Policy No: G-6

Subject: Speaker and Presenter Honorarium/Travel Stipends

Policy Statement:
AASL will award honoraria to speakers who participate in AASL education programs.

Focus:
Primary: AASL Staff, AASL Board of Directors, Programming Volunteers

Definition:
Speakers and presenters are individuals contracted to prepare and present educational content for AASL.

Speaker: The term speaker refers to a person who makes a presentation at a general session, a keynote or the main speaker for an AASL event.

Presenter: Presenters are persons who make presentations at other sessions, such as concurrent sessions, ticketed events, and webinars

Purpose:
To define guidelines for awarding honoraria for AASL education courses.

Procedure:
1. The following honoraria fee structure will be applied:
   a. AASL online course speakers will receive an agreed-upon writer’s fee for the development of their course content as well as 25% of the registration fees as honorarium per course offering, with the fee split between speakers if there is more than one presenter.
   b. AASL pre-conference presenters will receive $500 for half-day sessions and $1,000 for full-day sessions, with the fee split between presenters if there is more than one.
   c. If a presenter is under a contract, which includes presenting a pre-conference as part of a larger agreement, the compensation specified under the active contract will be honored.
   d. AASL National Conference general session speakers will receive a negotiated fee that is within the approved budget.
   e. Authors making appearances as a speaker or presenter at any AASL event will not receive honorarium or travel stipends.
   f. Other in-person event speakers will receive a negotiated fee that will stay within the approved budget (e.g., non-national conference year event).
2. The following speaker travel stipends will be applied:
   a. Speakers for in-person events may have their travel covered per their negotiated contract.
b. A 10% variance will be accepted due to the fluctuation of some travel costs.

3. The AASL Executive Director, in consultation with the AASL President and AASL Treasurer, may approve offering a travel stipend for those speakers who fall outside of the parameters listed in this policy.

4. For presenters not listed (e.g., concurrent session presenters, IdeaLab presenters, webinar presenters, etc.) and others not listed are, by definition, not considered speakers. A stipend or honorarium is not offered and would need to be considered as an exception.