PAGE 1: Welcome to the 2016 State of the Chapter Annual Report Survey

Q1: **Chapter Contact Information**
Chapter Name: Pennsylvania Library Association
Address: 220 Cumberland Parkway
Address 2: Suite 10
City/Town: Mechanicsburg
State: PA
ZIP: 17055
Primary E-mail Address: christi@palibraries.org

PAGE 2: Report for Fiscal Year

Q2: **Date Completing This Survey**
Month/Date/Year: 09/30/2016

Q3: **Fiscal Year Reporting**
Start Date/End Date: Jan. 1, 2015-Dec. 31, 2015

Q4: **List Contact Information for Survey Respondent Who Could Answer Questions about Survey from Chapter Relations Office.**
Survey Respondent: Christi Buker
E-mail address: christi@palibraries.org
Phone: 7177667663

PAGE 3: Final Budget Totals for Fiscal Year

Q5: **Final Revenue and Expense Total for Fiscal Year Being Reported (answer requires a figure rounded to the nearest dollar)**
Revenue: 1346277
Expenses: 1324879
Unrestricted Net Assets: 50823

PAGE 4: Management and Staffing
Q6: Were there changes made to your management or staffing during fiscal year? Yes

Q7: If yes, what changes were made to management or staffing? Executive Director resigned, had interim ED, and new ED in 2016

Q8: List the Number of FTE of PAID Staff (e.g., 0, 1, 2.5, 3 . . . ). 4

Q9: List Paid Staff by Title and FTE (e.g., Director FTE 1.0)
Staff 1 Executive Director - 1
Staff 2 Project manager - 1
Staff 3 Education & Finance Manager - 1
Staff 4 Administrative Assistant - 1

Q10: List the Number of Board Members (whole number only; e.g., 6) 14

Q11: Is Your Chapter Councilor a Board Member? Official

Q12: Were there changes made to your membership categories dues rates during fiscal year? No

Q13: If yes, what changes were made to your membership categories dues rates? Respondent skipped this question

Q14: Chapter Membership Anniversary Based

Q15: Dues Structure for Regular Personal Members Percentage (e.g., $3 per $1,000 of salary)

Q16: Please List Applicable Fee or Percentage for Regular Personal Members.
Salary percentage $3 per $1000 salary

Q17: Total Number of All Members (Regular Personal, Institutional, etc.) at End of Fiscal Year. Totals of all following membership categories should equal total entered here.
1307

Q18: Please List Number of Chapter Members by Category (only by categories you use; do not count twice)
Personal 1138
Support Staff 18
Student 171
Trustee 60
Retired 81
Library/Institution 167

Q19: Chapter Membership Compared to Last Year Declined
Q20: If Membership Grew or Declined . . .
Declined by What Percentage (if known)? 2.4

Q21: If Membership Increased or Decreased by 2% or More, Please Explain or Surmise Cause.
PA State budget impasse for 9 months held up funding to libraries.

PAGE 6: Annual Conference

Q22: Please Provide the Following Financial Information about Your Chapter’s Annual Conference During the Reported Fiscal Year (answer requires a figure rounded to the nearest dollar).
Revenue 220800
Expenditures 110570

Q23: Please Provide the Following Non-Financial Information about Your Chapter’s Annual Conference (if not applicable, insert n/a).
Month October
Location Penn Stater Hotel, State College
Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3) 4
Total Number of Attendees 526
$ Conference Registration Rate for Regular Member 350
$ Conference Registration Rate for Regular Nonmember 450
Total Booths/Tables of Exhibits 70
$ Charge for Standard Booth 695
$ Charge for Standard Table x
Total Number of Program Offerings 72

Q24: Did Your Chapter Meet Its Budget Projections for Its Annual Conference? Exceeded

Q25: Did Your Association Try Something New at This Conference? No

Q26: If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve. Respondent skipped this question

Q27: Was It Successful? Respondent skipped this question

Q28: Will Your Association Offer This Again at Its Next Annual Conference? Respondent skipped this question

Q29: List Your Association's Most Successful Events Held during Conference.
Keynote & closing lunch

Q30: Share Outstanding Keynotes or Speakers (include topics, please).
Chris Rodell, author

PAGE 7: Accomplishments/Concerns
Q31: How many attendees participate in your State Advocacy/Legislation Day, If Held? (whole number only; e.g., 20)  
n/a

Q32: List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).

Executive Director that resigned went to PA Dept of Education as appointed Commissioner of Libraries. New leadership projects leading to programming by librarians

Q33: List Major Issues Facing Your Association (e.g, budget, membership, structure, systems, competition, etc.).

Not major, but membership needs increased and budget needs strengthening.