Page 1: Welcome to the 2016 State of the Chapter Annual Report Survey

**Q1 1) Chapter Contact Information**

Chapter Name: District of Columbia Library Association
Address: Union Station
Address 2: 50 Massachusetts Ave NE
Address 3: PO Box 1653
City/Town: Washington
State/Territory: DC
ZIP: 20002
Primary E-mail Address: president@dcla.org

Page 2: Report for Fiscal Year

**Q2 2) Date Completing This Survey**
Month/Date/Year 05/31/2019

**Q3 3) Fiscal Year Reporting**
Start Date/End Date July 1-June 30

**Q4 4) List contact information for survey respondent who could answer questions from Chapter Relations Office about this survey.**

Survey Respondent Nicholas Brown
E-mail address president@dcla.org
Phone 6172220793

Page 3: Final Budget Totals for Fiscal Year
Q5 5) What is the final revenue and expense total for fiscal year being reported (answer requires a figure rounded to the nearest dollar)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>6,000.00</td>
</tr>
<tr>
<td>Expenses</td>
<td>9,000.00</td>
</tr>
<tr>
<td>Unrestricted Net Assets</td>
<td>29,000.00</td>
</tr>
</tbody>
</table>

Q6 6) Were there changes made to your management or staffing during fiscal year you are reporting on?
No

Q7 7) If yes, what changes were made to management or staffing?
Respondent skipped this question

Q8 8) List the number of FTE or PAID staff (e.g., 0, 1, 2, 3 . . .)
0

Q9 9) List paid staff by title and FTE (e.g., Director FTE 1)
Respondent skipped this question

Q10 10) List the number of Board Members (whole number only; e.g., 6)
10

Q11 11) Is your Chapter Counselor a Board Member?
Official

Q12 12) Is the Chapter Counselor elected or appointed?
Elected

Page 5: Membership Information

Q13 13) Were there changes made to your membership categories dues rates during fiscal year?
No

Q14 14) If yes, what changes were made to your membership categories dues rates?
Respondent skipped this question
### Q15 15) Chapter Membership (renewal period)

Other (please specify):
1 year from date membership is purchased

### Q16 16) Dues Structure for regular personal members

Flat (one fee)

### Q17 17) Please list applicable fee or percentage for regular personal members.

| Flat fee | 45.00 |

### Q18 18) Please list number of Chapter Members by category (only by categories you use; do not count twice)

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal</td>
<td>65</td>
</tr>
<tr>
<td>Student</td>
<td>58</td>
</tr>
<tr>
<td>Retired</td>
<td>13</td>
</tr>
<tr>
<td>Total of Any Other Categories</td>
<td>7</td>
</tr>
</tbody>
</table>

### Q19 19) Provide the total number of all members (Regular Personal, Institutional, etc.) at end of fiscal year. Totals of all the membership categories listed above should equal total entered here.

143

### Q20 20) Chapter Membership compared to last year

Same

### Q21 21) Did membership grow or decline?

Grew by What Percentage (if known)?

n/a

Declined by What Percentage (if known)?

n/a

### Q22 22) If membership increased or decreased by 2% or more, please explain or surmise cause.

n/a

### Q23 23) Which membership management software does your chapter use?

Wild Apricot

### Q24 24) To the best of your ability, please briefly describe the pros and cons of the MMS that you've purchased.

Fees are constantly increasing for different reasons.
**Q25** 25) Which features do you wish your MMS had?

Better user experience would be helpful for members and admin.

**Page 6: Annual Conference**

**Q26** 26) Please provide the following financial information about your Chapter’s Annual Conference during the reported fiscal year (answer requires a figure rounded to the nearest dollar).

- Revenue: n/a
- Expenditures: n/a

**Q27** 27) Please Provide the Following Non-Financial Information about Your Chapter’s Annual Conference (if not applicable, insert n/a).

- Month: n/a
- Location: n/a
- Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3): n/a
- Total Number of Attendees: n/a
- $ Conference Registration Rate for Regular Member: n/a
- $ Conference Registration Rate for Regular Nonmember: n/a
- Total Booths/Tables of Exhibits: n/a
- $ Charge for Standard Booth: n/a
- $ Charge for Standard Table: n/a
- Total Number of Program Offerings: n/a

**Q28** 28) Is there a discounted registration rate for your conference? If so, have you worked with other groups to cover those costs? Please be as specific as possible.

n/a

**Q29** 29) Did Your Chapter Meet Its Budget Projections for Its Annual Conference?  

Respondent skipped this question

**Q30** 30) Did Your Association Try Something New at This Conference? If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.

n/a

**Q31** 31) Was It Successful?

Conference not held yet
Q32 32) Will your association try this again at future conference?  
Respondent skipped this question

Q33 33) List Your Association's Most Successful Events Held during Conference.  
n/a

Q34 34) Share Outstanding Keynotes or Speakers (include topics, please).  
n/a

Page 7: Accomplishments/Concerns

Q35 35) If you have one, how many attendees participate(d) in your State Advocacy/Legislation Day? (whole number only; e.g., 20)  
n/a

Q36 36) Did your Chapter use a virtual advocacy tool for State Library Legislative Day?  
Other (please specify):  
No specific state day, ongoing work using CQ Engage

Q37 37) List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).

LSTA Advocacy to Rep. Eleanor Holmes Norton;  
Advocacy to Mayor & DC Council re: DCPL FY 20 Budget; DCLA 125th anniversary planning & launch; new series of monthly fundraising events; enhanced digital fundraising efforts; Annual MLK Service Project; ALA Annual Planning + Joint Welcome Event with DE, MD, VA state associations

Q38 38) List Major Issues Facing Your Association (e.g, budget, membership, structure, systems, competition, etc.).

Fundraising is lagging behind our pace of incurring expenses (especially re: our Ruth Fine Memorial Loan). We are planning to spend down the restricted funding that exists for that program and restructure future scholarships so that they're more sustainable. DC is a very crowded market for LIS service organizations and our membership and attendance numbers remain steady and relatively low in part due to this (competition with DC/SLA, for example).

Q39 39) Is there a separate school library association in your state?  
No

Q40 40) Is there a separate college or academic library association or section in your state?  
Yes