Q1: Chapter Contact Information
Chapter Name: North Dakota Library Association
Address: 604 East Boulevard Avenue
City/Town: Bismarck
State: ND
ZIP: 58505
Primary E-mail Address: alpeterson@nd.gov

Q2: Date Completing This Survey
Month/Date/Year 08/15/2013

Q3: Report for Fiscal Year
Start Date/End Date 1/1/2012-12/1/2012

Q4: Where is the link to your association's page on Facebook found?
Elsewhere?, Elsewhere (please specify) directly on facebook

Q5: What is your Facebook web address?
https://www.facebook.com/#!/pages/North-Dakota-Library-Association/350196930345

Q6: Where is the link to your association's twitter account found?
Respondent skipped this question

Q7: What is your Twitter handle?
Respondent skipped this question
Q8: Where is the link to your association's "Take Action" page (e.g., Capwiz) found? On your association's advocacy (legislation) page?

PAGE 4: Association Primary Contacts

Q9: Primary Contacts
President: Al Peterson
Executive Director: Laurie Robertsdahl
Chapter Councilor: Shelby E. Harken

Q10: Budget Totals for Year (answer requires a figure rounded to the nearest dollar)
Revenue: 52,923.57
Expenses: 56,128.79
Unrestricted Net Assets: 63,649.64

PAGE 5: Management and Staffing

Q11: Does Your Association Use a Management Company? No

Q12: List the Titles of Paid Staff
Respondent skipped this question

PAGE 6: Membership Information

Q13: Chapter Membership
Calendar

Q14: Chapter Membership Includes
School library association part of Chapter

Q15: Chapter Membership Includes
Does not include ACRL Chapter

Q16: Dues structure for PERSONAL members
Respondent skipped this question

Q17: Please List Applicable Fee or Percentage for PERSONAL members
Flat fee 35.00
## Q18: Please List Number of Chapter Members by Category

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal</td>
<td>35.00</td>
</tr>
<tr>
<td>Student</td>
<td>20.00</td>
</tr>
<tr>
<td>Trustee</td>
<td>20.00</td>
</tr>
<tr>
<td>Retired</td>
<td>20.00</td>
</tr>
<tr>
<td>Library/Institution</td>
<td>50.00-150.00</td>
</tr>
</tbody>
</table>

## Q19: Chapter Membership Compared to Last Year

Same

## Q20: If Membership Grew or Declined

Grew by What Percentage (if known)? 8%

## Q21: Chapter Membership Was at Its Highest . . .

Respondent skipped this question

### PAGE 7: Annual Conference

## Q22: Please Provide the Following Financial Information about Your Chapter's Annual Conference (answer requires a figure rounded to the nearest dollar)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>34,491.88</td>
</tr>
<tr>
<td>Expenditures</td>
<td>36,945.97</td>
</tr>
</tbody>
</table>

## Q23: Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a)

<table>
<thead>
<tr>
<th>Description</th>
<th>Info</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month</td>
<td>Sept.</td>
</tr>
<tr>
<td>Location</td>
<td>n/a</td>
</tr>
<tr>
<td>Total number of attendees</td>
<td>n/a</td>
</tr>
<tr>
<td>Total booths/tables of exhibits</td>
<td>n/a</td>
</tr>
<tr>
<td>Total number of vendor chat tables</td>
<td>n/a</td>
</tr>
<tr>
<td>Total number of vendors participating in conference sessions</td>
<td>n/a</td>
</tr>
<tr>
<td>Total Number of Program Offerings</td>
<td>30</td>
</tr>
</tbody>
</table>

## Q24: Did Your Chapter Meet Its Budget Projections for Its Annual Conference?

Met

## Q25: Did Your Association Try Something New at This conference?

No

## Q26: If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve

Respondent skipped this question

## Q27: Was It Successful?

Yes
Q28: Will Your Association Offer This Again at Its Next Annual Conference?
Respondent skipped this question

Q29: List Your Association’s Most Successful Events Held during Conference
Theme: Finding your voice

Q30: Share Outstanding Keynotes or Speakers (include topics, please)
Keynote Address: Judy Drescher; Margaret Barnhart; Gene Ambaum and Bill Barnes

PAGE 8: Association Management Systems

Q31: Please Provide the Systems/Vendors Used to Manage Your Association’s Transactions and Member Data
Accounting System
Registration System
Database
Web Design/Administration

Quickbooks
PayPal to collect dues and other registration fees, plus Excel to sort and store
n/a
Lunarpages

