

Annual Report to the Membership 2005-2006



AMERICAN ASSOCIATION
OF SCHOOL LIBRARIANS
a division of the American Library Association

J. Linda Williams, President

Saturday, June 24, 2006
10:30 a.m. – 12:00 p.m.

Morial Convention Center
Room 283-285

The mission of the American Association of School Librarians is to advocate excellence, facilitate change, and develop leaders in the school library media field.



AMERICAN ASSOCIATION OF SCHOOL LIBRARIANS

Annual Report to the Membership

2005-2006

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Annual Report to AASL Membership and ALA Council

J. Linda Williams, AASL President 2005-2006

The American Association of School Librarians remains one of the largest divisions of the American Library Association with over 10,000 members. Our mission is to “advocate excellence, facilitate change and develop leaders in the school library media field”. AASL, through its vision and strategic plan, focuses on this mission to provide school library media specialists with leadership, resources, professional development and responsiveness to current issues and opportunities. AASL, as the only national association dedicated to school library media specialists, continues to advocate for school library media specialists and school library media programs at the national, state and local level. This report highlights the activities of AASL throughout the past year. As our strategic plan determines how we operate, all activities are listed under an identified goal area.

Strategic Planning

The AASL Board adopted the Goals and Objectives of the new Strategic Plan at the 2005 Annual Conference in Chicago. The five goal areas identified for the next three to five years are: Guidelines and Standards; Advocacy; Professional Development; Influence within ALA; and Community. These are underlined and identified in the following report. Working with Paul Meyer of Tecker Consultants, the AASL Board developed strategies to accomplish the objectives. In August, AASL staff worked with Paul Meyer to refine the strategies and formulate work plans. Staff also worked on looking at how the various planning pieces – the AASL strategic plan, unit goals and individual goals required by ALA would align. The plan was presented to the AASL Executive Committee in the fall. During Midwinter 2006, the AASL Board looked at our current structure and how we might restructure our committees, sections and Affiliate Assembly to best carry out the strategic plan. The Task Force on Committees was created to evaluate all existing committees in relation to the strategic plan and make recommendations concerning future committees which will support the goals of the strategic plan. The task force, facilitated by Paul Meyer, met in March, and will bring a proposed restructuring of AASL committees to the AASL Board at Annual.

Guidelines and Standards

The school library profession will recognize AASL’s guidelines for school library media programs and information literacy standards for student learning as the model of excellence for the profession

For several years, *Information Power*, our national guidelines and the *Information Literacy Standards for Student Learning*, contained within *Information Power* have been a topic of concern, regarding their currency and relevance. A task force representing all levels of school librarianship was appointed and has been closely studying the two documents to determine if they are relevant and reflect the current practices and vocabulary of the profession. A formal report with recommendations as to whether the documents require no action, updating, revision or complete rewriting will be made to the AASL Board at Annual conference.

Advocacy

All stakeholders will understand and recognize that school library media specialists and school library media programs are essential to teaching and learning

Advocacy Committee

Presently, AASL has an Advocacy Special Committee, which the Task Force on Committees has recommended become a Standing Committee. This committee developed a preconference on advocacy for school library media specialists on how to be involved in national, state and local

advocacy efforts. This same committee is in the process of developing a regional institute focused on advocacy to provide additional educational opportunities in this important area for members.

Longitudinal Survey

In response to the need for data regarding school library media programs, the AASL Board voted to develop a longitudinal survey that would create a process to collect, on an ongoing basis, relevant national data points that members can use in national, state and local advocacy messages. This survey will be repeated annually and provide continuing data on the same topics. The RFP was submitted and a contract awarded. The AASL Board and members were asked for input regarding the items to be surveyed. The survey is still in the planning stages and is scheduled to be launched in the fall.

Legislative Day

As established during the two previous years' Legislative Day activities, the three Youth Division Presidents – Ellen Fader (ALSC President), Pam Holley (YALSA President) and I together attended the ALA National Library Legislative Day, May 1 and 2, to meet with legislators and key decision makers. The ALA Washington Office staff arranged three joint appointments for the youth division presidents with both majority and minority staff of the House Education and Workforce Committee, and the majority staff for the Senate Health, Education, Labor, and Pensions Committee.

A number of issues within the school library community revolve around national policy and legislation.

- how the National Center for Education Statistics (NCES) defines school library media specialists
- the definition of "highly qualified" to include school library media specialists in No Child Left Behind (NCLB)
- full funding for Improving Literacy Through School Libraries
- regulations that many states have been considering that require schools to put at least 65% of their funding into direct classroom instruction, which, under current NCES definitions, does not include school libraries.

The Washington office also made appointments for AASL with NCES and the Department of Education. Ann Ewbank, Chair of the AASL Instructional Classification task force, Diane Chen, Chair of the AASL Legislation Committee and I met with representatives from NCES, including Commissioner Mark Schneider. Our purpose was to open a dialogue regarding the current classification and definition of school library media specialists as instructional support staff. Both AASL and ALA have taken the position that school library media specialists should be considered instructional rather than instructional support as currently identified in the NCES financial accounting structure. A proposed revised reporting format presented by NCES, which may be included in a future edition of the Financial Accounting Handbook, combines both instruction and instruction-related expenses in one category. This format reflects that every state spends over 65% on instruction and instruction-related expenses. In order for school library media specialists to be reclassified as instructional, there is still more work to be done, however, Commissioner Schneider felt our case was compelling and seemed to be open to reviewing the definition.

At the Department of Education, along with ALA Washington Office staff, I met with Charles Hokanson, Deputy Assistant secretary of Education and Irene Harwarth, staff for Improving Literacy Through School Libraries. We presented the Deputy Assistant Secretary with a draft document that identified proposed amendments to the No Child Left Behind Act, for the law's 2007 reauthorization. The recommended change would include school library media specialists in the "highly qualified" teacher classification. This document was also favorably received.

The only Federal funds specifically designated for school libraries are the Improving Literacy through School Libraries Act, which is part of NCLB. We discussed the need for full funding of this program, and though that will not happen in the near future, we will continue to work towards higher funding levels.

Instructional Classification and the 65% solution

In response to the states facing this legislation, a Task Force on Instructional Classification was formed to develop a position statement in time for states to use before the legislative sessions ended.

The statement clearly defines the issues and clarifies AASL's support for the inclusion of certified school librarians as part of the NCES "instructional" classification and therefore instructional expenditures. This task force is also working on a tool kit for use by state affiliates to address this issue. Additional support for our concerns was expressed by the ALA Council through the resolution on the Instructional Classification of School Librarians at the Midwinter conference.

Professional Development

AASL's professional development opportunities will be important, valuable, and available to school library media specialists

After the 2005 Annual Conference, the AASL office conducted an online survey on Continuing Education needs. The data collected from this needs assessment survey will be used to further develop professional and continuing education opportunities and programs that specifically respond to member needs.

National Conference

Our 13th biennial National Conference *Every Student Succeeds@Your Library* was held in Pittsburgh, PA, October 6 - 9, with a record attendance of which over 1,000 participants were first time attendees. The keynote speaker, Coach Carter, provided an exhilarating opening to a conference of over 117 sessions, forums, and workshops. The closing session provided a panel of leading figures in the school library media field to discuss the latest research in student achievement. We are currently planning for our 14th National Conference to be held in Reno, NV, October 13-17, 2007, with the theme: *The Future Begins@Your Library*.

In connection with our National Conference, Scholastic Publishing released the revised edition of *School Libraries Work!* which each participant received. The pamphlet included an introductory message from AASL on the inside cover and our new strategic plan on the back cover. State studies continue to show that school library media programs make a difference in student achievement, regardless of community poverty levels, parent education level, ethnicity, teacher-pupil ration, and per pupil spending. These results in 16 states are being used across the country and by AASL to show the importance of school library media programs to student achievement.

Annual Conference

During the 2006 Annual Conference in New Orleans, AASL will be presenting two preconferences: *Transforming the Support of School Library Media Programs Through Advocacy* and *Impacting Student Learning*. There are also over twenty meetings and fifteen programs scheduled to address member's needs. The AASL's President's Program "The Flattening of the Web" will feature David Warlick, former classroom teacher, district administrator and currently principal consultant of The Landmark Project. The thought provoking program on the global electronic library will address recent developments in how we access, organize and publish web content, and how that is changing the shape of this flatness and changing the shape of information. He will address Wikis, blogging, RSS aggregators, social bookmarks and other advances in technology that we must understand to further learning and advance our programs.

In response to the catastrophic destruction of school libraries in Gulf Coast communities, the AASL and Scholastic will host *School Libraries Work: Rebuilding for Learning*. The forum will be moderated by NBC News *Weekend Today* anchor Lester Holt and will address the critical role of school libraries in restoring learning and bolstering student achievement and to issue a call-to-action on the urgent need to revitalize school libraries in areas impacted by disaster. First Lady Laura Bush has been invited to keynote the Forum.

National Institute/Fall Forum

During off-conference years, AASL provides a national institute referred to as the Fall Forum. Our second Fall Forum *Assessing Student Learning in the School Library Media Center* will be presented October 13-15, 2006 in Warwick, Rhode Island. This national institute will address the role of the

school library media specialist as a teaching partner in assessment and designing instruction to improve student learning.

Regional Institutes

To address a variety of professional development needs, AASL has developed regional institutes available for use throughout the profession. Our current Institute, *Leading Through Collaboration* is in its third year and continues to do well. There are two additional regional institutes being developed one on reading instruction and another on advocacy.

Influence within ALA

ALA will understand and support the issues important to school library media specialists and school library media programs

Responding to the AASL Board and Affiliate Assembly's concern over the low voter turnout in ALA elections, AASL developed a "Get Out the Vote" campaign designed in response to the strategic plan to increase AASL members voting and AASL member involvement in ALA leadership. There was a significant increase in AASL members voting in the 2006 election – an increase of 39% from the previous year. Another result of the campaign was that of the fifteen AASL members running for ALA Council, eleven were elected. The "Get Out the Vote" campaign will be continued on an annual basis. At Midwinter 2006, Dawn Vaughn, AASL Past President, Cyndi Phillip, AASL President-Elect, and I met with the ALA President-Elect, Leslie Burger to discuss our concerns regarding how committee appointments and the ALA Presidency should be a balanced representation of the types of libraries within ALA. Several very good strategies were discussed and taken back to the AASL Board for follow-up.

AASL has begun to track the involvement of its members in ALA, through appointments to ALA committees, election to Council and nominations for office. We revised our volunteer form to include ALA committees to determine members' interest and develop a database for the AASL President-elect to use when putting forth names to the ALA President-elect.

The AASL Councilor is in the process of identifying Councilors who are school library media specialists to create an email list to provide support and encourage the number of postings regarding school libraries on the Council listserv to create an awareness and understanding of school library media concerns and gain support for these issues.

Community

AASL will be a vibrant, inclusive, accessible, and supportive community for school library media specialists

Knowledge Quest

Knowledge Quest has been the professional journal of AASL for the past nine years. Its purpose is to provide readers with exemplary practices and relevant research from our own profession and practices and research from related disciplines that inform or impact our profession. In the fall of 2005, a reader survey was conducted to identify member needs. The survey was to assist in developing opportunities to use KQ as community building tools. The results of the survey were analyzed and the KQ Editorial Board is in the process of implementing changes.

Presidential Rotation

This is the third year of implementing the AASL Presidential Travel Rotation Plan which was designed to promote AASL to members and non-members through annual affiliate visits; increase the visibility of AASL, its leadership and its initiatives; build leadership in the affiliates; encourage non-affiliates to affiliate; provide equity in Affiliate visits, and recruit AASL members. This plan involves the President visiting five states a year and between the President-Elect and Past-President another five states.

Therefore every five years each state affiliate will be visited, plus non-affiliates will be visited to encourage affiliation. This formal rotation has resulted in my visiting Indiana, Louisiana, Oklahoma, and Nebraska along with invitations to visit from Pennsylvania and New York. Visits involved a keynote address, workshop, break out session or providing remarks in addition to learning about the affiliate, their concerns and accomplishments. Past President, Dawn Vaughn and President-Elect, Cyndi Phillip have visited Wisconsin and Nevada. New Jersey, North Carolina, Idaho, and New Hampshire had conferences that conflicted with our National Conference or Executive Committee meetings. Working with these affiliates, visits were rescheduled for 2006 and 2007.

Communicating

The AASL website offers a wealth of information not only about the organization but also the field of school librarianship. A targeted survey to assess the primary purpose and audience is planned for the near future.

As a result of the positive responses from the trial blog for the National Conference in October, the AASL Board voted to formally have an AASL Blog. This is in progress and will be operated by volunteers rather than staff.

All members receive a monthly email newsletter *Hotlinks* which directs members to specific items on the website and beyond. Members also can join *AASLForum* to discuss current issues in the field. We continue to use email communication to do business. All committees, sections, and boards have individual electronic lists to do business between conferences. We are beginning to use the ALA Online Communities. Currently there is one for the AASL Board, Affiliate Assembly and the 2007 National Conference committee.

The five-session committee chair orientation is also conducted electronically. Another electronic orientation for the Directors-elect is being developed using the ALA Online Communities program. Electronically we are able to quickly alert members of upcoming opportunities, legislative action needed, or business of the association.

