2014 State of the Chapter Annual Report

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PAGE 1: Welcome to the 2014 State of the Chapter Annual Report Survey

Q1: Chapter Contact Information
Chapter Name: New Mexico Library Association
Address: PO Box 26074
City/Town: Albuquerque
State: NM
ZIP: 87125
Primary E-mail Address: contact@nmla.org

PAGE 2: Report for Fiscal Year

Q2: Date Completing This Survey
Month/Date/Year 09/29/2014

Q3: Report for Fiscal Year
Start Date/End Date July 1, 2013-June 30, 2014

Q4: List Contact Information for Survey Respondent Who Could Answer Questions about Survey from Chapter Relations Office.
Survey Respondent Valerie Nye
E-mail address valnye@gmail.com
Phone 505-424-2397

PAGE 3: Final Budget Totals for Fiscal Year

Q5: Final Budget Totals for Fiscal Year (answer requires a figure rounded to the nearest dollar)
Revenue $25,500
Expenses $18,000
Unrestricted Net Assets $39,750
PAGE 4: Management and Staffing

Q6: Were there changes made to your management or staffing during fiscal year?  
No

Q7: If yes, what changes were made to management or staffing?  
Respondent skipped this question

Q8: List the Number of FTE of PAID Staff (e.g., 0, 1, 2.5, 3 . . .).  
0

PAGE 5: Membership Information

Q9: Were there changes made to your membership categories dues rates during fiscal year?  
No

Q10: If yes, what changes were made to your membership categories dues rates?  
Respondent skipped this question

Q11: Chapter Membership  
Anniversary Based

Q12: Dues Structure for Regular Personal Members  
Graduated (fee levels based on salary)

Q13: Please List Applicable Fee or Percentage for Regular Personal Members.  
Highest graduated fee $60  
Lowest graduated fee $10

Q14: Total Number of All Members (Regular Personal, Institutional, etc.) at End of Fiscal Year.  
266

Q15: Total Number of Regular Personal Members Only at End of Fiscal Year  
255

Q16: Total Number of Institutional Members Only at End of Fiscal Year.  
11

Q17: Please List Number of Chapter Members by Category (only by categories you use; do not count twice)  
Student 82  
Retired 5  
Total of Any Other Categories 10
Q18: Chapter Membership Compared to Last Year  
Declined

Q19: If Membership Grew or Declined . . .  
Declined by What Percentage (if known)?  
34%

Q20: If Membership Increased or Decreased by 2% or More, Please Explain or Surmise Cause.  
The annual conference was moved from the Spring to the Fall during 2013-2014. The association has not had an annual conference since Spring 2013. We know that many people renew their membership when they register for the conference, so we are expecting to see an increase in membership in October 2014 when the association has the annual conference. The association has not had a paid administrator for over a year. The association's administrator would send out membership reminder notifications. Running the organization with all volunteers has caused membership contact and renewal to be inconsistent.

Q21: Please Provide the Following Financial Information about Your Chapter's Annual Conference (answer requires a figure rounded to the nearest dollar).  
Respondent skipped this question

Q22: Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).  
Respondent skipped this question

Q23: Did Your Chapter Meet Its Budget Projections for Its Annual Conference?  
Respondent skipped this question

Q24: Did Your Association Try Something New at This Conference?  
Respondent skipped this question

Q25: If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.  
The association did not have an annual conference in 2013/2014.

Q26: Was It Successful?  
Respondent skipped this question

Q27: Will Your Association Offer This Again at Its Next Annual Conference?  
Respondent skipped this question

Q28: List Your Association's Most Successful Events Held during Conference.  
Respondent skipped this question

Q29: Share Outstanding Keynotes or Speakers (include topics, please).  
Respondent skipped this question

PAGE 7: Accomplishments/Concerns
Q30: List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day and number of attendees, legislative successes, new strategic plan, trainings, etc.).

Respondent skipped this question

Q31: List Major Issues Facing Your Association (e.g., budget, membership, structure, systems, competition, etc.).

No paid administrator
Membership
Budget
The bylaws were changed and updated but the procedural manual was not updated - this is a primary project for the coming year.