PAGE 9: Highlights of the Year

Q32: List Major Activities, Accomplishments with Participation (e.g., Library Legislative Day and number of attendees, legislative successes, new strategic plan, trainings, etc.)
Respondent skipped this question

PAGE 10: Chapter-Identified Areas of Concern/Distress

Q33: List Major Issues Facing the Association (e.g, budget, membership, structure, systems, competition, etc.)
lack of board candidates for new leadership position

PAGE 11: Questions and Comments
Q34: Thank you for completing this Annual Report. If you have any comments or questions, please share them with us. We anticipate sharing some of this information with all Chapters (e.g., conference information). If there are questions you would like us to consider adding, please include them here. Respondent skipped this question.
13 State of the Chapter Annual Report

Q1: Chapter Contact Information
Chapter Name: North Dakota Library Association
Address: PO Box 1595
City/Town: Bismarck
State: ND
ZIP: 58502-1595
Primary E-mail Address: NDLA@LISTSERV.NODAK.EDU

Q2: Date Completing This Survey
Month/Date/Year 08/20/2013

Q3: Report for Fiscal Year
Start Date/End Date 01/01/2013- 12/31/2013

Q4: Where is the link to your association's page on Facebook found?
Elsewhere?, Elsewhere (please specify) membership page

Q5: What is your Facebook web address?

Q6: Where is the link to your association's twitter account found?
Respondent skipped this question

Q7: What is your Twitter handle?
Respondent skipped this question

PAGE 1: Welcome to the 2013 State of the Chapter Annual Report Survey

PAGE 2: Report for Fiscal Year

PAGE 3: Website and Social Media

Collector: New Link (Web Link)
Started: Tuesday, August 20, 2013 8:14:18 AM
Last Modified: Tuesday, August 20, 2013 9:05:27 AM
Time Spent: 00:51:08
IP Address: 165.234.253.72
Q8: Where is the link to your association's "Take Action" page (e.g., Capwiz) found?  
Respondent skipped this question

PAGE 4: Association Primary Contacts

Q9: Primary Contacts
President: Al Peterson
Chapter Councilor: Shelby Harken
Other (include title): President Elect Victor Lieberman
Other 2 (include title): Past President Aubrey Madler

Q10: Budget Totals for Year (answer requires a figure rounded to the nearest dollar)  
Respondent skipped this question

PAGE 5: Management and Staffing

Q11: Does Your Association Use a Management Company?  
No

Q12: List the Titles of Paid Staff  
Respondent skipped this question

PAGE 6: Membership Information

Q13: Chapter Membership
Calendar

Q14: Chapter Membership Includes  
Respondent skipped this question

Q15: Chapter Membership Includes
Does not include ACRL Chapter

Q16: Dues structure for PERSONAL members
Flat (one fee)

Q17: Please List Applicable Fee or Percentage for PERSONAL members
Flat fee 35.00

Q18: Please List Number of Chapter Members by Category
Personal 342
Trustee 28
Library/Institution 16
### 2013 State of the Chapter Annual Report

| Q19: **Chapter Membership Compared to Last Year** | Grew |
| Q20: If Membership Grew or Declined | Respondent skipped this question |
| Q21: Chapter Membership Was at Its Highest . . . | Respondent skipped this question |

### PAGE 7: Annual Conference

| Q22: Please Provide the Following Financial Information about Your Chapter's Annual Conference (answer requires a figure rounded to the nearest dollar) | Respondent skipped this question |
| Q23: Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a) | Respondent skipped this question |
| Q24: Did Your Chapter Meet Its Budget Projections for Its Annual Conference? | Respondent skipped this question |
| Q25: Did Your Association Try Something New at This conference? | Respondent skipped this question |
| Q26: If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve | Respondent skipped this question |
| Q27: Was It Successful? | Respondent skipped this question |
| Q28: Will Your Association Offer This Again at Its Next Annual Conference? | Respondent skipped this question |
| Q29: List Your Association's Most Successful Events Held during Conference | Respondent skipped this question |
| Q30: Share Outstanding Keynotes or Speakers (include topics, please) | Respondent skipped this question |

### PAGE 8: Association Management Systems

| Q31: Please Provide the Systems/Vendors Used to Manage Your Association's Transactions and Member Data | Respondent skipped this question |
Q32: List Major Activities, Accomplishments with Participation (e.g., Library Legislative Day and number of attendees, legislative successes, new strategic plan, trainings, etc.)

Respondent skipped this question

Q33: List Major Issues Facing the Association (e.g., budget, membership, structure, systems, competition, etc.)

