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Collector: Web Link 1 (Web Link)

**Started:** Tuesday, November 07, 2017 4:26:07 PM

**Last Modified:** Tuesday, November 07, 2017 4:35:25 PM

**Time Spent:** 00:09:17

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**Page 1: Welcome to the 2016 State of the Chapter Annual Report Survey**

**Q1 Chapter Contact Information**

- **Chapter Name:** North Dakota Library Association
- **Address:** PO Box 1595
- **City/Town:** Bismarck
- **State:** ND
- **ZIP:** 58502-1595
- **Primary E-mail Address:** laurie.mchenry@email.und.edu

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**Page 2: Report for Fiscal Year**

**Q2 Date Completing This Survey**

- **Month/Date/Year:** 11/07/2017

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**Q3 Fiscal Year Reporting**

- **Start Date/End Date:** 1/1/2016-12/31/2016

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**Q4 List Contact Information for Survey Respondent Who Could Answer Questions about Survey from Chapter Relations Office.**

- **Survey Respondent:** Laurie McHenry
- **E-mail address:** laurie.mchenry@email.und.edu
- **Phone:** 701-777-3475

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**Page 3: Final Budget Totals for Fiscal Year**

**Q5 Final Revenue and Expense Total for Fiscal Year Being Reported (answer requires a figure rounded to the nearest dollar)**

- **Revenue:** $39,932
- **Expenses:** $45,339
- **Unrestricted Net Assets:** $69,142
Page 4: Management and Staffing

Q6 Were there changes made to your management or staffing during fiscal year? No

Q7 If yes, what changes were made to management or staffing? Respondent skipped this question

Q8 List the Number of FTE of PAID Staff (e.g., 0, 1, 2.5, 3 . . .). 0

Q9 List Paid Staff by Title and FTE (e.g., Director FTE 1.0) Respondent skipped this question

Q10 List the Number of Board Members (whole number only; e.g., 6) 24

Q11 Is Your Chapter Counselor a Board Member? Official

Page 5: Membership Information

Q12 Were there changes made to your membership categories dues rates during fiscal year? No

Q13 If yes, what changes were made to your membership categories dues rates? Respondent skipped this question

Q14 Chapter Membership Calendar Based

Q15 Dues Structure for Regular Personal Members Flat (one fee)

Q16 Please List Applicable Fee or Percentage for Regular Personal Members. Flat fee $35

Q17 Total Number of All Members (Regular Personal, Institutional, etc.) at End of Fiscal Year. Totals of all following membership categories should equal total entered here. 264
Q18 Please List Number of Chapter Members by Category (only by categories you use; do not count twice)

- Personal: 233
- Student: 3
- Trustee: 11
- Library/Institution: 10
- Total of Any Other Categories: 7 (Associate)

Q19 Chapter Membership Compared to Last Year

Grew

Q20 If Membership Grew or Declined...

Grew by What Percentage (if known)?

1%

Q21 If Membership Increased or Decreased by 2% or More, Please Explain or Surmise Cause.

Respondent skipped this question

Page 6: Annual Conference

Q22 Please Provide the Following Financial Information about Your Chapter's Annual Conference During the Reported Fiscal Year (answer requires a figure rounded to the nearest dollar).

- Revenue: $23,932
- Expenditures: $23,262

Q23 Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).

- Month: September
- Location: Dickinson ND
- Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3): 3
- Total Number of Attendees: 128
- $ Conference Registration Rate for Regular Member: $130 (early) $145 (late)
- $ Conference Registration Rate for Regular Nonmember: $165 (early) $180 (late)
- Total Booths/Tables of Exhibits: 11 booths/6 tables
- $ Charge for Standard Booth: $350
- $ Charge for Standard Table: $150
- Total Number of Program Offerings: 35
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q24 Did Your Chapter Meet Its Budget Projections for Its Annual Conference?</td>
<td>Did Not Meet</td>
</tr>
<tr>
<td>Q25 Did Your Association Try Something New at This Conference?</td>
<td>Yes</td>
</tr>
<tr>
<td>Q26 If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.</td>
<td>Conference app with the hope we could save money not printing programs.</td>
</tr>
<tr>
<td>Q27 Was It Successful?</td>
<td>No</td>
</tr>
<tr>
<td>Q28 Will Your Association Offer This Again at Its Next Annual Conference?</td>
<td>No</td>
</tr>
<tr>
<td>Q29 List Your Association's Most Successful Events Held during Conference.</td>
<td>Librarian Boot Camp, a Spelling Bee and an Active Shooter presentation. The last had standing room only!</td>
</tr>
<tr>
<td>Q30 Share Outstanding Keynotes or Speakers (include topics, please).</td>
<td>Jim Gill led us in music play and spoke on the benefits of play in the lives of children.</td>
</tr>
</tbody>
</table>

Page 7: Accomplishments/Concerns

Q31 How many attendees participate in your State Advocacy/Legislation Day, If Held? (whole number only; e.g., 20) 26

Q32 List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).

We held a summit in person, via zoom and over twitter to discuss what is NDLA best at, what should NDLA start doing, what can NDLA do to better serve its members, and ended by creating a list of "next steps".

Q33 List Major Issues Facing Your Association (e.g, budget, membership, structure, systems, competition, etc.).

Budget, structure and membership.