Page 1: Welcome to the 2016 State of the Chapter Annual Report Survey

Q1 Chapter Contact Information

Chapter Name: Delaware Library Association
Address: c/o Delaware Division of Libraries
Address 2: 121 Martin Luther King Jr. Blvd. N.
City/Town: Dover
State: DE
ZIP: 19901
Primary E-mail Address: dla@lib.de.us

Page 2: Report for Fiscal Year

Q2 Date Completing This Survey
Month/Date/Year 10/02/2017

Q3 Fiscal Year Reporting
Start Date/End Date July 2016 - June 2017

Q4 List Contact Information for Survey Respondent Who Could Answer Questions about Survey from Chapter Relations Office.

Survey Respondent Lauren Wallis
E-mail address lwallis@udel.edu
Phone 302-831-4072

Page 3: Final Budget Totals for Fiscal Year
Q5 Final Revenue and Expense Total for Fiscal Year Being Reported (answer requires a figure rounded to the nearest dollar)

Revenue $28,331
Expenses $23,243
Unrestricted Net Assets $99,233

Q6 Were there changes made to your management or staffing during fiscal year? No

Q7 If yes, what changes were made to management or staffing? Respondent skipped this question

Q8 List the Number of FTE of PAID Staff (e.g., 0, 1, 2.5, 3 . . . ). 0

Q9 List Paid Staff by Title and FTE (e.g., Director FTE 1.0) Respondent skipped this question

Q10 List the Number of Board Members (whole number only; e.g., 6) 9

Q11 Is Your Chapter Counselor a Board Member? Official

Page 5: Membership Information

Q12 Were there changes made to your membership categories dues rates during fiscal year? No

Q13 If yes, what changes were made to your membership categories dues rates? Respondent skipped this question

Q14 Chapter Membership Calendar Based

Q15 Dues Structure for Regular Personal Members Flat (one fee)
Q16 Please List Applicable Fee or Percentage for Regular Personal Members.

Flat fee $35

Q17 Total Number of All Members (Regular Personal, Institutional, etc.) at End of Fiscal Year. Totals of all following membership categories should equal total entered here.

226

Q18 Please List Number of Chapter Members by Category (only by categories you use; do not count twice)

- Personal 126
- Support Staff 51
- Student 18
- Trustee 11
- Retired 10
- Library/Institution 7
- Total of Any Other Categories 3

Q19 Chapter Membership Compared to Last Year Declined

Q20 If Membership Grew or Declined . . .

Declined by What Percentage (if known)? 22 percent

Q21 If Membership Increased or Decreased by 2% or More, Please Explain or Surmise Cause.

- Online registration form unavailable for six months
- Budget cuts at DE libraries

Page 6: Annual Conference

Q22 Please Provide the Following Financial Information about Your Chapter's Annual Conference During the Reported Fiscal Year (answer requires a figure rounded to the nearest dollar).

- Revenue $10,130
- Expenditures $8,077
**Q23** Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).

<table>
<thead>
<tr>
<th>Month</th>
<th>May</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Cambridge, MD</td>
</tr>
<tr>
<td>Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3)</td>
<td>3</td>
</tr>
<tr>
<td>Total Number of Attendees</td>
<td>108 (Delaware), 623 (Maryland)</td>
</tr>
<tr>
<td>$ Conference Registration Rate for Regular Member</td>
<td>$150</td>
</tr>
<tr>
<td>$ Conference Registration Rate for Regular Nonmember</td>
<td>$190</td>
</tr>
<tr>
<td>Total Booths/Tables of Exhibits</td>
<td>35</td>
</tr>
<tr>
<td>$ Charge for Standard Booth</td>
<td>n/a</td>
</tr>
<tr>
<td>$ Charge for Standard Table</td>
<td>n/a</td>
</tr>
<tr>
<td>Total Number of Program Offerings</td>
<td>approximately 70</td>
</tr>
</tbody>
</table>

**Q24** Did Your Chapter Meet Its Budget Projections for Its Annual Conference?  
Met

**Q25** Did Your Association Try Something New at This Conference?  
Yes

**Q26** If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.

New location

**Q27** Was It Successful?  
Yes

**Q28** Will Your Association Offer This Again at Its Next Annual Conference?  
Yes

**Q29** List Your Association's Most Successful Events Held during Conference.

n/a

**Q30** Share Outstanding Keynotes or Speakers (include topics, please).

n/a
Q31 How many attendees participate in your State Advocacy/Legislation Day, If Held? (whole number only; e.g., 20)
76

Q32 List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).
Delaware Library Legislative Day, Social Events (2), MLA/DLA Joint Annual Conference

Q33 List Major Issues Facing Your Association (e.g, budget, membership, structure, systems, competition, etc.).
Declining membership, encouraging active participation