Page 1: Welcome to the 2016 State of the Chapter Annual Report Survey

Q1 1) Chapter Contact Information

Chapter Name: South Dakota Library Association
Address: PO Box 283
City/Town: Lennox
State/Territory: SD
ZIP: 57039
Primary E-mail Address: sdlaeast@gmail.com

Page 2: Report for Fiscal Year

Q2 2) Date Completing This Survey
Month/Date/Year 05/27/2019

Q3 3) Fiscal Year Reporting
Start Date/End Date 1/1/2018 - 12/31/2018

Q4 4) List contact information for survey respondent who could answer questions from Chapter Relations Office about this survey.

Survey Respondent Lisa Brunick
E-mail address lisa.brunick@augie.edu
Phone 605.274.5358

Page 3: Final Budget Totals for Fiscal Year
**Q5** 5) What is the final revenue and expense total for fiscal year being reported (answer requires a figure rounded to the nearest dollar)

Revenue 81,806
Expenses 93,765
Unrestricted Net Assets 88,810

**Q6** 6) Were there changes made to your management or staffing during fiscal year you are reporting on? No

**Q7** 7) If yes, what changes were made to management or staffing? Respondent skipped this question

**Q8** 8) List the number of FTE or PAID staff (e.g., 0, 1, 2, 3 . . . .)

3

**Q9** 9) List paid staff by title and FTE (e.g., Director FTE 1)

Staff 1 Book Marks editor FTE .5
Staff 2 Executive Secretary/Treasurer FTE .5
Staff 3 Lobbyist FTE .5

**Q10** 10) List the number of Board Members (whole number only; e.g., 6)

13

**Q11** 11) Is your Chapter Councilor a Board Member? Official

**Q12** 12) Is the Chapter Councilor elected or appointed? Elected

**Page 5: Membership Information**

**Q13** 13) Were there changes made to your membership categories dues rates during fiscal year? No

**Q14** 14) If yes, what changes were made to your membership categories dues rates? Respondent skipped this question
Q15 15) Chapter Membership (renewal period)  
Calendar Year Based

Q16 16) Dues Structure for regular personal members  
Graduated (fee levels based on salary)

Q17 17) Please list applicable fee or percentage for regular personal members.

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highest graduated fee</td>
<td>100</td>
</tr>
<tr>
<td>Lowest graduated fee</td>
<td>25</td>
</tr>
</tbody>
</table>

Q18 18) Please list number of Chapter Members by category (only by categories you use; do not count twice)

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal</td>
<td>270</td>
</tr>
<tr>
<td>Library/Institution</td>
<td>44</td>
</tr>
<tr>
<td>Total of Any Other Categories</td>
<td>Lifetime - 6</td>
</tr>
<tr>
<td>Other</td>
<td>Comp for State Legislators, State Executives &amp; Federal Representatives - 113</td>
</tr>
</tbody>
</table>

Q19 19) Provide the total number of all members (Regular Personal, Institutional, etc.) at end of fiscal year. Totals of all the membership categories listed above should equal total entered here.

| Total Members | 433 |

Q20 20) Chapter Membership compared to last year  
Same

Q21 21) Did membership grow or decline?  
Respondent skipped this question

Q22 22) If membership increased or decreased by 2% or more, please explain or surmise cause.  
Respondent skipped this question

Q23 23) Which membership management software does your chapter use?

Your Membership

Q24 24) To the best of your ability, please briefly describe the pros and cons of the MMS that you've purchased.  
Respondent skipped this question

Q25 25) Which features do you wish your MMS had?  
Respondent skipped this question
### Q26 26) Please provide the following financial information about your Chapter's Annual Conference during the reported fiscal year (answer requires a figure rounded to the nearest dollar).

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>67,155</td>
</tr>
<tr>
<td>Expenditures</td>
<td>39,082</td>
</tr>
</tbody>
</table>

### Q27 27) Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).

<table>
<thead>
<tr>
<th>Category</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month</td>
<td>September</td>
</tr>
<tr>
<td>Location</td>
<td>Sioux Falls</td>
</tr>
<tr>
<td>Length of Total Conference (pre- and conference) in Days</td>
<td>2</td>
</tr>
<tr>
<td>$ Conference Registration Rate for Regular Member</td>
<td>275</td>
</tr>
<tr>
<td>$ Conference Registration Rate for Regular Nonmember</td>
<td>275</td>
</tr>
<tr>
<td>Total Booths/Tables of Exhibits</td>
<td>41</td>
</tr>
<tr>
<td>$ Charge for Standard Booth</td>
<td>750</td>
</tr>
<tr>
<td>$ Charge for Standard Table</td>
<td>500</td>
</tr>
<tr>
<td>Total Number of Program Offerings</td>
<td>38</td>
</tr>
</tbody>
</table>

### Q28 28) Is there a discounted registration rate for your conference? If so, have you worked with other groups to cover those costs? Please be as specific as possible.

Yes - early bird registration member: $195, non-member: 255, vendor booth: $700, vendor table: $450

### Q29 29) Did Your Chapter Meet Its Budget Projections for Its Annual Conference?

Exceeded

### Q30 30) Did Your Association Try Something New at This Conference? If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.

Respondent skipped this question

### Q31 31) Was It Successful?

Respondent skipped this question

### Q32 32) Will your association try this again at future conference?

Respondent skipped this question

### Q33 33) List Your Association's Most Successful Events Held during Conference.

Respondent skipped this question
Q34) Share Outstanding Keynotes or Speakers (include topics, please).
Respondent skipped this question

Page 7: Accomplishments/Concerns

Q35) If you have one, how many attendees participate(d) in your State Advocacy/Legislation Day? (whole number only; e.g., 20)
80

Q36) Did your Chapter use a virtual advocacy tool for State Library Legislative Day? No

Q37) List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).
Library Legislative Day
Conference

Q38) List Major Issues Facing Your Association (e.g, budget, membership, structure, systems, competition, etc.).
Budget
Membership

Q39) Is there a separate school library association in your state? No

Q40) Is there a separate college or academic library association or section in your state? No