Affiliate Assembly

The Affiliate Assembly is a vital part of AASL providing a channel of communication for reporting concerns of the affiliated organizations and their membership to the AASL Board of Directors. It is the grassroots organization of AASL. Concerns brought forth this year included: the non-instructional classification of school library media specialists by NCEC; the 65% solution regarding funding being addressed by state governments; currency of the national standards; and the low voter turnout by AASL members in ALA elections. The various concerns have been addressed by the AASL Board by creating a task force to handle the concern or being referred to the appropriate committee for action.

Publications

As a result of the first Fall Forum on reading held in 2005, we published a monograph *Every Student Reads: Collaboration and Reading to Learn*.

A tri-fold brochure *AASL Presidential Travel to State Affiliates* was developed to inform states of the mission and goals of the rotation program, and the affiliate responsibilities.

We have several publications in the works. Mona Kerby's book *Collection Development for the School Library Media Program: A Beginner's Guide* will be available at Annual conference. A book of the *Best of KQ* is underway. We are also working on a proposal for a book on best practices featuring National School Library Media Program of the Year (NSLMPY) winners.

Partnerships

AASL continues to forge partnerships through our Executive Director. These include the Alliance for Curriculum Reform (ACR), Partnership for 21st Century Skills, Dollar General, NEA, Cable in the Classroom, National Forum for Information Literacy (NFIL), National Adolescent Literacy Coalition (NALC) and NCATE.

Two exciting results of existing partnerships were: *Beyond Words* and *Results That Matter*. *Beyond Words* is the Dollar General School library relief fund. Dollar General in collaboration with ALA, AASL and NEA is sponsoring a school library disaster relief fund for public school libraries in states served by Dollar General. AASL will administer these grants to schools that have experienced a natural disaster or in the initial phase have absorbed significant numbers of displaced students. The funds are to replace or supplement books, media and/or library equipment in the school library setting.

Results That Matter: 21st Century Skills and High School Reform is a new national report issued by the Partnership for 21st Century Skills. The report designs a compelling framework for 21st Century learning that focuses on the results that matter for today's high school graduates' success in the workplace of the present and the future. AASL is an active member of the Partnership and applauds the report's findings and considers school library media programs to be crucial to the success of high school reform.

Our continued partnership with our vendor sponsors supports our numerous awards including our prestigious National School Library Media Program of the Year (NSLMPY) Award generously supported by Follett Library Resources. The 2006 Crystal Apple, given at the discretion of the AASL President, will go to Gary Hartzell who has been a powerful voice for school library media specialists while providing the tools and instruction to be advocates and exert influence in their schools by creating partnerships with the principal and other colleagues in their building.

Closing

It has been a real honor to serve as the AASL President for 2005 – 2006. I feel proud to have been able to lead and represent an organization whose members give so much of themselves and continually speak up for school library media specialists and school library media programs. I can truly say that I have had the opportunity to work with some great people, and had the chance to play a part in many beneficial experiences. We have all worked hard to make a contribution and our efforts have made a difference. I want to thank the AASL Board, all the committees, task forces, AASL staff, and particularly our Executive Director Julie Walker. All of this work was accomplished because of your dedication. It has been a wonderful, inspiring and rewarding year and I thank you for this opportunity. The time has come to change the face of leadership and as I pass this leadership role on to the next AASL President, Cyndi Phillip, I am confident she will provide excellent leadership for this association.

Critical Issues for School Libraries

May 2005

A brief communication identifying the major concerns for school libraries, including action taken by the American Association of School Librarians.

Issue: Non-instructional classification of school library media specialists by the National Council for Educational Statistics (NCES)

Concern: The federal accounting structure for which states are held accountable classifies school librarians as “instructional support staff” which puts them in jeopardy of being eliminated as they are not identified as instructional staff.

Action Taken: Met with NCES representatives to discuss concern

Result: Positive reception; definition change pending

Issue: The “65% Solution” regarding funding by state governments.

Concern: The increase in classroom spending threatens funding for school libraries as they are not considered instructional classrooms.

Action Taken: Met with NCES representatives to discuss concern

Result: Positive reception; proposed a change in format of report to include instructional and instructional-related.

Issue: No Child Left Behind (NCLB) does not include school library media specialists in the “highly qualified” teacher classification

Concern: Positions are in jeopardy of being eliminated or filled with non-certified persons.

Action Taken: Presented a draft document of amendments to Dept of Ed for consideration during reauthorization of NCLB in 2007

Result: Well received; awaiting action

Issue: Full funding for Literacy Through School Libraries Act

Concern: As this is a competitive grant those that can apply are governed by specific federal guidelines so all states cannot participate. With full funding, the money would go to the states so all could benefit and participate equally.

Action Taken: Met with Literacy Through School Libraries staff to discuss concerns

Result: Full funding will not be forthcoming. Will continue to pursue.

Issue: Low AASL voter turnout in ALA elections.

Concern: Although efforts were made in 2005 to encourage members of AASL to exercise their voting rights, there is still a concern about the low voter turnout in ALA elections.

Action Taken: Get Out the Vote campaign; sent affiliates a member list, and ALA and AASL candidates information

Results: AASL members voting in the ALA election increased by 39%; with 73% of AASL candidates running for Council elected.

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AASL Treasurer's Report

Dennis LeLoup, Treasurer 2005-2008

| 2005-2006 | YTD Budgeted | YTD Actual | YTD Remaining |
|------------------------------|--------------|--------------|---------------|
| Total Revenues | 1,686,298.00 | 2,022,023.94 | (185,095.94) |
| Total Direct Expenses | 1,273,719.00 | 982,074.24 | 615,417.76 |
| Contribution Margin | 412,579.00 | 1,039,949.70 | (800,513.70) |
| Overhead | 267,428.00 | 333,862.98 | (66,950.98) |
| Tax | 1,852.00 | 1,852.00 | 408.00 |

| | YTD Budgeted | YTD Actual | Variance |
|------------------------------|--------------|------------|------------|
| Net Revenue (Expense) | 143,299.00 | 704,234.72 | 560,935.72 |

| | |
|------------------------------------|----------------|
| Beginning Net Asset Balance | \$1,029,942.83 |
| Ending Net Asset Balance | \$1,734,177.55 |

Membership statistics as of the end of April 2006:

9,406 personal members 542 organizational members 27 corporate members

Association Highlights, 2005-2006

1) Revenue

- a) The Pittsburgh Conference outperformed budget by more than \$200,000.
- b) All available sponsorships have been sold for the 2006 Annual Conference in New Orleans.
- c) Although not a revenue stream, AASL has an *expense savings* in salary and benefits. This savings is resulting from open positions and time charged to the Dollar General project.
- d) An additional *expense savings* come from projects that haven't yet been launched (i.e., online courses and publications) and some timing issues related to the production of Knowledge Quest (i.e., scheduled expenses that haven't yet been deducted).

2) Expenses

- a) One fairly sizeable conference related charge has not been posted, but the strength of the association will remain strong.

3) Challenges

- a) Although is AASL is financially stable, we must continually look for ways to ensure future stability, be it through continuing education offerings, publications, membership programs, or grants.

4) Future Opportunities

- a) AASL is currently financially stable, but the Board must continue to look for revenue-generating programs. This has been an ongoing concern for some time, but one that will have to be dealt with in the near future.
 1. Over time, AASL's long term investment fund will help insure the financial future of the association and "give back" to the profession.
 2. The 2006 National Institute is expected to generate a small source of revenue, as did the first one in 2004. These institutes are expected to supply a small source of revenue in off-conference years.

3. AASL has been approached by two different developers of online CE about potential partnerships in developing web-based courses. Since both potential partners are not-for-profit educational institutions, they add many pluses to possible future relationships.
 4. Grants afford AASL numerous opportunities, and the Board plans to apply for some over the next several months.
 5. The Executive Board requested Julie Walker move ahead with plans for designing an online "Friends of AASL" form. The costs of a paper solicitation will be investigated.
- b) The Executive Board is recommending a dues increase to the AASL Board. The possibility of connecting future increases to an economic indicator may be discussed in future meetings.

*Respectfully submitted by:
Dennis LeLoup, AASL Treasurer
2005-2008*

AASL Committee Reports 2005-2006

| | |
|------------------|--|
| Committee | AASL/ACRL Interdivisional Committee on Information Literacy |
| Chair | Melinda Greenblatt (Co-Chair for AASL); Amy Deuink (Co-Chair for ACRL) |

Committee Members (Only Official Committee Members Appointed)

| | |
|-----------------------------------|---|
| Linda Carvell | Christopher Cox |
| Drucilla A. Gullion | Dolores D. Gwaltney |
| Judi Repman | Troy Swanson |
| Hilda K. Weisburg | Mary Ellen K. Davis, ACRL Staff Liaison |
| Kathy Agarwal, AASL Staff Liaison | |

Committee Charge

The AASL/ACRL Interdivisional Committee on Information Literacy will focus on how to prepare K-20 students to be information literate and will provide a channel of communication to the respective divisions. In general, this interdivisional committee will be a forum for sharing ideas on information literacy in K-20 environments and a source of professional development opportunities in this area.

Function Statement

- To focus on how to prepare K-20 students to be information literate.
- To provide a channel of communication to the respective divisions.
- To provide a forum for sharing ideas on K-20 information literacy.
- To be a source of information literacy professional development opportunities.

Minimum Intended Outcomes

- Develop publication (paper and electronic) on information literacy in the K-20 environments.
- Develop professional development materials (electronic format) on joint programs for high school library media specialists and higher education librarians on student information literacy education.
- Continue to develop programs for ALA Annual Conference, AASL National conference, and ACRL National Conference.
- Publicize the electronic discussion list to increase activity.

How the Minimum Intended Outcomes were Addressed

- The committee planned the June 2006 program for the ALA Annual Conference with the help of members and many guests who attended the Midwinter Committee meeting.
- Committee members continue to get the word out about the electronic discussion list and pose questions on the list to encourage more respondents to write to the list.
- At the Midwinter meeting, we discussed the Contents of the Toolkit and asked different members to look at existing ACRL and AASL toolkits for ideas.
- Evaluated electronic discussion list and discussed monthly topics that might be introduced on the list to stimulate discussion.
- We discussed guidelines for the electronic list moderator and the recruitment of future moderators.

Committee Accomplishments

- June 2006 program
- Discussion list has become established

Committee Concerns/Still to be Done

- Produce the Toolkit (this will be a major part of the discussion at our committee meeting at Annual Conference).
- Continue to publicize the discussion list
- Plan future programs for ALA, ACRL, and AASL

Recommendations

- There is concern within ACRL about duplication of efforts on information literacy. We will cooperate with Elizabeth Dupuis who has been asked to look into this issue. I do not know if similar concerns have ever been raised with AASL.

Committee Advocacy Special Committee

Chair Deborah Levitov

Committee Members (Only Official Committee Members Appointed)

| | |
|--|--|
| <hr/> Rosina R. Alaimo <hr/> | <hr/> Constance J. Champlin <hr/> |
| <hr/> Carl A. Harvey, II <hr/> | <hr/> Nancy Nassar <hr/> |
| <hr/> Glenda A. Willnerd <hr/> | <hr/> Debra Kay Logan <hr/> |
| <hr/> A. Elaine Twogood, Board Liaison <hr/> | <hr/> Beverley Becker, Staff Liaison <hr/> |

Committee Charge

To develop an Advocacy Plan for AASL and recommend a structure for AASL to use in designating responsibility for continuing work in this area.

Function Statement

- Review Advocacy section of the membership survey
- Study the goals and strategies in the AASL Strategic Plan
- Chair serves as the AASL rep to the ALA Advocacy Assembly
- Chair to serve a liaison to the ALA Public Awareness Committee
- Establish sub-committee to carry out advocacy activities currently in the planning stages
- Develop a comprehensive plan for ongoing advocacy activities in AASL consistent with new Strategic Plan

Minimum Intended Outcomes

- Present a pre-conference on advocacy at the 2006 Annual Conference
- Establish a sub-committee to develop content for a Regional Institute on the topic of advocacy
- Develop a Newspaper in Education (NIE) insert for Publication
- Develop a draft report for on-going advocacy activities for AASL and possible structure within AASL by June 2006

How the Minimum Intended Outcomes were Addressed

- Work was begun on the preconference for New Orleans, June 2006 based on member survey & Strategic plan content
- A sub-committee (Nance Nassar, Deb Levitov, Deb Logan, Glenda Willnerd) focused on the content for the preconference, to be used for the development of the Regional Institute
- A four-sided folder format for the NIE insert was recommended that would have:
 - Research about school libraries
 - State library resources to be inserted
 - National resources
 - Information literacy & the research path
- Yet to be addressed: draft report for on-going advocacy activities for AASL

Committee Accomplishments

- Committee members were contacted and information was communicated about the function and charge of the committee.
- Requests were made for committee members to begin thinking about materials for a preconference for June 2006 and meeting times for Midwinter in San Antonio were arranged.
- Carl Harvey began identifying online resources.
- Deb Logan is gathering names of possible speakers and specific ideas for the preconference.
- Carolyn Brodie & Greg Byerly were contacted to present materials developed for parent advocacy & meet with the committee in San Antonio
- Rosina Alaimo and Veanna Baxter have been appointed to the committee

- In San Antonio the committee met, discussed functions and began to work on them.
- Outline of the preconference was established, presenters identified & tasks assigned.
- Nance Nassar was designated as the lead organizer for the preconference.
- Regional Institute timeline was identified by Marcy Kaplan.
- Preconference work has been continuous since January, 2006.
- Preconference preparation is on target as of May 2, 2006.