Respondent skipped this question

Q34: Thank you for completing this Annual Report. If you have any comments or questions, please share them with us. We anticipate sharing some of this information with all Chapters (e.g., conference information). If there are questions you would like us to consider adding, please include them here.

Respondent skipped this question
Q1: Chapter Contact Information
Chapter Name: North Dakota Library Association
Address: PO Box 1595
City/Town: Bismarck
State: ND
ZIP: 58502-1595
Primary E-mail Address: NDLA@LISTSERV.NODAK.EDU

Q2: Date Completing This Survey
Month/Date/Year 08/21/2013

Q3: Report for Fiscal Year
Start Date/End Date 01/01/2012- 12/31/2012

Q4: Where is the link to your association's page on Facebook found?
Elsewhere?, Elsewhere (please specify)
http://ndla.info/member1.htm

Q5: What is your Facebook web address?

Q6: Where is the link to your association's twitter account found?
Elsewhere (please specify) N/A
Q7: What is your Twitter handle?  
Respondent skipped this question

Q8: Where is the link to your association's "Take Action" page (e.g., Capwiz) found?  
Elsewhere (please specify) N/A

PAGE 4: Association Primary Contacts

Q9: Primary Contacts
President
Al Peterson
Chapter Councilor
Shelby Harken
Other 2 (include title)
Aubrey Madler, Past President
Other 3 (include title)
Victor Lieberman, President Elect

Q10: Budget Totals for Year (answer requires a figure rounded to the nearest dollar)
Revenue 56,128
Expenses 52,923
Unrestricted Net Assets 63,649

PAGE 5: Management and Staffing

Q11: Does Your Association Use a Management Company?  
No

Q12: List the Titles of Paid Staff
Title 1  
Executive Secretary

PAGE 6: Membership Information

Q13: Chapter Membership  
Calendar

Q14: Chapter Membership Includes  
School library association part of Chapter

Q15: Chapter Membership Includes  
Does not include ACRL Chapter

Q16: Dues structure for PERSONAL members  
Flat (one fee)

Q17: Please List Applicable Fee or Percentage for PERSONAL members  
Flat fee 35.00
### Q18: Please List Number of Chapter Members by Category

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal</td>
<td>325</td>
</tr>
<tr>
<td>Student</td>
<td>5</td>
</tr>
<tr>
<td>Trustee</td>
<td>26</td>
</tr>
<tr>
<td>Library/Institution</td>
<td>12</td>
</tr>
</tbody>
</table>

### Q19: Chapter Membership Compared to Last Year

- Same

### Q20: If Membership Grew or Declined

- Respondent skipped this question

### Q21: Chapter Membership Was at Its Highest . . .

- In year? 1999
- With how many total members? 408

### PAGE 7: Annual Conference

### Q22: Please Provide the Following Financial Information about Your Chapter's Annual Conference (answer requires a figure rounded to the nearest dollar)

- Revenue 27,793
- Expenditures 28,545

### Q23: Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a)

- Month September
- Location Fargo
- Total booths/tables of exhibits 31
- Total number of vendors participating in conference sessions 2
- Total Number of Program Offerings 35

### Q24: Did Your Chapter Meet Its Budget Projections for Its Annual Conference?

- Did Not Meet

### Q25: Did Your Association Try Something New at This conference?

- Yes

### Q26: If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve

- color coded tracks in the schedule

### Q27: Was It Successful?

- Yes
Q28: Will Your Association Offer This Again at Its Next Annual Conference?  Yes

Q29: List Your Association’s Most Successful Events Held during Conference
Surviving the Public with the Unshelved Guys

Q30: Share Outstanding Keynotes or Speakers (include topics, please)
Bll Barnes/Gene Ambuam
Kathryn Otoshi
Judy Drescher

PAGE 8: Association Management Systems

Q31: Please Provide the Systems/Vendors Used to Manage Your Association’s Transactions and Member Data
Accounting System  QuickBooks
Registration System  PayPal
Web Design/Administration  Lunarpages

PAGE 9: Highlights of the Year

Q32: List Major Activities, Accomplishments with Participation (e.g., Library Legislative Day and number of attendees, legislative successes, new strategic plan, trainings, etc.)  Respondent skipped this question

PAGE 10: Chapter-Identified Areas of Concern/Distress

Q33: List Major Issues Facing the Association (e.g., budget, membership, structure, systems, competition, etc.)
conference budgeting
declining membership

PAGE 11: Questions and Comments
Q34: Thank you for completing this Annual Report. If you have any comments or questions, please share them with us. We anticipate sharing some of this information with all Chapters (e.g., conference information). If there are questions you would like us to consider adding, please include them here.

*Respondent skipped this question*