#1

**Q1: Chapter Contact Information**

**Chapter Name:** Oklahoma Library Association  
**Address:** PO Box 6550  
**City/Town:** Edmond  
**State:** OK  
**ZIP:** 73083-6550  
**Primary E-mail Address:** execdirector@oklibs.org

**Q2: Date Completing This Survey**

Month/Date/Year: 09/20/2016

**Q3: Fiscal Year Reporting**

Start Date/End Date: July 2, 2015 to June 30, 2016

**Q4: List Contact Information for Survey Respondent Who Could Answer Questions about Survey from Chapter Relations Office.**

Survey Respondent: Kay Boies  
**E-mail address:** execdirector@oklibs.org  
**Phone:** 4055255100

**Q5: Final Revenue and Expense Total for Fiscal Year Being Reported (answer requires a figure rounded to the nearest dollar)**

Revenue: $196,741  
**Expenses:** $218,379  
**Unrestricted Net Assets:** $134,199

PAGE 3: Final Budget Totals for Fiscal Year

PAGE 4: Management and Staffing
Q6: Were there changes made to your management or staffing during fiscal year?  
No

Q7: If yes, what changes were made to management or staffing?  
Respondent skipped this question

Q8: List the Number of FTE of PAID Staff (e.g., 0, 1, 2.5, 3 . . . ).  
1.25

Q9: List Paid Staff by Title and FTE (e.g., Director FTE 1.0)  
Staff 1  Executive Director FTE 1.0
Staff 2  Clerical Assistant FTE .25

Q10: List the Number of Board Members (whole number only; e.g., 6)  
10 - Voting; 7 - Ex Officio

Q11: Is Your Chapter Councilor a Board Member?  
Official

PAGE 5: Membership Information

Q12: Were there changes made to your membership categories dues rates during fiscal year?  
No

Q13: If yes, what changes were made to your membership categories dues rates?  
Respondent skipped this question

Q14: Chapter Membership  
Anniversary Based

Q15: Dues Structure for Regular Personal Members  
Graduated (fee levels based on salary)

Q16: Please List Applicable Fee or Percentage for Regular Personal Members.  
Highest graduated fee $121
Lowest graduated fee $39

Q17: Total Number of All Members (Regular Personal, Institutional, etc.) at End of Fiscal Year. Totals of all following membership categories should equal total entered here.  
727

Q18: Please List Number of Chapter Members by Category (only by categories you use; do not count twice)  
Personal 577
Student 95
Trustee 8
Retired 23
Library/Institution 24

Q19: Chapter Membership Compared to Last Year  
Declined

Q20: If Membership Grew or Declined . . .  
Declined by What Percentage (if known)?  
Approximately 9 %
Q21: If Membership Increased or Decreased by 2% or More, Please Explain or Surmise Cause.

Cost
Inability to participate in Association
Time

Q22: Please Provide the Following Financial Information about Your Chapter's Annual Conference During the Reported Fiscal Year (answer requires a figure rounded to the nearest dollar).

Revenue $99,328
Expenditures $80,997

Q23: Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).

Month March/April
Location Hyatt Regency Tulsa
Length of Total Conference (pre- and conference) in Days 3
Total Number of Attendees 443
$ Conference Registration Rate for Regular Member $180
$ Conference Registration Rate for Regular Nonmember $260
Total Booths/Tables of Exhibits 50
$ Charge for Standard Booth $475
$ Charge for Standard Table $50
Total Number of Program Offerings 106

Q24: Did Your Chapter Meet Its Budget Projections for Its Annual Conference? Did Not Meet

Q25: Did Your Association Try Something New at This Conference? Yes

Q26: If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.

1. Crazy Camaraderie/Tweet Up Meet Up-An alternative social time.
2. Young Professionals Nightcap-A meet and greet for our newest group.

Q27: Was It Successful? Yes

Q28: Will Your Association Offer This Again at Its Next Annual Conference? Maybe

Q29: List Your Association's Most Successful Events Held during Conference.

First General Session
Banquet
All Conference Event

Q30: Share Outstanding Keynotes or Speakers (include topics, please).

Keynote Speaker - Jamie Larue - "Telling the Library Story"
Q31: How many attendees participate in your State Advocacy/Legislation Day, If Held? (whole number only; e.g., 20)  
50-75

Q32: List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).
--3 different "legislative days" to accommodate members' busy schedules.
--8 One-Day Workshops - 175 Registrants
--Creation of a new OLA Young Professionals Discussion Group
--Second annual "Night at the Oklahoma City Dodgers" - 75 Registrants

Q33: List Major Issues Facing Your Association (e.g, budget, membership, structure, systems, competition, etc.).
Budget issues, decreasing attendance at workshops, decreasing membership