Committee Concerns/Still to be Done

- Develop a Newspaper in Education (NIE) insert for Publication
- Develop a draft report for on-going advocacy activities for AASL and possible structure within AASL by June 2006—we will finalize this in June, at ALA in New Orleans

Recommendations

- A small sub-committee should be identified to develop the template for the NIE insert based on the recommendations of the committee
- Website materials relating to school library media advocacy should be updated
- A central definition for school library media advocacy should be adopted and communicated by AASL
- The AASL Advocacy Toolkit should be updated with a stronger advocacy section
- School library media advocacy needs need to be defined and communicated to other divisions so that the differences can be understood and recognized in relationship to the ALA advocacy campaign.

Committee Alliance for Association Excellence Committee

Chair Dennis J. LeLoup

Committee Members (Only Official Committee Members Appointed)

| | |
|---------------------------------------|---|
| Helen Ruth Adams | Walter L. Betts |
| Eugene Hainer | Ken W. Stewart |
| Dawn P. Vaughn | David Burns, Vendor Representative |
| Matthew Keller, Vendor Representative | Christina Schubert, Vendor Representative |
| Lisa Spicko, Vendor Representative | Margaret Sullivan, Vendor Representative |
| Julie A. Walker, Ex-Officio | |

Committee Charge

To develop alliances between AASL and the business community to promote cooperative short and long-term plans for supporting and enhancing AASL activities and services including conferences, institutes, special events, awards, and projects; and to create and implement a recognition program for companies that participate in the AASL alliance.

Function Statement

- 1) Act as a forum in which AASL and the business community can share information on the current environment in school library media trends, issues, opportunities and threats.
- 2) Develop short and long-term strategies for business alliances, which support and enhance AASL activities and services, including conferences, institutes, special events, awards, and projects.
- 3) Assist AASL in acquiring the resources necessary to advance its Strategic Plan.
- 4) Provide recognition for companies who participate in the program.
- 5) Serve as advisory group to AASL for vendor concerns.

Minimum Intended Outcomes

- 1) Continue to develop strategies for promoting corporate membership in AASL.
- 2) Continue to operate as an advisory group to AASL on vendor concerns.
- 3) Through collaboration, keep vendors and AASL aware of the environmental landscape in which we both operate.
- 4) Develop a mechanism to work with vendors, who are not members, to address their concerns and issues and harness their ideas and energy.
- 5) Determine a consistent time that meetings will occur at Midwinter and Annual.

How the Minimum Intended Outcomes were Addressed

- 1) A report was provided to vendors on the 2005 Pittsburgh conference and ideas were pursued for planning and promoting future conference sites with vendors.
- 2) Much discussion ensued with vendors over the focus of the strategic plan on professional (certified) librarians and the position of AASL in working with non-certified staff.
- 3) Only about 10% of the schools nationally currently have members in AASL. Vendors sought to help AASL in reaching out to non-certified staff while "giving back" value to professional members.
- 4) Vendors are seeing more consolidation of staff in libraries. AASL needs to address the changing face of the school library media profession, along with the impact of retirement and non-replacement of staff.
- 5) The ALA virtual conference software was mentioned as a resource for sharing AASL information and resources, along with library practices and procedures. Vendors would assist with this endeavor.

- 6) AASL and vendor reps will work together to help restore the children's department of a New Orleans public library during a one-day period of restoration assistance.
- 7) An update was provided on the ALA school library task force.

Committee Accomplishments

- 1) The brochure and planning for the AASL fall forum in Warwick, RI, October 13-15, was discussed. Participating speakers and program purpose were outlined, and a participant goal increase was enumerated.
- 2) An update from the ALA school library task force, which was charged to cover the status of school libraries, was reported. The final report is expected in April and should cover several areas, including budgets, geographical issues, and patterns in the profession.
- 3) A task force has been formed and charged with developing a "toolkit", whose purpose is to help guide members and others when dealing with the "65% solution" legislation as it surfaces in different states.
- 4) A handout on the AASL National Conference rankings was shared and discussed. The general feeling was that it was a good conference, with mainly good traffic in the exhibit hall. Suggestions were provided for Reno in 2007.

Committee Concerns/Still to be Done

- 1) Staff will collect and share librarian resources on listserv for vendor use with account representatives.
- 2) Helen Adams will share program resource information. *(This was done via the listserv email on 1/30/06).*
- 3) Vendors will be kept apprised of 2009 and 2011 conference locations as the process permits. Sites will be sought simultaneously and the conferences will be held in October or November each year.
- 4) The ALA School Library Task Force report will be disseminated when available.
- 5) Reno will be aggressively marketed nationally soon after Midwinter 2006.

Recommendations

- 1) AASL should consider methods for "giving back" value to its members, and reach out to non-certified staff. It is the 2nd largest division, but only about 10% of schools nationally have members in the organization.
- 2) AASL needs to address the changing face of the school library media profession, giving particular consideration to the impact of retirement and non-replacement of staff.
- 3) An overview was provided on the development of, and goals in, the recently adopted AASL strategic plan. Discussion should continue over the focus of the plan on the professional (certified) librarian and what AASL's position should be in working with non-certified staff.
- 4) AASL should share information and resources (e.g. grant opportunities, replicable project ideas, research), along with library practices and procedures (e.g. weeding, collection development), with vendors. Account reps could pass this information along to library staff that might be unaware of AASL or have few other assistance outlets.

Committee American University Presses Book Selection Committee

Chair Judith Mc Gowan

Committee Members (Only Official Committee Members Appointed)

| | |
|---------------------------|------------------------------|
| Barbara K. Bertoldo | Dr. Gayles E. Evans |
| Clark E. Heath | Mary D. Lankford |
| Terri L. Lent | Gay Ann Loesch |
| Karen M. Perry | Kathleen Riley |
| Rachel Weiss, AUP Liaison | Terri G. Kirk, Board Liaison |
| J.J. Huff, Staff Liaison | |

Committee Charge

To select suitable titles for secondary school use from the current publications of the members of the Association of American University Presses to be published in a catalog annually by the *American University Press Services, Inc.*

Function Statement

- Review and rate approximately 500 books for annual AAUP publication.
- Present a program at ALA Annual Conference.

Minimum Intended Outcomes

- A. Review and rate approximately 500 books for annual AAUP publication.
- B. Present a program at ALA Annual Conference 2006.
- C. Work with editors of Knowledge Quest to publish an article of the "Best of the Best" of those titles for high school libraries.
- D. Review and make recommendations for revisions of selection criteria and format of entries in the publication.

How the Minimum Intended Outcomes were Addressed

Outcome A. Completed.

Outcome B. Program is in the annual meeting schedule. There will be five presenters on Sunday, June 25, 2006.

Outcome C. We exchanged ideas and suggestions with the editors of KQ but failed to produce an article for this year. My intent in suggesting the "Best of the Best" article was to leverage the considerable efforts of the committee members. I have appended an excerpt of the proposal I sent to Ms. Abilock. Additionally I would like the article, on an annual basis, to encourage attendance at our June workshop. KQ editors suggested:

- Electronic publishing
- A deadline of early spring for publication in the fall.

I failed to follow through this spring, because, by the time I heard from Ms. Abilock I was immersed (submerged?) in reviewing 55 titles for a March 15 deadline.

I believe that electronic publishing would have a much smaller audience than I think would be interested in the content we offer. This is, of course, the final decision of the editors.

Publication in the fall, with a copy deadline of early spring is the worst possible schedule. Early spring is the time when we are doing the intensely telescoped work of examining and evaluating

as many as 55 books per person in a 90 day period. To add the "Best of the Best" to the workload at that time is just not practical. Furthermore, publication of the "BofB" in the fall would inform people of the best books but would not, I believe, increase attendance at the workshop the following June. The workshop is usually scheduled in direct conflict with other excellent offerings that conference attendees would like to attend.

Committee Accomplishments

460 titles were selected for the published booklet.

Committee Concerns/Still to be Done

We began to explore the possibilities of inclusion in Knowledge Quest. I hope that, at Annual Conference, I will have a chance to meet with the KQ editors and work out a plan for next year.

Recommendations

The committee should have two to four more members from AASL and two to four more members from PLA. Presses must send books to members by the end of December. Reviews are due in early March. Some members have more than 45 books. That allows an average of **two** days per title! Some books represent the life's work of the author. Such books merit more time than this workload allows.

The person who winds up with American fiction has an almost insurmountable task. Few of these titles are rated outstanding. I believe that that is because the reviewers do not have enough time to do a fair job of it.

Copy of a portion of the letter from McGowan to Abilock.

Each year more than 50 university presses submit copies of some 500 titles that they deem appropriate for consideration. The 7-9 librarians on the committee each evaluate, within pre-assigned subject areas, about 45-50 titles. Some are fine print, German- or Latin-footnoted, 800-page clunkers. Many, however, are outstanding, interesting, appropriate to high school needs and curricula and deserving of widespread distribution. University Press titles are less likely to appear in standard selection tools, e.g. Booklist or School Library Journal, than are trade publications.

I want to make quality, appropriate, University Press titles, known to a wider circle than the very determined and activist collection development people who attend our annual workshop or who ask to be on the mailing list for the annual, 125+ page, hard copy of the booklet. For the past few years the "Outstanding" rank has been earned by about 80 titles per year. Depending on space limitations, we could limit the KQ listing to, perhaps, one outstanding title out of four, i.e. 20 titles.

The people at AAUP are excited about the possibility of being listed in KQ. They expect their participating presses will be very pleased at the additional publicity. I think I can count on them to help me with any necessary permissions. I am enthusiastic about a KQ component because I know that my colleagues expend strong efforts at a busy time of year -- most books arrive in late December and must be evaluated and annotated by March 20 -- and I think that their very solid product should be made available to as many potential users as possible. If the University Presses decide to use our endorsement as part of their publicity the relationship could be symbiotic!

I am willing to do whatever compilation and editing work would be necessary to prepare copy for KQ. If you wish I can send you camera-ready PDF files or Microsoft Word formatted material in *rtf* format. I can easily fill four pages but would make-do with two or three. I hope this can fit into your editorial plan.

My ulterior motive is to have KQ include our listings this year so that colleagues will perhaps be drawn to our live presentation at annual meeting. That is a tall order because we are usually batched together with many other meetings that collection development mavens would find appropriate and of equal quality.

Committee Annual Conference Committee 2006

Chair Floyd Pentlin, Chair and Vicki M. Emery, Co-chair

Committee Members (Only Official Committee Members Appointed)

| | |
|--|--|
| <hr/> Cassandra G. Barnett <hr/> | <hr/> Michelle F. Bayuk <hr/> |
| <hr/> Sybil Finemel <hr/> | <hr/> Gail M. Formanack <hr/> |
| <hr/> Bonnie J. Grimble <hr/> | <hr/> Robbie Allen Van Pelt <hr/> |
| <hr/> J. Linda Williams, Board Liaison <hr/> | <hr/> Brenda Dreier, Staff Liaison <hr/> |

Committee Charge

To plan with the AASL Office and the AASL President the programs, meetings and functions to be scheduled for the AASL at the Annual Conference.

Function Statement

- Assist the AASL Office and the AASL President in planning the President's program at Annual Conference
- Plan with the AASL Office and the AASL President, for other functions at Annual Conference such as social events
- Review requests for program slots and recommend programs to the AASL Office and AASL President for inclusion at Annual Conference
- Send completed program descriptions to ALA Committee charged with developing program tracks and themes.
- Plan with the AASL office and the AASL President and the ALA Annual Conference Planning Committee the necessary local arrangements for the AASL programs, meetings, and functions scheduled for the Annual Conference.

Minimum Intended Outcomes

- Plan the programs, meetings and functions for the 2006 ALA Annual Conference, including the President's Program
- Keep in contact with the committee's Board liaison to ensure the conference program is completed in a timely fashion and meets all deadlines.
- Communicate periodically with the AASL liaison to the ALA Conference committee to ensure continuity.
- Work directly with the AASL Meeting Planner to plan all events at annual conference.
- Evaluate and make recommendations to the Bylaws and Organization Committee on the structure of this committee and the appointment timeframes.

How the Minimum Intended Outcomes were Addressed

| | |
|------------------|---|
| 16 February 2005 | Looked at the skeleton schedule for New Orleans |
| 25 March 2005 | Approved Preconference Program Proposal Form, AASL Conference Program Proposal Form, AASL Conference Program Proposal Thank You Form |
| 6 April 2005 | Initial posting that program proposals for New Orleans would be due 16 May 2005 |
| 22 June 2005 | All programs submitted for New Orleans were sent to the committee for review before meeting in Chicago |
| 27 June 2005 | Committee met to review all previously submitted online. There were several proposals that came from other groups at the All Committee meeting. |
| 12 May 2005 | Reminder sent out that all program proposals are due 16 May 2005 |

13 October 2005 Review tracking of the approved AASL programs in the ALA schedule

4 January 2006 President's Program finally in place. There was much difficulty in getting a speaker in place. David Warlick will speak on the flattening of the Web.

