Page 1: Welcome to the 2016 State of the Chapter Annual Report Survey

Q1 1) Chapter Contact Information

Chapter Name: Illinois Library Association
Address: 33 W. Grand Ave., Ste. 401
City/Town: Chicago
State/Territory: IL
ZIP: 60654
Primary E-mail Address: ila@ila.org

Page 2: Report for Fiscal Year

Q2 2) Date Completing This Survey
Month/Date/Year 06/07/2019

Q3 3) Fiscal Year Reporting

Start Date/End Date 2017-18

Q4 4) List contact information for survey respondent who could answer questions from Chapter Relations Office about this survey.

Survey Respondent: Diane Foote
E-mail address: dfoote@ila.org
Phone: 312-644-1896

Page 3: Final Budget Totals for Fiscal Year
Q5 5) What is the final revenue and expense total for fiscal year being reported (answer requires a figure rounded to the nearest dollar)

Revenue 3,135,733
Expenses 3,065,487
Unrestricted Net Assets 1,716,265

Page 4: Management and Staffing

Q6 6) Were there changes made to your management or staffing during fiscal year you are reporting on? Yes

Q7 7) If yes, what changes were made to management or staffing?

Executive Director Robert P. Doyle retired; new Executive Director Diane Foote was hired. In addition, one part-time position converted to full time (Admin Asst) and one new position was created (Communication & Engagement Manager). Continuing Education Manager was promoted to Deputy Director.

Q8 8) List the number of FTE or PAID staff (e.g., 0, 1, 2, 3 . . . )

5

Q9 9) List paid staff by title and FTE (e.g., Director FTE 1)

Staff 1 Executive Director FTE 1
Staff 2 Deputy Director FTE 1
Staff 3 Member Services Manager FTE 1
Staff 4 Communication & Engagement Manager FTE 1
Staff 5 Administrative Assistant 1

Q10 10) List the number of Board Members (whole number only; e.g., 6)

16

Q11 11) Is your Chapter Councilor a Board Member? Official

Q12 12) Is the Chapter Councilor elected or appointed? Elected
Q13 13) Were there changes made to your membership categories dues rates during fiscal year? No

Q14 14) If yes, what changes were made to your membership categories dues rates? Respondent skipped this question

Q15 15) Chapter Membership (renewal period) Anniversary Year Based

Q16 16) Dues Structure for regular personal members Graduated (fee levels based on salary)

Q17 17) Please list applicable fee or percentage for regular personal members.
Highest graduated fee $250
Lowest graduated fee $40

Q18 18) Please list number of Chapter Members by category (only by categories you use; do not count twice)
Personal 2,068
Library/Institution 531
Other 54

Q19 19) Provide the total number of all members (Regular Personal, Institutional, etc.) at end of fiscal year. Totals of all the membership categories listed above should equal total entered here.
2653

Q20 20) Chapter Membership compared to last year Declined

Q21 21) Did membership grow or decline?
Declined by What Percentage (if known)? Approximately 10%

Q22 22) If membership increased or decreased by 2% or more, please explain or surmise cause.
We reduced the length of time we keep dropped members on the rolls, and became more assiduous about removing nonactive members.

Q23 23) Which membership management software does your chapter use?
Extranet
**Q24** 24) To the best of your ability, please briefly describe the pros and cons of the MMS that you’ve purchased.

It is integrated with our web content software.

**Q25** 25) Which features do you wish your MMS had?

An online communities facility

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**Page 6: Annual Conference**

**Q26** 26) Please provide the following financial information about your Chapter’s Annual Conference during the reported fiscal year (answer requires a figure rounded to the nearest dollar).

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Revenue</td>
<td>418,336</td>
</tr>
<tr>
<td>Expenditures</td>
<td>384,326</td>
</tr>
</tbody>
</table>

**Q27** 27) Please provide the following Non-Financial Information about Your Chapter’s Annual Conference (if not applicable, insert n/a).

<p>| | |</p>
<table>
<thead>
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</thead>
<tbody>
<tr>
<td>Month</td>
<td>October</td>
</tr>
<tr>
<td>Location</td>
<td>Tinley Park, IL</td>
</tr>
<tr>
<td>Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3)</td>
<td>3</td>
</tr>
<tr>
<td>Total Number of Attendees</td>
<td>1543</td>
</tr>
<tr>
<td>$ Conference Registration Rate for Regular Member</td>
<td>$200 early bird; $225 advance; $250 onsite</td>
</tr>
<tr>
<td>$ Conference Registration Rate for Regular Nonmember</td>
<td>$250 early bird; $275 advance; $300 onsite</td>
</tr>
<tr>
<td>Total Booths/Tables of Exhibits</td>
<td>129 booths</td>
</tr>
<tr>
<td>$ Charge for Standard Booth</td>
<td>$1,100</td>
</tr>
<tr>
<td>Total Number of Program Offerings</td>
<td>95</td>
</tr>
</tbody>
</table>

**Q28** 28) Is there a discounted registration rate for your conference? If so, have you worked with other groups to cover those costs? Please be as specific as possible.

Respondent skipped this question

**Q29** 29) Did Your Chapter Meet Its Budget Projections for Its Annual Conference?

Exceeded

**Q30** 30) Did Your Association Try Something New at This Conference? If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.

Respondent skipped this question

**Q31** 31) Was It Successful?

Respondent skipped this question
Q32 32) Will your association try this again at future conference?  
Respondent skipped this question

Q33 33) List Your Association's Most Successful Events Held during Conference.
Our special events with speakers are always popular: Youth Services Breakfast, Public Library Forum Luncheon, IACRL Luncheon, Trustee Day

Q34 34) Share Outstanding Keynotes or Speakers (include topics, please).
Opening General Session: Vernā Myers, speaking about eradicating barriers to diversity in the workplace and making difficult conversations around bias, cultural competence, and inclusion accessible to all.

Q35 35) If you have one, how many attendees participate(d) in your State Advocacy/Legislation Day? (whole number only; e.g., 20)
476

Q36 33) Did your Chapter use a virtual advocacy tool for State Library Legislative Day?  
No

Q37 37) List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).
We added an eighth Library Legislative Meet-up event to our existing seven, to cover the whole state; we accepted and began to take action on a report from our Diversity Study Task Force; hired a new Executive Director; started a new restricted fund in honor of retiring Executive Director to support ILA's Intellectual Freedom Award; and began the process to update our strategic plan.

Q38 38) List Major Issues Facing Your Association (e.g, budget, membership , structure, systems, competition, etc.).
The decline in membership is a concern; the budget stalemate in the state of Illinois is still having repercussions.

Q39 39) Is there a separate school library association in your state?  
Yes

Q40 40) Is there a separate college or academic library association or section in your state?  
No