for Survey Respondent Who Could Answer Questions about Survey from Chapter Relations Office.

- **Survey Respondent:** Bob Scheier
- **E-mail address:** rscheier@nelib.org
- **Phone:** 413-813-5254

Page 3: Final Budget Totals for Fiscal Year
Q5 Final Revenue and Expense Total for Fiscal Year Being Reported (answer requires a figure rounded to the nearest dollar)

Revenue 235,353
Expenses 187,024
Unrestricted Net Assets 185794

Q6 Were there changes made to your management or staffing during fiscal year? No

Q7 If yes, what changes were made to management or staffing? Respondent skipped this question

Q8 List the Number of FTE of PAID Staff (e.g., 0, 1, 2.5, 3 . . . ). .75

Q9 List Paid Staff by Title and FTE (e.g., Director FTE 1.0)
Staff 1 Conference and Communications Coordinator
Staff 2 Library Association Administrator

Q10 List the Number of Board Members (whole number only; e.g., 6) 25

Q11 Is Your Chapter Councilor a Board Member? Official

Q12 Were there changes made to your membership categories dues rates during fiscal year? No

Q13 If yes, what changes were made to your membership categories dues rates? Respondent skipped this question

Q14 Chapter Membership Anniversary Based
### Q15 Dues Structure for Regular Personal Members
Graduated (fee levels based on salary)

### Q16 Please List Applicable Fee or Percentage for Regular Personal Members.

<table>
<thead>
<tr>
<th>Highest graduated fee</th>
<th>80</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lowest graduated fee</td>
<td>15</td>
</tr>
</tbody>
</table>

### Q17 Total Number of All Members (Regular Personal, Institutional, etc.) at End of Fiscal Year. Totals of all following membership categories should equal total entered here.

840

### Q18 Please List Number of Chapter Members by Category (only by categories you use; do not count twice)

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal</td>
<td>840</td>
</tr>
</tbody>
</table>

### Q19 Chapter Membership Compared to Last Year
Grew

### Q20 If Membership Grew or Declined . . .
Respondent skipped this question

### Q21 If Membership Increased or Decreased by 2% or More, Please Explain or Surmise Cause.
Respondent skipped this question

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**Page 6: Annual Conference**

### Q22 Please Provide the Following Financial Information about Your Chapter's Annual Conference During the Reported Fiscal Year (answer requires a figure rounded to the nearest dollar).

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>198,141</td>
</tr>
<tr>
<td>Expenditures</td>
<td>104,671</td>
</tr>
</tbody>
</table>
Q23 Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).

<table>
<thead>
<tr>
<th>Month</th>
<th>October</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Danvers, MA</td>
</tr>
<tr>
<td>Length of Total Conference (pre- and conference) in Days</td>
<td>3</td>
</tr>
<tr>
<td>Total Number of Attendees</td>
<td>736</td>
</tr>
<tr>
<td>$ Conference Registration Rate for Regular Member</td>
<td>260</td>
</tr>
<tr>
<td>$ Conference Registration Rate for Regular Nonmember</td>
<td>330</td>
</tr>
<tr>
<td>Total Booths/Tables of Exhibits</td>
<td>259</td>
</tr>
<tr>
<td>$ Charge for Standard Booth</td>
<td>1075</td>
</tr>
<tr>
<td>$ Charge for Standard Table</td>
<td>500</td>
</tr>
<tr>
<td>Total Number of Program Offerings</td>
<td>107</td>
</tr>
</tbody>
</table>

Q24 Did Your Chapter Meet Its Budget Projections for Its Annual Conference?  
Exceeded

Q25 Did Your Association Try Something New at This Conference?  
No

Q26 If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.  
Respondent skipped this question

Q27 Was It Successful?  
Respondent skipped this question

Q28 Will Your Association Offer This Again at Its Next Annual Conference?  
Respondent skipped this question

Q29 List Your Association's Most Successful Events Held during Conference.  
Respondent skipped this question

Q30 Share Outstanding Keynotes or Speakers (include topics, please).  
Respondent skipped this question

Q31 How many attendees participate in your State Advocacy/Legislation Day, If Held? (whole number only; e.g., 20)  
Respondent skipped this question
**Q32** List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).  
Respondent skipped this question

**Q33** List Major Issues Facing Your Association (e.g., budget, membership, structure, systems, competition, etc.).  
Respondent skipped this question