Committee accomplishments

All sessions and the President's Program are in place for New Orleans.

Committee Concerns/Still to be Done

None.

Recommendations

None.

Committee Annual Conference Committee 2007

Chair Bonnie Grimble, Chair and Floyd Pentlin, Co-chair

Committee Members (Only Official Committee Members Appointed)

| | |
|----------------------------------|------------------------------|
| Gail M. Formanack | Nancy Heiniger |
| Merlyn Miller | |
| J. Linda Williams, Board Liaison | Brenda Dreier, Staff Liaison |

Committee Charge

To plan with the AASL office and the AASL President the programs, meetings and functions for the 2007 Annual Conference in Washington, DC.

Function Statement

- Assist the AASL Office and the AASL President in planning the President's program at Annual Conference
- Plan with the AASL Office and the AASL President, for other functions at Annual Conference such as social events
- Review requests for program slots and recommend programs to the AASL Office and AASL President for inclusion at Annual Conference
- Send completed program descriptions to ALA Committee charged with developing program tracks and themes.
- Plan with the AASL office and the AASL President and the ALA Annual Conference Planning Committee the necessary local arrangements for the AASL programs, meetings, and functions scheduled for the Annual Conference.

Minimum Intended Outcomes

- Plan the programs, meetings and functions for the 2007 ALA Annual Conference, including the President's Program
- Keep in contact with the committee's Board liaison to ensure the conference program is completed in a timely fashion and meets all deadlines.
- Communicate periodically with the AASL liaison to the ALA Conference committee to ensure continuity.
- Work directly with the AASL Meeting Planner to plan all events at annual conference.
- Evaluate and make recommendations to the Bylaws and Organization Committee on the structure of this committee and the appointment timeframes.

How the Minimum Intended Outcomes were Addressed

Our Committee is just beginning and will meet for the first time at the 2006 Annual Conference in New Orleans. We will address all the issues and items at that time.

Committee Accomplishments

Our Committee is just beginning and will meet for the first time at the 2006 Annual Conference in New Orleans. We will address all the issues and items at that time.

Committee Concerns/Still to be Done

Our Committee is just beginning and will meet for the first time at the 2006 Annual Conference in New Orleans. We will address all the issues and items at that time.

Recommendations

None at this time.

Committee Appointments Committee

Chair Veanna Baxter

Committee Members (Only Official Committee Members Appointed)

| | |
|---|---|
| <hr/> <p>Paul J. Gregorio</p> <hr/> | <hr/> <p>Amanda C. Lucas</p> <hr/> |
| <hr/> <p>Dennis LeLoup, Board Liaison</p> <hr/> | <hr/> <p>Jennifer Habley, Staff Liaison</p> <hr/> |

Committee Charge

To advise and assist the AASL President and President-elect in recruiting and recommending association members to serve on ALA and AASL committees and to serve as AASL representatives to other groups

Function Statement

- Identify potential members for appointment to AASL and ALA standing and special committees, and for ad-hoc committees and task forces that may be established to achieve short and long term goals and address priorities.
- Contact, recruit, and recommend members for AASL and ALA committees, task forces, and other groups needing AASL representation.
- Recommend individuals to serve as special representatives from AASL in a liaison or other capacity.
- Assist President-Elect in the development of Committee Chairs and committee rosters for the coming year.

Minimum Intended Outcomes

- Provide a pool of potential members for appointment for all committees that reflect a diverse mix of age, gender, association experience, geographic location, and ethnicity to the AASL office. Particular effort should be made to identify individuals from underrepresented groups.
- Working with the staff liaison, solicit committee members through AASL discussion lists.
- Promote committee participation and recruitment at all available opportunities, including Affiliate Assembly, Membership Meetings, President’s Program, and the All-Committee Meeting during ALA conferences.
- Work with the President-elect to establish a timeline for the appointment process, although the process is ongoing.
- Maintain with designated AASL staff an electronic database of potential appointees and forward recommendations for committee appointment to the AASL President-Elect.
- Work with the President-Elect to “slot” members into committees and committee chair positions.
- Revise the AASL Committee Volunteer Form to reflect current AASL committees and include a section on ALA committees to which the President-Elect may be able to appoint AASL members.
- Create an electronic letter of confirmation for when a candidate submits a volunteer form.

How the Minimum Intended Outcomes were Addressed

1. The pool of potential members for appointment submitted via the Appointments Committee was minimal. The committee chair sent requests to the leaders; presidents, chairperson, or coordinators, in every State for which she was able to find the appropriate person. This represented 85% of those attending Affiliate Assembly and those whose contact information was listed in the AA Booklet. Attached to these emails were a sample letter to send to members to request they serve, and a Committee Volunteer Form. Thirteen of these very busy leaders responded. I consider that to be unsuccessful.
 - It was the chairperson’s (no one else was serving on the committee at the time) wish to focus on those areas of the country where little membership is in evidence.
 - The chairperson was not as focused on diversity during these two years.

2. The chairperson sent numerous statewide emails on the School List Serve in her State encouraging AASL members to join a committee. A Committee Volunteer Form was sent with each message.

Jen Habley certainly did her share to solicit committee members through discussion lists as well as other means.

3. Committee Volunteer Forms were widely distributed throughout the convention center during the Mid-Winter Conference.
 - Tables outside sessions
 - Reception tables
 - Exhibits area
 - The Chair also addressed each of the sessions that she attended. Every speaker agreed to give her a couple of minutes. *That took courage!* She received 28 contacts at one of the sessions. That is successful!
4. Most of the work done in conjunction with the President-Elect was a very short conversation at Mid-Winter Meeting during 2004-2005.
5. The database is completed. Jen Habley and Lin Williams were totally responsible for that huge accomplishment. It probably is not feasible for the chairperson or other member of this committee to input data into that database.
6. This was not done in 2004-2005.
7. We are very proud to announce that the Committee Volunteer Form was revised according to charge # 7. The next step is to make it interactive online. Jen Habley is working on that as we communicate.
8. We hope to have an informational letter completed before the ALA Conference in June.

Committee Accomplishments

- Revised database of recommended candidates for various committees.
- Revised the Committee Volunteer Form and added appropriate ALA committee, council and task forces.
- Contacted 85% of the State Leaders to engage their assistance.
- Distributed Committee Volunteer Forms at Mid-Winter and to States' AASL Representatives to add to the materials at their State's Conference.

Committee Concerns/Still to be Done

See Below

Recommendations

1. That the Appointments Committee works with the Membership Committee to locate areas of low membership in order to encourage those who are AASL members in these areas to become active in committees.
2. Continue to ask for a couple of minutes to speak in sessions that you attend during conferences, State, National, and Local. Take business cards rather than handing out forms. You need the personal contact later.
3. Closer connections with the President-Elect.
4. The President-Elect re-think charge #5. Perhaps, forwarding recommended names is all that this committee can do.
5. Draft a letter of response to members who fill out a Volunteer Form to inform them of the committee timelines. They need to know that we want them, but that the committee may be full momentarily. You may also want to suggest another committee where members are needed immediately.
6. Work with the New Member Mentoring Committee to encourage their people to become active. New members, perhaps, should receive a letter from this committee.
7. Think about this one! Contact the co-chairs of the next annual AASL Conference to request our Volunteer Form and informational flyer/article become a part of the conference booklet or packet.

Committee Awards Committee

Chair Ann M. Martin

Committee Members (Only Official Committee Members Appointed)

| | |
|---------------------------------|-------------------------------------|
| <u>Debra A. Bashaw</u> | <u>Amy Elinor Cass</u> |
| <u>Cara Cavin</u> | <u>Gail K. Dickinson</u> |
| <u>Marsha B. Haselden</u> | <u>Nancy Heiniger</u> |
| <u>Melissa P. Johnston</u> | <u>Laura Richardson</u> |
| <u>Glenda Smith Rowe</u> | <u>Joyce Valenza</u> |
| <u>Jan Weber, Board Liaison</u> | <u>Andrea Parker, Staff Liaison</u> |

Committee Charge

To coordinate the AASL award committees, to plan a public event honoring each year's award recipients, and to evaluate continuing and new awards for the association.

Function Statement

- Review criteria for new and continuing awards and, in consultation with the sponsor, make recommendations for change.
- Advise on lists of contacts for each award.
- Evaluate the need for new awards and seek funding in cooperation with the Executive Director to support these new awards.
- Determine responsibilities for awards administration, including publicity for awards and for recipients.
- Assist in planning and help coordinate a public event honoring award recipients at Annual Conference or other AASL functions.
- Review and recommend changes in policy and procedures regarding all awards.

Minimum Intended Outcomes

- Conduct an awards luncheon at ALA Annual.
- Develop and implement a plan to generate more publicity for all awards through a variety of means such as Affiliate Assembly.
- Formalize a process for all award winners to be highlighted in articles and presentations.
- Follow up with award winners to encourage giving a presentation at ALA, AASL and other conferences as well as writing an article for Knowledge Quest and other publications.
- Review the 2005 committee reports in the Annual Report to Membership 2005. As appropriate, incorporate any recommendations into procedures or policies. (See specific recommendations under subcommittees)
- Further develop the official awards website with AASL staff that announces the award winners to include pictures and information about the winning libraries and librarians with access to additional information for members.
- Finalize criteria for the new award proposal (Innovative Reading Grant Award).
- Develop a rubric for universal reviewing of the various awards that can be used by each subcommittee.

How the Minimum Intended Outcomes were Addressed

- The Award's Luncheon is scheduled and two non-fiction authors, Sue Macy and Ann Bausum, will work together on a brief presentation for the luncheon.
- The format for '06 Prime Time was discussed and the following was decided.
 - Have an opening overview where each award winner will be given 2 minutes to speak. (Need theater style seating, a podium, and a microphone)

- Tables (one for each award) will be set up around the room with tri-fold displays provided by the award winners. (Award winners will mail these to AASL ahead of time.) Applications for 2007 will be placed on each appropriate award table.
 - Award winners will stand with their display and answer questions of attendees.
 - Subcommittee chairs will stand next to their award winner and answer questions concerning the award application process.
 - Banners of the sponsors will be on the walls (or somewhere) near the award they sponsor. (This is designed to bring recognition to the sponsors.)
- Formalize a process for all award winners to be highlighted in articles and presentations. The committee reviewed the current process with the AASL office. It is suggested that recipients will be required to submit an article for *Knowledge Quest* that demonstrates their successes, trials, and recommendations relative to their award.
- Brainstormed possible ways to honor award winners, sponsors, and generate more publicity through increased attendance in the Award Luncheon.
 - Ideas included: Asking AASL to allow states that purchase a full table of tickets (10) have a reserve table with their states name on it.
 - Each subcommittee will ask their sponsor to provide a small door prize to be given out during the Award Luncheon to random attendees.
 - Issue an invitation to the luncheon to all previous award winners.
- Finalized the Innovative Reading Award to include criteria, application, rating sheet, and rubric.
- Discuss criteria for a rubric for universal reviewing of the various awards that can be used by each subcommittee.
 - The committee received clarification from Linda Williams. The committee was then charged with coming up with a consistent format for the ratings scales and rubrics. A five point scale was decided upon for both the ratings and rubric.
 - The committee will review the application forms and the rating sheets to see if these two documents are aligned.
 - The subcommittees will make recommendations at the annual all committee meeting on changes to the application and the ratings sheets so that the application and ratings sheets are aligned.
 - The subcommittees then will create a rubric that is aligned with the ratings sheet.

Committee Accomplishments

- Finalized the Innovative Reading Award.
- Provided concrete suggestions for future awards luncheons.
- The Awards Chair reviewed the committee charge and function for the By-Laws Committee.
- Sub-committee Chairs reviewed their charge and function for the By-Laws Committee.
- Sub-committee Chairs the 2005 report and recommendations.
- Sub-committee Chairs administered the designated award within the approved criteria, following the appropriate procedures and worked with the staff liaison to process the awards in a timely fashion.

Committee Concerns/Still to be Done

- The committee is sensitive to the need for the awards luncheon to be a more reasonable price for attendees. Keeping in mind that most attendee's salaries are small and the attendees do not get compensated financially for the conference. See the recommendations below.
- The committee definitely would like the awards ceremony to highlight the award winners. The committee feels that the focus currently is not on the winners.
- Further develop the official awards website with AASL staff that announces the award winners to include pictures and information about the winning libraries and librarians with access to additional information for members.

Recommendations

The Awards Committee requests that:

1. AASL office check the list of criteria for individual awards when applications arrive in order to accomplish effective preliminary screening. For example, only applications by AASL members in good standing should be forwarded to the committee. The committees do understand it is their responsibility to check other eligibility criteria.

2. AASL allow states that purchase a full table of tickets (10) to the Awards luncheon to have a reserved table with the name of their state in the middle of the table.
3. A change is made to the format of the Awards Luncheon in 2007. The recommendation is to combine Prime Time with the Awards recognition.
4. Recommendation is for the PrimeTime/Awards recognition to be a Champagne Brunch from 9:00 a.m. until 11:00 a.m. that begins with a champagne toast to the award winners followed by a brunch buffet.
5. The awards brunch program should include an iMovie with speeches (statements) by sponsors and award winners.
6. At the end of the brunch displays will be provided by the award winners so that attendees may meet, greet, and ask questions of the award winners.
7. It is also suggested that the sponsors are highlighted through displays/banners around the room.

