Page 1: Welcome to the 2016 State of the Chapter Annual Report Survey

Q1 1) Chapter Contact Information

Chapter Name: Mountain Plains Library Association
Address: 14293 W. Center Dr.
City/Town: Lakewood
State/Territory: CO
ZIP: 80228
Primary E-mail Address: execsecretary@mpla.us

Page 2: Report for Fiscal Year

Q2 2) Date Completing This Survey
Month/Date/Year 05/23/2019

Q3 3) Fiscal Year Reporting
Start Date/End Date January 1 - December 31, 2018

Q4 4) List contact information for survey respondent who could answer questions from Chapter Relations Office about this survey.

Survey Respondent Judy Kulp Zelenski
E-mail address execsecretary@mpla.us
Phone 303-985-7795

Page 3: Final Budget Totals for Fiscal Year
Q5 5) What is the final revenue and expense total for fiscal year being reported (answer requires a figure rounded to the nearest dollar)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>54,349</td>
</tr>
<tr>
<td>Expenses</td>
<td>60,103</td>
</tr>
<tr>
<td>Unrestricted Net Assets</td>
<td>72,760</td>
</tr>
</tbody>
</table>

Q6 6) Were there changes made to your management or staffing during fiscal year you are reporting on?

No

Q7 7) If yes, what changes were made to management or staffing?

Respondent skipped this question

Q8 8) List the number of FTE or PAID staff (e.g., 0, 1, 2, 3 . . . .)

0.47 FTE

Q9 9) List paid staff by title and FTE (e.g., Director FTE 1)

| Staff 1          | Executive Secretary (Employee) FTE 0.33 |
| Staff 2          | Newsletter Editor (Contractor) FTE 0.04 |
| Staff 3          | Leadership Institute Coordinator (Contractor) FTE 0.06 |
| Staff 4          | Webmaster (Contractor) FTE 0.04 |

Q10 10) List the number of Board Members (whole number only; e.g., 6)

26

Q11 11) Is your Chapter Councilor a Board Member?

Respondent skipped this question

Q12 12) Is the Chapter Councilor elected or appointed?

Respondent skipped this question

Page 5: Membership Information

Q13 13) Were there changes made to your membership categories dues rates during fiscal year?

No

Q14 14) If yes, what changes were made to your membership categories dues rates?

Respondent skipped this question
Q15 15) Chapter Membership (renewal period)  
Calendar Year Based

Q16 16) Dues Structure for regular personal members  
Graduated (fee levels based on salary)

Q17 17) Please list applicable fee or percentage for regular personal members.
Highest graduated fee  65
Lowest graduated fee  40

Q18 18) Please list number of Chapter Members by category (only by categories you use; do not count twice)
Personal  489
Student  26
Trustee  1
Retired  20
Library/Institution  30
Total of Any Other Categories  2

Q19 19) Provide the total number of all members (Regular Personal, Institutional, etc.) at end of fiscal year. Totals of all the membership categories listed above should equal total entered here.
568

Q20 20) Chapter Membership compared to last year  
Grew

Q21 21) Did membership grow or decline?
Grew by What Percentage (if known)?  9%

Q22 22) If membership increased or decreased by 2% or more, please explain or surmise cause.
Respondent skipped this question

Q23 23) Which membership management software does your chapter use?
MemberClicks

Q24 24) To the best of your ability, please briefly describe the pros and cons of the MMS that you've purchased.
Handles membership database efficiently;  No longer supports report templates; Response time sometimes slow.
Q25) Which features do you wish your MMS had?

Report templates

Page 6: Annual Conference

Q26) Please provide the following financial information about your Chapter's Annual Conference during the reported fiscal year (answer requires a figure rounded to the nearest dollar).

Revenue

Conferences held jointly with state associations; See Kansas Library Association report

Expenditures

See Kansas Library Association Report

Q27) Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).

Month

October 24-26, 2019

Location

Wichita, KS

Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3)

3

Total Number of Attendees

See Kansas Library Association Report

$ Conference Registration Rate for Regular Member

See Kansas Library Association Report

$ Conference Registration Rate for Regular Nonmember

See Kansas Library Association Report

Total Booths/Tables of Exhibits

See Kansas Library Association Report

$ Charge for Standard Booth

See Kansas Library Association Report

$ Charge for Standard Table

See Kansas Library Association Report

Total Number of Program Offerings

See Kansas Library Association Report

Q28) Is there a discounted registration rate for your conference? If so, have you worked with other groups to cover those costs? Please be as specific as possible.

Members of both associations receive registration discounts. Other groups not involved.

Q29) Did Your Chapter Meet Its Budget Projections for Its Annual Conference?  Met

Q30) Did Your Association Try Something New at This Conference? If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.

See Kansas Library Association Report

Q31) Was It Successful?

Respondent skipped this question
<table>
<thead>
<tr>
<th>Question</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q32 32)</td>
<td>Will your association try this again at future conference? Respondent skipped this question</td>
</tr>
<tr>
<td>Q33 33)</td>
<td>List Your Association's Most Successful Events Held during Conference. See Kansas Library Association Report</td>
</tr>
<tr>
<td>Q34 34)</td>
<td>Share Outstanding Keynotes or Speakers (include topics, please). See Kansas Library Association Report</td>
</tr>
<tr>
<td>Q35 35)</td>
<td>If you have one, how many attendees participate(d) in your State Advocacy/Legislation Day? (whole number only; e.g., 20) NA</td>
</tr>
<tr>
<td>Q36 36)</td>
<td>Did your Chapter use a virtual advocacy tool for State Library Legislative Day? Other (please specify): NA</td>
</tr>
<tr>
<td>Q37 37)</td>
<td>List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.). MPLA Library Leadership Institute; Professional Development Grants;</td>
</tr>
<tr>
<td>Q38 38)</td>
<td>List Major Issues Facing Your Association (e.g, budget, membership, structure, systems, competition, etc.). Budget and Membership. Library travel budgets.</td>
</tr>
<tr>
<td>Q39 39)</td>
<td>Is there a separate school library association in your state? Respondent skipped this question</td>
</tr>
<tr>
<td>Q40 40)</td>
<td>Is there a separate college or academic library association or section in your state? Respondent skipped this question</td>
</tr>
</tbody>
</table>