Committee Collaborative School Library Media Award, Sagebrush

Chair Melissa P. Johnston

Committee Members (Only Official Committee Members Appointed)

Mary C. Betz-Lord

Lisa T. Nocita

Judy R. Williams

Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

Committee Charge

To select the recipient of the Collaborative School Library Media Award.

Function Statement

- Review the applications for the award by meeting in person or electronically.
- Reach consensus, based on approved criteria and evaluation process on the award recipient
- Communicate the name of winner to AASL Office; maintain secrecy regarding the selection until notified by the AASL Office.
- Make recommendations to the Awards Committee, as appropriate, for changes to the award process.

Minimum Intended Outcomes

- Review the committee chair's report in the Annual Report to the Membership 2005 for suggestions on administering and processing the awards.
- Administer the designated award within the approved criteria, following the appropriate procedures
- Work with the staff liaison to process the award in a timely fashion.
- Develop realistic timelines that indicate procedures used to evaluate the award.

How the Minimum Intended Outcomes were Addressed

Worked together as a group using the email listserv to go over scoring criteria and expectations, set deadlines, discuss views on the various applications and finally select a winner. We also had many beneficial discussions relating to forming a practical rubric to use when selecting the winner of this award.

Committee Accomplishments Selected the winner of the award for this year. We also made progress through discussion on the listserv on the rubric issue.

Committee Concerns/Still to be Done Still have concerns about a real rubric to judge these applications. Need a definite definition of collaboration – seems that not everyone seems to understand what exemplifies collaborative efforts of a media program.

Recommendations Work with the overall Awards Committee to develop a useful, practical and applicable rubric.

Committee Distinguished School Administrator Award, ProQuest

Chair Marsha B. Haselden

Committee Members (Only Official Committee Members Appointed)

_____ Nancy A. McFarlin _____ Suzanne A. Spiceland

_____ Jan Weber, Board Liaison _____ Andrea Parker, Staff Liaison

Committee Charge

To review nominations for the selection of an administrator to receive the AASL Distinguished School Administrators Award for the administration of a school or group of schools who had made an outstanding and sustained contribution toward furthering the role of the library and its development in elementary and/or secondary education.

Function Statement

- Review the applications for the award by meeting in person or electronically.
- Reach consensus, based on approved criteria and evaluation process, on the award recipient(s).
- Communicate name of winner(s) to AASL Office; maintain secrecy regarding selection until notified by AASL Office.
- Present (Chair or designee) the award at the Annual Conference awards function.
- Make recommendations to the Awards Committee, as appropriate, for changes to the award or award process.

Minimum Intended Outcomes

- Review the 2005 committee chair's report in the Annual Report to Membership 2005 for suggestions on administering and processing the awards.
- Administer the designated award within the approved criteria, following the appropriate procedures.
- Work with the staff liaison to process the awards in a timely fashion.
- Develop realistic timelines that indicate procedures used to evaluate award.

How the Minimum Intended Outcomes were Addressed

- There was no previous committee report to review.
- The committee used the provided rubric to evaluate the applications for the award, discussed our choices electronically and came to a consensus based on the award nomination guidelines.
- The name of the winner was sent to our staff liaison according to the stated timeline.

Committee Accomplishments

- Communicated electronically about our reasons for choosing the winner of the award.
- Stood by our nominee when she was challenged as to eligibility.
- Met all deadlines as to reports and nomination of winner.
- Evaluated rubric as requested.

Committee Concerns/Still to be Done

Recommendations

Rewrite eligibility requirements. If persons working in Media Services departments are not going to be considered, this needs to be stated. Also, if membership in ALA/AASL makes the nominee ineligible, this needs to be stated as well. As the requirements are written now, anyone at the school, district, county, or state administrative level is eligible. As the policy is written now, the only people left out of this award are the school level Library Media Specialists.

Committee Distinguished Service Award, Baker & Taylor

Chair Cara Cavin

Committee Members (Only Official Committee Members Appointed)

Beverly B. Bland

Margaret L. Kirkpatrick

Gene Menicucci

Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

Committee Charge

To act in a planning capacity in cooperation with Baker & Taylor in the selection of an individual who will receive a cash award for providing an outstanding contribution to school librarianship and school library media program development.

Function Statement

- Review the applications for the award by meeting in person or electronically.
- Reach consensus, based on approved criteria and evaluation process, on the award recipient.
- Communicate name of the winner to AASL Office; maintain secrecy regarding selection until notified by AASL office.
- Present (Chair or designee) the award at the Annual Conference awards function.
- Make recommendations to the Awards Committee, as appropriate, for changes to the award or award process.

Minimum Intended Outcomes

- Review the 2005 committee chair's report in the Annual Report to Membership 2005 for suggestions on administering and processing the awards.
- Administer the designated award within the approved criteria, following the appropriate procedures.
- Work with the staff liaison to process the awards in a timely fashion.
- Develop realistic timelines that indicate procedures used to evaluate award.

How the Minimum Intended Outcomes were Addressed

The committee met via e-mail and telephone. The applications were received and evaluated and consensus was reached on the award winner. The AASL office was informed of the winner.

Committee Accomplishments

The committee was delighted to have such exceptional candidates. It was a difficult decision, but the award winner is very deserving.

Committee Concerns/Still to be Done

None.

Recommendations

None.

Committee Frances Henne Award, Greenwood Publishing

Chair Nancy Heiniger

Committee Members (Only Official Committee Members Appointed)

Donna S. Cook

Cynthia Houston

Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

Committee Charge

To select the recipient of the Frances Henne Award, an annual grant to enable a school library media specialist with five or fewer years in the profession to attend an AASL regional conference or ALA Annual conference.

Function Statement

- Review the applications for the award by meeting in person or electronically.
- Reach consensus, based on approved criteria and evaluation process, on the award recipient(s).
- Communicate name of winner(s) to AASL Office; maintain secrecy regarding selection until notified by AASL Office.
- Present (Chair or designee) the award at the Annual Conference awards function.
- Make recommendations to the Awards Committee, as appropriate, for changes to the award or award process.

Minimum Intended Outcomes

- Review the 2005 committee chair's report in the Annual Report to Membership 2005 for suggestions on administering and processing the awards.
- Administer the designated award within the approved criteria, following the appropriate procedures.
- Work with the staff liaison to process the awards in a timely fashion.
- Develop realistic timelines that indicate procedures used to evaluate award.
- Clarify and streamline rating sheet. Refer to recommendations in the 2005 annual report.

How the Minimum Intended Outcomes were Addressed

- December 14, 2005: Chair welcomed all committee members via the AASLHENNE listserv and outlined the charge of the committee.
- January 26, 2006: Chair communicated with the sub-committee about creating a rubric using a 5 point scale for the Henne award per Awards committee recommendation from Mid-Winter meeting in San Antonio. Scoring sheet for the Henne award was shared with committee members via listserv.
- February 6, 2006: Draft of rubric was shared with sub-committee members for input.
- March 8, 2006: Chair confirmed with committee members receipt of applications packets.
- March 13, 2006: Online dialogue among committee members resulted in ranking of candidates and consensus on selection of winner.

Committee Accomplishments

- Drafted a rubric for scoring the Henne award to be shared at ALA for revisions.
- Gladys Fox from Showalter Middle School in Tukwila, Washington was unanimously selected as the 2006 Frances Henne Award winner.

Committee Concerns/Still to be Done

- Present (Chair or designee) the award at the Annual Conference awards function.

Recommendations

- Revise the rubric created by the sub-committee to assure consistency in format with all other award rubrics.

Committee Highsmith Research Grant, Highsmith

Chair Laura Richardson

Committee Members (Only Official Committee Members Appointed)

Marianne Cole Fues

Elaine E. Steinberg

Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

Committee Charge

To select the recipient of the annual grant to enable one or more AASL members who are school library media specialists, library educators, library information science or education professors to conduct innovative research aimed at measuring and evaluating the impact of school library media programs on learning and education

Function Statement

- Review the applications for the award by meeting in person or electronically.
- Reach consensus, based on approved criteria and evaluation process, on the award recipient(s).
- Communicate name of winner(s) to AASL Office; maintain secrecy regarding selection until notified by AASL Office
- Present (Chair or designee) the award at the Annual Conference awards function.
- Make recommendations to the Awards Committee as appropriate, for changes to the award or award process.

Minimum Intended Outcomes

- Review the 2005 committee chair's report in the Annual Report to Membership 2005 for suggestions on administering and processing the awards
- Administer the designated award within the approved criteria, following the appropriate procedures
- Work with the staff liaison to process the awards in a timely fashion.
- Develop realistic timelines that indicate procedures used to evaluate award.

How the Minimum Intended Outcomes were Addressed

The committee members met and communicated via e-mail. We individually scored the submissions based on the criteria we were given and then e-mailed our tallies to each other. One winner clearly emerged. We were all agreement about who should be awarded the grant.

Committee Information Technology Pathfinder Award, Follet Software Company

Chair Joyce Valenza

Committee Members (Only Official Committee Members Appointed)

Maribel Garza-Castro Sandra E. Russell

Veronica C. Pastecki Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

Committee Charge

To select the recipients of the awards for innovative use of technology in the school library media center in an elementary (K-6) and a secondary (7-12) setting.

Function Statement

Not listed

Minimum Intended Outcomes

Not listed

How the Minimum Intended Outcomes were Addressed

Yes, over a one-month period, the committee worked together via email to choose the two winners of the award.

Committee accomplishments

Selected elementary and secondary winners of the award.

Committee Concerns/Still to be Done

None

Recommendations

Criteria for the award should be revisited and revised to reflect the description of the award. Criteria should reflect "vision and leadership."

Committee Intellectual Freedom Award, ProQuest

Chair Debra A. Bashaw

Committee Members (Only Official Committee Members Appointed)

Rebecca P. Butler

Rita Campbell Dowling

Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

No report submitted.

Committee National School Library Media Program of the Year Award,
Follett Library Resources

Chair Gail Dickinson

Committee Members (Only Official Committee Members Appointed)

| | |
|---|---|
| <hr/> <p>Betsy Davis</p> <hr/> | <hr/> <p>Donna R. Helvering</p> <hr/> |
| <hr/> <p>Sara Kelly Johns</p> <hr/> | <hr/> <p>Jan Weber, Board Liaison</p> <hr/> |
| <hr/> <p>Andrea Parker, Staff Liaison</p> <hr/> | <hr/> |

Committee Charge

To act in an advisory capacity to Follett Library Resources and AASL in the selection of school districts to be given cash awards for demonstrating excellence in their school library media program; the eligibility criteria will include schools and school systems from kindergarten through the 12th grade.

Function Statement

Minimum Intended Outcomes

Explore the possibilities of greater exposure for the award winners by providing information on the AASL website, through the development of a publication highlighting past winners or a video of best practices.

How the Minimum Intended Outcomes were Addressed

Discussions were held regarding the possibilities for further exposure for these schools in the committee discussions.

Committee Accomplishments

Selected the winners of the 2 single school and 1 district awards for NSLMPY.

Committee Concerns/Still to be Done

The definition of "school system" is unclear, and may discourage some school organizations from applying. Committee recommendation is to add language to the application to indicate that the definition of a school system is a school or group of schools with an administrative structure beyond the building level. Terms used to describe this structure may be school district, school system, or complex area (Hawaii).

Recommendations

Revise the application to include the library URL.

Committee School Librarian's Workshop Scholarship, Library Learning Resources

Chair Glenda Smith Rowe

Committee Members (Only Official Committee Members Appointed)

Barbara S. Lund

Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

Committee Charge

To select the recipient of the annual award to provide financial assistance for the professional education of persons who plan to become school library media specialists working at the preschool, elementary, or secondary levels in public or private educational settings.

Function Statement

- Review the applications for the award by meeting in person or electronically.
- Reach consensus, based on approved criteria and evaluation process, on the award recipient(s).
- Communicate name of winner(s) to AASL Office; maintain secrecy regarding selection until notified by AASL Office.
- Present (Chair or designee) the award at the Annual Conference awards function.
- Make recommendations to the Awards Committee, as appropriate, for changes to the award or aware process.

Minimum Intended Outcomes

- Review the 2005 committee chair's report in the Annual Report to Membership 2005 for suggestions on administering and processing the awards.
- Administer the designated award within the approved criteria, following the appropriate procedures.
- Work with the staff liaison to process the awards in a timely fashion.

How the Minimum Intended Outcomes were Addressed

- Did not meet at Mid-Winter, made contact with committee members following appointment, reviewed 2005 annual report.
- Communicated electronically using individual e-mail addresses and by phone to make final selection.
- Followed guidelines and timelines for completion of tasks; collaborated with staff.

Committee Accomplishments

- Reviewed and rated 76 applications; selected Kipapa Kahelahela of Holualoa, HI as award recipient.
- Completed all tasks in a timely manner and worked with a wonderful, informed committee.

Committee Concerns/Still to be Done

- Introduce SLWS sponsor, Mr. Jay Toor at ALA annual meeting, New Orleans.

Recommendations

- Correct typographical errors on electronic SLWS application.
- Timeline for application review (mid-March) and selection (mid-April) was appropriate; follow-up by staff was helpful.

Committee Bylaws and Organization Committee

Chair Carolyn Cain

Committee Members (Only Official Committee Members Appointed)

| | |
|---|--|
| <u>Mary C. Betz-Lord</u> | <u>Gail K. Dickinson</u> |
| <u>Elsbeth Goodin</u> | <u>Drucilla A. Guillion</u> |
| <u>Laura C. Woodruff</u> | <u>Mary Lou Zuege</u> |
| <u>Cassandra G. Barnett, Ex-Officio</u> | <u>Dolores D. Gwaltney, Ex-Officio</u> |
| <u>Cynthia Phillip, Board Liaison</u> | <u>Jennifer Habley, Staff Liaison</u> |

Committee Charge

To review, revise, amend, and draft Bylaws for the Association; to evaluate all present and proposed committee charge and function statements; to review and make recommendations on all association policies for inclusion in an official AASL Organization Handbook.

Function Statement

- Review all requests for bylaws changes and make recommendations to the AASL Board for appropriate action, taking into account association history and ALA requirements.
- Review all requests for new committees and task forces to clarify charge and function statements, type of committee, committee composition, size and terms in relation to responsibility, and relationship to existing committees; make recommendations to the AASL Board for acceptance, changes, or non-approval (with rationale).
- Review committee or task force requests for change in status and make recommendations to the AASL Board for acceptance, changes, or non-approval (with rationale).
- Evaluate all present committees on a three-year schedule for accurate and clear charge and function statements, appropriate size, and continued relevance.
- Review and make recommendations on proposed and revised AASL policy statements.
- Work with the AASL office to maintain an up-to-date AASL Policy and Procedures Handbook and accurate description forms for all committees and other working groups.

Minimum Intended Outcomes

- Continue to review and update all committee descriptions to provide a uniform description of each committee using the approved Committee Description Form.
- Review the committees scheduled in the first year of the three-year cycle that were not yet reviewed
- Implement the second year of a regular three year cycle of Committee Reviews, including an examination of their charges, functions and size in relation to responsibility
- Continue work on the AASL Policy and Procedures Handbook. Consult with the AASL Executive Committee as this work proceeds. Work with staff to make this handbook available to Board members, committee chairs, and members on the website.

How the Minimum Intended Outcomes were Addressed

- Following summer conference meetings the chair prepared recommended changes for the Committee Chairs Handbook and conveyed them to the AASL office for inclusion in the 2005-6 Committee Chairs Handbook

- Initial contacts were made with committees up for review this year, plus those carried over from last year. The committee members met with various committees at the All- Committee meeting to gather their review sheets for our continued work.
- Due to the decision of the AASL Board at Midwinter to suspend the By-laws committee charge to review committees (since it is to be done as part of the strategic planning process), the committee stopped work on assigned committee reviews.
- At midwinter meetings the committee revised and formatted the charge, function statement, and committee description for three new task forces.
- During midwinter, at the request of Steven Hoffman, the committee began discussion and the development of policy guidelines for online communities. Work continued by email during Feb and our recommendations were sent to the AASL office in early March.

Committee Accomplishments

- Committee charge and function statements were revised as needed and included in the 2005-06 Committee Chairs Handbook
- Guidelines for the new Online Communities were drafted and submitted to the AASL office for their use and adoption.
- The Bylaws Chair was appointed to the "AASL Strategic Plan Review of Committees Task Force" and participated in a two-day meeting in Chicago in March.
- The committee is addressing requests for wording in new committees prior to annual conference.

Committee Concerns/Still to be Done

- During annual conference meetings the committee will finalize its Organization and Policy Handbook recommendations and forward them to the AASL office.
- Depending upon the outcome of the strategic planning review of committees, the Bylaws Committee will need to revise its plan for a three-year review of committees, or revise its charge and function statements regarding its committee reviewing responsibility.

Recommendations

That the Bylaws and Organization Committee continue to be involved in the Strategic Planning Process and in the development of any changes in Bylaws and in committee charge and function statements resulting from the Strategic Planning Process.

Committee Task Force on Instructional Classification

Chair Ann Dutton Ewbank

Committee Members (Only Official Committee Members Appointed)

| | |
|--|--|
| <hr/> Martha M. House <hr/> | <hr/> Melissa P. Johnston <hr/> |
| <hr/> Debra Kay Logan <hr/> | <hr/> Judi Moreillon <hr/> |
| <hr/> Margie J. Thomas <hr/> | <hr/> Keith Curry Lance, Research & Statistics Liaison <hr/> |
| <hr/> Beverley Becker, Staff Liaison <hr/> | <hr/> |

Committee Charge

To develop a position statement and materials for use by state affiliates to address the issue of the instructional classification of school library media specialists and its ramifications for school library media specialists and programs.

Function Statement

1. Review the 2006 Council Resolution written regarding this issue
2. Prepare a position statement for AASL Board adoption
3. Develop a plan for identifying the issues, state involvement, and how we can best help AASL members.

Minimum Intended Outcomes

1. Development of a position statement on instructional classification of school library media specialists for adoption by AASL Board no later than March 31, 2006
2. Dissemination of the document as soon as possible through the AASL web site, all AASL list-serves, and any other appropriate avenues of communication
3. Development of a tool-kit for use by state affiliates to address this issue; the toolkit should include, but is not limited to, a sample letter to the editor, an op-ed column, and a letter to government officials.
4. Continued efforts to gather information regarding the feasibility (and advisability) of effecting a change in the NCE classification of school library media specialists.
5. Continued efforts are made to gather and facilitate the sharing of information on activities in states relating to this issue.
6. A preliminary report is made at Annual 2006, and a final report at Midwinter, 2007.

How the Minimum Intended Outcomes were Addressed

Committee Accomplishments

1. Created position statement on instructional classification (approved at executive committee meeting)
2. Met with NCES officials to begin dialogue regarding issue on May 1, 2006.

Committee Concerns/Still to be Done

Need to finish mini-toolkit (will be finished 2 weeks prior to ALA Annual 2006)

Recommendations

Continue task force through ALA Annual 2007

Committee Intellectual Freedom Committee

Chair Karen Lemmons

Committee Members (Only Official Committee Members Appointed)

| | |
|------------------|------------------------------|
| Debra A. Bashaw | Robin D. Gibbons |
| Ellen A. Greever | Melissa P. Johnston |
| Toni Negro | Clover C. Taylor |
| Judy R. Williams | Kathy Agarwal, Staff Liaison |

Committee Charge

To gather, prepare and disseminate information on Intellectual Freedom issues and available support services pertinent to school library media programs.

Function Statement:

- Gather, prepare and make available materials advising school library media specialists of available services and support (1) in formulating Intellectual Freedom policies and (2) for resisting local pressure and community action designed to impair the rights of others.
- Work with the ALA Office for Intellectual Freedom and with the Freedom to Read Foundation in gathering information as requested and responding to issues and concerns.
- Provide technical assistance to the AASL Intellectual Freedom Award Committee.

Minimum Intended Outcomes:

- Liaison with the Intellectual Freedom Awards subcommittee to provide assistance with the award.
- Work with the ALA Intellectual Freedom office to gather information as requested and respond to issues and concerns.
- Develop a brochure for school library media specialists on available services and support as stated in the first function statement.

How the Minimum Intended Outcomes were Addressed

Committee Accomplishments

Committee Concerns/Still to be Done:

Brochure needs to be published.

Recommendations

- To continue to work with ALA Intellectual Freedom committee to gather information
- And respond to issues and concerns
- To work with the Intellectual Freedom Awards committee to provide assistance as needed.

Committee International Relations Committee

Chair Johan Koren

Committee Members (Only Official Committee Members Appointed)

| | |
|------------------------------|----------------------------------|
| Elizabeth B. Day | Peter J. Genco |
| Nina M. Kemps | Jacqueline C. Mancall |
| Julia Churchill Van de Water | Linda Arlene Veltze |
| Kathy A. Patterson | Kathleen V. Ellis, Board Liaison |
| Kathy Agarwal, Staff Liaison | |

Committee Charge

To promote school librarianship and the exchange of professional information, knowledge, and techniques, as well as research and literature among school libraries and school library media specialists worldwide.

Function Statement

- Work with the International Association of School Librarianship (IASL) Director from the United States and the ALA Representative to the Section of School Libraries and Resource Centers of the International Federation of Library Associations and Institutions (IFLA) to:
 - Develop programs and activities, which will promote the exchange of information among school library media specialists throughout the world.
 - Establish communication with other associations for school library media specialists to collect information about their conferences, publications, membership, and make this type of information available to AASL members.
- Promote the celebration of International School Library Day, the fourth Monday in October each year.
- Recommend AASL members to the AASL Board of Directors to be nominated for membership in the School Library Section of IFLA.
- Serve as liaison to the ALA International Relations Committee.

Minimum Intended Outcomes

1. Develop an action plan with strategies for the function of the committee.
2. Establish a collaborative relationship among *Knowledge Quest*, *School Library Media Research*, and *School Libraries Worldwide* to share news and/or research about school librarianship.
3. Develop a collaborative relationship with the Center for International Scholarship in School Libraries at Rutgers University (CISSL) and IASL.
4. Begin work on a program proposal for the National Conference 2007 or ALA Annual Conference to focus on International Schools.
5. Develop a procedure to recommend AASL members to the Board for nomination in the School Library Section of IFLA.
6. Serve as liaison to the ALA International Relations Committee.

How the Minimum Intended Outcomes were Addressed

Outcomes 1-3 have been discussed, with some progress being made. A regular column in *KQ* is unlikely, but the occasional notice could be inserted. No contact has been made with CISSL. A program is under development for AASL 2007 under the leadership of Linda Veltze. A call for volunteers for nomination as AASL representative to the School Library Section of IFLA was sent out over several AASL discussion lists.

Committee accomplishments

A response to the call for volunteers resulted in a response from Linda Veltze. Linda Veltze is also leading the planning of a program for AASL 2007 regarding the Sister Library program in Bolivia to show how it can be used for school librarians in the United States.

Committee Concerns/Still to be Done

Contact needs to be made with CSSL and IASL.

Committee Knowledge Quest Editorial Board

Chair Debbie Abilock, Editor-in-Chief

Committee Members (Only Official Committee Members Appointed)

| | |
|-------------------------------------|---|
| <u>Thomas A. Adamich</u> | <u>Michelle F. Bayuk</u> |
| <u>Anita Louise Beaman</u> | <u>Gail Bush</u> |
| <u>Christine Carlson</u> | <u>Edna A. Cogdell</u> |
| <u>Clara L. Sitter</u> | <u>Dolores D. Gwaltney, Board Liaison</u> |
| <u>Kathy Agarwal, Staff Liaison</u> | <u>Andrea Parker, Staff Liaison</u> |

Committee Charge

- to be responsible for manuscript development in cooperation with the editor(s);
- to review manuscripts in order to recommend acceptance, request revision, or reject;
- to fulfill such other editorial and administrative duties as the editor(s) shall deem necessary and proper.

Committee Accomplishments

- **Appointment** effective as for the 06-07 cycle (beginning March 2006) of a new Associate Editor for the Web, Gayle Bogel, an experienced library media specialist and children's librarian whose background includes web design, development and content editing. She joins three veteran KQ Associate Editors for Community (Sara Kelly Johns), for Research (Nancy Everhart) and for Resources (Carolyn Karis).
- **Extended online team:** KQ Board has moved from a largely advisory group that met twice a year, to a group of active, online participants in the editorial process and content development of the KQ print/web publication. In addition to providing policy guidance and peer-reviewing manuscripts, KQ Board members develop themes, identify authors, evaluate manuscripts, write articles and columns and, in some cases, co-edit issues. With the four Associate Editors and the Editor-in-Chief, the extended volunteer team of KQ Board members, column and special editors, columnists and writers, reviewers and other contributors works year-round along with incidental (AASL and non-AASL) volunteers to frame AASL to the larger professional community of school librarians and educators, and to define this professional print and online journal as a valuable resource for AASL members.
- **Contributing writers:** From 1997 (when KQ began publication) until the present, 23% of authors have been educators and professionals outside the school library field, 25% have been SLIS professionals and post-secondary librarians and 42% have been school or district librarians. Issues occasionally skew toward practitioners or toward university SLIS professionals but, over time, these numbers remain consistent. The statistics align with KQ's mission of offering "substantive information to assist building-level library media specialists, supervisors, library educators, and other decision makers concerned with the development of school library media programs and services. Articles address both the integration of theory and practice in school librarianship and new developments in education, learning theory, and relevant disciplines."
- **Redesign in progress:** The goal of the full-color redesign is to present forward-looking and here-and-now ideas, research and best practices in a readable and attractive format. A

professional designer is working on the print redesign and the KQ team is currently assessing the KQWeb in order to propose a Web redesign. At our half-day retreat in New Orleans at Annual, the KQ Board, editors and volunteers will be asked for input of the new design and organization of both print and web, and the KQ subscription campaign and marketing strategy.

- **Published issues** for September 2005 – June 2006
 - Issue #1. **Digital Learning Environments; New Roles for School Librarians**
Co-edited with Marjorie Papas
 - Issue #2. **Writing in the School Library**
 - Issue #3. **Ubiquitous-Age Librarianship**
Co-edited with Carolyn Karis
 - Issue #4. **Civic Engagement**
 - Issue #5. **Justice, Equity and Social Responsibility; Envisioning Standard 10**
Co-edited with Clara L. Sitter and Gail Bush

- **Columns**
 - **Curriculum-Enhanced MARC (CE-MARC)** by Tom Adamich, Cataloging Librarian at Robert Morris University (Pennsylvania) and KQ Board member, covers developments in cataloging (software and formats) and how-to/why-to information on cataloging
 - **Using Information Literacy in POPS** by Erin Kilby, high school librarian (Texas) discusses teaching information literacy and authentic writing together.
 - Using series titles (still to be named) – Developing and marketing series titles.
 - **Cool Resources** – Gary Price, Resource Shelf and ask.com, pointers to quality sites related to issue themes.
 - **Tough Choices** – Gail Dickinson, Professor, Dept of Educational Curriculum and Instruction, Darden College of Education, Old Dominion University (Virginia) - the model for this series of columns is Rushworth Kidder's *How Good People make Tough Choices*. In that book, Kidder notes that an ethical choice is not right versus wrong. If it were that easy, the best choice would be made every time. He says that "Tough choices, typically, are those that pit one 'right' value against another." In this column, we will explore the tough choices that school librarians are faced with at different professional stages and what professional advice and research they can draw upon.
 - **Connections** – by Gayle Bogel, Associate Editor for the Web – preview and promotion of Web content
 - **Ongoing** (print and web): Research into Practice (Everhart), AASL Community (Johns), Juvenile Miscellany (Crawford), Social Responsibility (Butler), Homepage (Abilock), Policy and Data Resources on the Web (Umbach), Home Run Research (Krashen)

Committee Concerns/Still to be Done/ Recommendations

- Align and articulate the responsibilities and working practices of the KQ Editorial Team with the responsibilities and working practices of ALA/AASL staff (e.g., AASL Managing Editor, AASL Communications Specialist and ALA Production Services).
- Align and integrate with other AASL publication efforts (e.g., proposed blog, AASL Hotlinks, AASL Web, ALA/AASL book publications).
- Migration of KQ site to new content management system (CMS)

Committee Legislation Committee

Chair Diane R. Chen

Committee Members (Only Official Committee Members Appointed)

| | |
|------------------------------|-----------------|
| Debra A. Bashaw | Ty R. Burns |
| Pat M. Coutts | Judy A. Daniel |
| Jim Hayden | Jody K. Howard |
| Toni Negro | Mary G. Reiman |
| Robert Roth | Sandy Schuckett |
| Kathy Agarwal, Staff Liaison | |

Committee Charge

To act in advisory and planning capacity, in cooperation with the ALA Legislation Committee and the ALA Washington Office, in the area of legislation affecting school libraries.

Function Statement

- Assist the Washington Office with information about school libraries and the impact of school library legislation.
- Work with the AASL office and the ALA Washington Office to inform the membership of AASL about pending school library legislation.
- Interpret the total ALA legislative program to AASL membership.
- Plan, support and encourage legislative organization and action at all levels – nation, state, and local.

Minimum Intended Outcomes

- Present legislative program with YALSA and ALSC at ALA Annual conferences.
- Develop a plan to involve more school library media specialists in legislative activities and national and state legislative days.
- Work with KQ editors to develop a Legislative column.
- Report to the AASL Board and the Affiliate Assembly at both Annual and Midwinter conferences regarding legislative issues.
- Keep legislative handbook and legislative information on the web current.
- Maintain an accurate record of all state legislative contacts to facilitate a strong advocacy network.

How the Minimum Intended Outcomes were Addressed

- Emailed committee members to describe tasks, communicate sharing of duties, and maintain connections.
- Worked with Washington Office to assist sharing of information via email and phone.
- Worked to improve school library communication with FLANN delegates and state coordinators for NLLD via email and phone.
- Emailed Affiliate Assembly members about upcoming events and to gather information on state contacts.
- Notified committee members of Midwinter and Annual legislative update sessions.
- Contacted Ruth Toor of the ALA Legislation Committee to discuss school issues and NLLD.
- Informed members of the Hurricane's impact on school libraries.

- Presented to the Affiliate Assembly on Sunday morning of Midwinter.
- Attended National Library Legislative Day (NLLD) and encouraged participation by more school librarians or advocates on their behalf.
- Discussed school library issues to focus on with the ALA-WO for NLLD.
- Disseminated ALA-WO legislation briefing information regarding school libraries.
- Distributed FLANN contact information.
- Reviewed the state contact database.
- Divided duties between Midwinter and Annual.
- Participated in National Library Legislative Day.
- Met with the Joint Youth Division Legislative Committee.
- Arranged a meeting with Department of Education NCES officials during NLLD.
- Requested an Online Community page.

Committee Accomplishments

- School librarians met with Melanie Anderson of the ALA Washington Office during the National Library Legislative Days briefings.
- Legislation committee reported to the Affiliate Assembly at Midwinter 2006 and will report during Sunday morning's meeting of the Affiliate Assembly at Annual 2006.
- Updated the record of state legislative contacts to facilitate advocacy.
- Communicated with the Washington Office and the FLLAN network to advocate on behalf of school librarians.
- Advocated for the role of instructor and instructional leader with officials from the Department of Education NCES division.

Committee Concerns/Still to be Done

- Prepare long-range plan for media articles including KQ, SLJ, Library Media Activities Monthly and others.
- Post reports to Affiliate Assembly on the ALA website and the ALA Online Communities.
- Work with the ALA-Washington Office to increase school library visibility on the new advocacy web page.
- Discover why the proposal for a presentation at Annual 2006 was rejected and why notification did not occur until during Midwinter All-Committee meeting.

Committee Membership Committee

Chair Rosina Alaimo

Committee Members (Members of the Affiliate Assembly Executive Committee)

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|---|--|
| <hr/> <p>Diane R. Chen</p> <hr/> | <hr/> <p>Carl A. Harvey</p> <hr/> |
| <hr/> <p>Karen R. Lowe</p> <hr/> | <hr/> <p>Rosina Alaimo</p> <hr/> |
| <hr/> <p>Ty R. Burns</p> <hr/> | <hr/> <p>Patricia T. Bauer</p> <hr/> |
| <hr/> <p>Nancy Dickinson</p> <hr/> | <hr/> <p>Jim Hayden</p> <hr/> |
| <hr/> <p>Marilyn Z. Joyce</p> <hr/> | <hr/> <p>Karen R. Lemmons</p> <hr/> |
| <hr/> <p>Robbie Leah Nickel</p> <hr/> | <hr/> <p>Janice C. Ostrom</p> <hr/> |
| <hr/> <p>Barbara J. Ray</p> <hr/> | <hr/> <p>Hilda K. Weisburg</p> <hr/> |
| <hr/> <p>Julie A. Walker, Ex-Officio</p> <hr/> | <hr/> <p>J. Linda Williams, Ex-Officio</p> <hr/> |
| <hr/> <p>Andrea Parker, Staff Liaison</p> <hr/> | <hr/> |

Committee Charge

To oversee membership recruitment activities for the association and through the Affiliate Assembly.

Function Statement

- Consider various marketing strategies for membership recruitment, i.e., reaching students in SLM programs in library schools and in alternative certification programs, instructors in those programs, supervisors, and administrators.
- Organize the Annual Celebrate Conference program to cultivate an interest in joining AASL among nonmembers and encourage current members to continue their membership.
- Develop materials for use at the affiliate level that will promote and maintain membership in AASL.

Size, Composition, or Special Requirements of Committee:

- The Affiliate Assembly Executive Committee functions as the AASL Membership Committee with the immediate Past-Chair of the Affiliate Assembly as the Membership Committee Chair.

Minimum Intended Outcomes

- Prepare and present Celebrate Conference at the AASL National Conference 2005 and 2006 ALA Annual Conference.
- Review AASL Member packet.
- Review AASL Membership Plan.
- Develop Strategies for Affiliates to attract new members to AASL.
- Work with AASL President on the pilot rotation plan for Affiliate visit to increase membership.
- Work with the Membership Committee Review Task Force to align all membership activities.

How the Minimum Intended Outcomes were Addressed

- Discusses the following issues at Affiliate Assembly Executive Committee Meeting

- Celebrate Conference: shared ideas about door prizes and whose responsibility it is to solicit "stuff". Most Directors-Elect felt uncomfortable sending letters to vendors soliciting prizes.
- Discussed the New Member Packet: is there a packet and how is it disseminated?
- Briefly discussed the reasons why folks join AASL.

Committee Accomplishments

- Recruited ABDO Publishing Company to sponsor Celebrate Conference in Pittsburgh. They provided all participants with a box lunch, a t-shirt and a bag with books.
- ABDO has agreed to sponsor Celebrate Conference in New Orleans. They again will provide participants with books, bags and possibly a t-shirt.

Committee Concerns/Still to be Done

- Planning for Celebrate Conference at Annual in New Orleans is progressing. Am contacting AASL leaders to stop in and share what membership in AASL means to them and how attending conferences has helped them in their professional life. Tips on how to survive a annual conference will also be offered.

Recommendations

- This committee should stand alone and not to be tied to Affiliate Assembly. It should work with Affiliate Assembly to disseminate information about AASL to members of the Affiliate Assembly for the purpose of recruiting new members.
- This committee needs more time to meet if it is to be effective.

Committee Membership Committee Review Task Force

Chair Rosina Alaimo

Committee Members (Only Official Committee Members Appointed)

Nancy Dickinson

Mary Ann Harlan

Floyd Clark Pentlin

Frances R. Roscello

A. Elaine Twogood

Andrea Parker, Staff Liaison

Committee Charge

To review all membership activities within AASL and make recommendations to the AASL Board an appropriate structure that will facilitate the delivery of a full range of membership recruitment functions by Annual Conference 2006.

Function Statement

- Gather information and study the structure of current membership activities within AASL
- Consider various structures for AASL membership recruitment, marketing, and retention activities
- Recommend changes in the current committee structure that will meet the desired goal

Size, composition or special requirements of committee:

- Chair plus 6-8 members, including members from the Affiliate Assembly Executive Committee, Past Chair of the Affiliate Assembly AASL Board member, Recruitment for the Profession Committee member, New member mentoring special committee member. All members to be appointed for 1 year, with possible extension if approved by the AASL Board of Directors.

Minimum Intended Outcomes

- Study the charges and functions of the current membership committee, recruitment for the profession committee and new member mentoring special committee and any other committee within AASL that has a function regarding membership
- Study the minimum intended outcomes and annual reports from 2003 through 2005 for the three above specified committees and any other committee within AASL that has a function regarding membership
- Consider the position of liaison to the ALA membership Committee
- Consider how membership functions fit into the new AASL Strategic Plan
- Develop preliminary recommendations on where membership activities should reside to the AASL Board by ALA Midwinter Meeting 2006
- Prepare a final report with recommendations for the structure of membership activities and responsibilities by ALA Annual Conference 2006

How the Minimum Intended Outcomes were Addressed

Following the review and after much discussion and clarification from Linda Williams, President of AASL, the Task Force decided to use the "Four Knowledge base" questions to approach the question. The results of our discussion follows:

1. What do we know about our stakeholders—needs, wants and preferences that are relevant to this decision?
 - They're practicing school librarians
 - They're joiners
 - They're active in their state organizations
 - They come to conferences

- They're members of Affiliate Assembly
 - Most members received their credentials in accredited library schools
 - Many come into school librarianship from other professions
2. What do we know about the current realities and evolving dynamics of our environment that is relevant to this decision?
 - Job stress
 - Insecurity
 - Retirements and loss of positions
 - Closing of library schools
 - Strong standards and guidelines
 - National board certification
 - Technology
 - Ambiguity related to job description
 3. What do we know about the capacity and strategic position of our organization that is relevant to this decision?
 - No special incentive dues structure—no special dues for students
 - We want to grow the membership
 - Capacity exists to grow membership by 100%
 - Strategic position of being identified as the national representation for slms
 - Production of standards and guidelines supports this position
 4. What are the ethical implications?
 - Professional responsibility to grow the membership
 - Are we being fair to other committees

Committee Accomplishments

- None at this time.

Committee Concerns/Still to be Done

- This is a new task force. We have issues that we are working on.

Recommendations

We tentatively recommend that AASL needs a Membership Committee. The membership committee needs to have

- Strong ties with the nominating committee and the New Member Mentoring Committee.
- Strong ties with the Affiliate Assembly—we recommend that for maximum continuity, the Chair-Elect of the Affiliate Assembly should be a member of the Membership Committee and should also be the liaison to the ALA Membership Committee. We feel that the chair-elect is in the best position to assure that membership initiatives are carried out through that office's three-year commitment to Affiliate Assembly.

A dedicated Membership Committee will have the following responsibilities:

- Full committee status
- A meeting time on the Midwinter and Annual Conference schedule that is not tied to All-Committee and the Affiliate Assembly Executive Meeting. This will insure that there is ample time for the members of the committee to complete their work.
- To make connections with the New Member Mentoring Committee so that new members are nurtured and encouraged to maintain their membership status
- To write informative articles for Knowledge Quest
- To write FAQ's about membership and the benefits of membership to distribute to the state affiliates during Affiliate Assembly
- To create membership materials
- To make connections with the Recruitment to the Profession committee to insure that new librarians are knowledgeable about AASL and are asked to join
- To make connections with the library schools to recruit student members

Committee National Board for Professional Teaching Standards (NBPTS) Special Committee

Chair Michelle Kowalsky

Committee Members (Only Official Committee Members Appointed)

| | |
|--|---------------------------------------|
| <u>Kathleen M. Alley</u> | <u>Sallie H. Barringer</u> |
| <u>Mary Craig</u> | <u>Nancy Everhart</u> |
| <u>Deanna R. Harris</u> | <u>Elizabeth E. Hathcock</u> |
| <u>Courtney Lewis</u> | <u>Linda Underwood</u> |
| <u>Julie A. Walker, Ex-Officio</u> | <u>J. Linda Williams, Ex-Officio</u> |
| <u>Cassandra G. Barnett, Board Liaison</u> | <u>Beverley Becker, Staff Liaison</u> |

Committee Charge

To initiate and coordinate National Board for Professional Teaching Standards (NBPTS) activities within the American Association of School Librarians (AASL).

Function Statement

- To develop an AASL position statement on NBPTS certification,
- To serve as a liaison to the (proposed) NBPTS Interest Group,
- To develop a plan for AASL activities promoting NBPTS certification, including but not limited to:
 - developing a toolkit to assist AASL members who are considering NBPTS certification,
 - developing a plan to celebrate AASL NBPTS certified library media specialists (LMS),
 - developing long and short term strategies, in coordination with the membership committee, to promote AASL membership among non-member NBPTS LMS.

Minimum Intended Outcomes

Develop a toolkit to assist AASL members who are considering NBPTS certification, develop long and short term strategies, in coordination with the membership committee, to promote AASL membership among non-member NBPTS LMS.

How the Minimum Intended Outcomes were Addressed

We have begun to work on the toolkit and meet several short-term strategies by:

1. Populating the NBPTS SIG listserv with over 100 names of AASL members interested in this topic.
2. Identifying the AASL Regional Directors and sending them information on their NBPTS regional directors.
3. Holding social gatherings for NBCT LMS's and their non-NBCT guests at both ALA Midwinter in San Antonio and ALA Annual in New Orleans.
4. Involving the NBPTS SIG in brainstorming and participation in the gatherings.
5. Collating accurate information on all state National Board initiatives and communicating this updated info to AASL and NBPTS.
6. Brainstorming toolkit contents and preparing a bibliography that can be used for mentors and others involved in recruiting potential NBCTs among Library Media Specialists.

Committee Accomplishments

The items above are either already completed (#1-4) or will be completed (#5 &6) by ALA Annual 2006.

Committee Concerns/Still to be Done

We still need to articulate additional short-term and long-term goals and set new deadlines in the coming year; we have more ideas to carry out than our small committee can handle alone. We should consider utilizing the expertise of the NBPTS SIG members in appropriate ways.

Since our committee did not have a chair until one was appointed several months into her one-year term, time was limited in accomplishing these objectives. A new chair this year, with a full term of service, will assist in completing these endeavors and planning for the next stages.

Recommendations

Problems with both the NBPTS Special Committee listserv and the NBPTS SIG listserv have severely hampered communication since last summer. We need to identify who the NBPTS SIG members are (we could not procure information on who is on this list, nor how many people might be on it after our recent email additions). We could use the assistance of the ALA Offices to work on technical issues to ensure that both the SIG Chairs and the Committee members are subscribed to the appropriate lists, and are actually able to post messages and to receive messages from the list. For example, our chair was just added to the AASL chair's listserv, with only a month left in her term.

This committee is a wonderful and dedicated group, and it has been my pleasure to work with them!

© Michelle Kowalsky, NBCT
Whippany Park High School Library
michelle.kowalsky@gmail.com

Committee National Conference Committee 2007

Chair Carl Harvey & Allison G. Kaplan

Committee Members (Only Official Committee Members Appointed)

| | |
|-----------------------------|-----------------------|
| Anne B. Aas | Lynn E. Evarts |
| Terri G. Kirk | Barbara R. Ruszkowski |
| Rocco A. Staino | Ken W. Stewart |
| Brenda Drier, Staff Liaison | |

Committee Charge

To plan and develop the program for the divisional national conference and act in an advisory capacity in the planning of the conference theme, format, registration, exhibits and local arrangements.

Function Statement

Plan and organize the 2007 National Conference to be held in Reno, NV

Minimum Intended Outcomes

- Work with the AASL staff on a timeline, expectations, parameters, pre-conferences, concurrent sessions, logistics, and major speakers.
- Develop a working relationship within the community to facilitate this major undertaking.
- Plan and oversee the conference in Reno.
- Plan an effective evaluation instrument.
- Ensure a viable marketing plan is in place for the conference.

How the Minimum Intended Outcomes were Addressed

- Using ALA Online communities to transmit and store needed information
- Meeting with committee members at ALA mid-winter meeting, San Antonio, TX, virtually on ALA Online Communities, and via phone conferences.
- Working with AASL president and AASL staff to fill vacant committee positions, revise conference calendar, and develop plan for conference participation by proposals and invitation.

Committee Accomplishments

- Revised conference calendar completed;
- Requests for proposals completed ;
- Committee positions filled;
- Contact with Nevada librarians established;
- Approved conference logo;
- Suggested marketing strategies.

Committee Concerns/Still to be Done

- Selection of General Session speakers;
- Development of evaluation tools;
- Selection of invited speakers;
- Establish web site presence on AASL site (staff to release web page prior to ALA annual conference)

Recommendations

- AASL office liaisons have been terrific in getting us information and responding to our questions. Thank you!

| | |
|------------------|------------------------------|
| Committee | NCATE Coordinating Committee |
| Chair | Judi Repman |

Committee Members (Only Official Committee Members Appointed)

| | |
|------------------------------------|--------------------------------|
| Mary A. Berry | Judy T. Bivens |
| Pamela B. Chesky | Gail K. Dickinson |
| Carol A. Doll | Ora R. Hall |
| Elizabeth Haynes | Debra E. Kachel |
| Barbara Miller Marson | Jenny B. Petty |
| Dr. Lesley S.J. Farmer, Ex-Officio | Eloise M. Long, Board Liaison |
| Julie A. Walker, Staff Liaison | Jennifer Habley, Staff Liaison |

Committee Charge

To work with AASL and the ALA Office of Accreditation (OA) staff to coordinate the responsibilities associated with ALA's participation in the NCATE accreditation process.

Function Statement

- Work with the ALA Office of Accreditation (OA) to develop and deliver informational meetings about the NCATE process at the ALA Midwinter Meetings and Annual Conferences.
- Work with OA to deliver training in program review at the ALA Midwinter Meetings and Annual Conferences.
- Develop information materials in print and electronic formats about the NCATE process for distribution.
- Recruit individuals to serve as program reviewers.
- Encourage programs in NCATE schools to submit to the program review process.
- Act as liaison to other ALA bodies with an interest in accreditation of library programs.
- Recommend individuals qualified to serve in various NCATE positions to the AASL Board of Directors.

Minimum Intended Outcomes

- Plan and deliver training on the program review process to be offered at ALA Midwinter and/or Annual 2006
- Recruit additional program reviewers who are practicing school library media specialists
- Plan and deliver training to program reviewers at ALA Midwinter and/or Annual 2006
- Plan for alignment of Praxis exam with AASL Standards
- Pursue NCATE Glossary as joint publication with AASL Standards
- Develop sample assessments with criteria for institutions and reviewers
- Prepare a document to be used for review of programs under the new NCATE guidelines

How the Minimum Intended Outcomes were Addressed

1. Program reviewer training was delivered at AASL Pittsburgh and new reviewers were recruited as a result.
2. Program report writer and reviewer training is scheduled for ALA in New Orleans. This session includes a presentation by Margie Crutchfield of NCATE, which provides valuable background information.

3. A document aligning the Praxis with the NCATE standards was completed and has been posted on the AASL web site.
4. Sample assessments continue to be developed and shared at report writer and reviewer sessions. Discussions were held with ELMSS about posting these on the ELMSS web site for greater visibility.
5. A draft program review document was prepared but it needs to be revised to match the new NCATE program report format and to incorporate the new AASL program recognition decision rules.

Committee Accomplishments

1. Continue to hold regular training for report writers and reviewers and collaboratively develop sample key assessment.
2. Committee chair and ALA staff will attend NCATE Clinic in Portland, OR in May, 2006.
3. Development of documents to support report writers are now available on the AASL web site.
4. Reviewed role of the audit team in the program review process and developed a workable model for the audit team to follow (that is, the audit team will only review program reports where the program is "not recognized").
5. Submitted 2 names to the Executive Board for appointment to the NCATE UAB.
6. Will review applications for persons interested in serving as BOE team members.
7. Currently reviewing revised NCATE standards for ACEI, with comments to be submitted to NCATE.

Committee Concerns/Still to be Done

1. Depending on a timeline decision from NCATE, the AASL Standards will have to be revised.
2. Need to develop a program review document specific to AASL (most of the work has been done so this just needs to be updated/revised).
3. Address the challenge of disseminating information about the NCATE program review process to school library education programs at least 3 years prior to an institution's NCATE visit.
4. Continue to recruit reviewers.

Recommendations

The committee strongly feels that appointments need to be made for 3 years, not 2. The ongoing nature of this work (plus the time required to learn about the program review process) requires a longer commitment.

Committee New Member Mentoring Special Committee

Chair Frances R. Roscello

Committee Members (Only Official Committee Members Appointed)

| | |
|--|-------------------------------------|
| <u>Betty Bankhead</u> | <u>Elizabeth E. Hathcock</u> |
| <u>Joanna H. McNally</u> | <u>Lisa T. Nocita</u> |
| <u>Ann Marie Pipkin</u> | <u>Linda Anne Roberts</u> |
| <u>Annemarie Roscello</u> | <u>Barbara K. Stripling</u> |
| <u>Anita Louise Beaman</u> | <u>Alice H. Yucht</u> |
| <u>Sara Kelly Johns, Board Liaison</u> | <u>Andrea Parker, Staff Liaison</u> |

Committee Charge

To develop and implement a plan to promote active participation in AASL and develop potential leaders for AASL among members new to the organization (i.e. less than 5 years).

Function Statement

- Develop strategies and activities for providing opportunities for new AASL members to participate in committees, events and conferences.
- Promote the benefits of active participation in AASL to new members.
- Identify ways to encourage new members to become involved in leadership training activities and take leadership responsibilities.

Minimum Intended Outcomes

- Review activities of former mentoring committee, NMRT, Council Orientation committee, and similar units of ALA divisions as appropriate.
- Implement plan for informing and involving new members in the activities of AASL.
- Investigate the feasibility of forming a New Members Interest Group within AASL.
- Present a structure for teaming new members with "mature members" within AASL to the Board at Midwinter.
- Plan an event for new members in conjunction with annual or national conference.

How the Minimum Intended Outcomes were Addressed

- Activities of the committee were reviewed as well as looking at other areas of ALA for their mentoring activities, particularly NMRT
- Ideas were brainstormed at the Mid-Winter All Committee meeting of ways to mentor new members, events at conferences, structure, etc.
- Outcomes will be addressed at the ALA Annual Conference meeting, including preliminary work on an event for the next AASL conference.

Committee Accomplishments

- See Outcomes above

Committee Concerns/Still to be Done

- Formulating a plan for mentoring
- Planning an event for the next AASL
- Generating enthusiasm for charge of the committee
- Better communication of committee

Recommendations

None

Committee Nominating Committee 2006

Chair Nancy Everhart

Committee Members (Only Official Committee Members Appointed)

| | |
|--------------------------------|----------------------------------|
| Helen Ruth Adams | Jody Gehrig |
| Jo Ellen Priest Misakian | Judi Moreillion |
| Claudia M. Myers | J. Linda Williams, Board Liaison |
| Jennifer Habley, Staff Liaison | |

Committee Charge

To prepare the annual slate for the AASL ballot and to recommend AASL members to run for ALA offices and Council to the ALA Nominating Committee.

Function Statement

To prepare the annual slate for the AASL ballot and to recommend AASL members to run for ALA offices and Council to the ALA Nominating Committee.

Minimum Intended Outcomes

1. Solicit qualified candidates for all available positions in AASL.
2. Determine a slate of candidates by the required deadline.
3. Work with the AASL staff to publicize candidates and their statements.
4. Work with the National Conference Committee to present the candidates at National Conferences.
5. Organize and conduct the AASL Candidates' Forum at ALA Midwinter.

How were the Minimum Intended Outcomes addressed?

1. Involved the Regional Directors and Directors-Elect in identifying local candidates for the Nominating Committee to contact. Solicited names from the AASL Board, Affiliate Assembly, AASL Forum, and AASL staff.
2. Reviewed resumes with members of the committee and made choices.
3. Worked with AASL staff to publicize candidates via *Knowledge Quest*, AASL Forum, and on the ballot.
4. Did not accomplish this other than Candidates' Forum.
5. Held Candidates' Forum at ALA Midwinter.

Committee Accomplishments

Formulated a complete slate of candidates, publicized them, and held Candidates' Forum.

Committee Concerns/Still to be Done

None

Recommendations

Holding the Candidates' Forum at the conclusion of Affiliate Assembly in the same room worked very well. There was a large attendance at the event. The committee chair received much positive feedback on this. It is recommended to make this a continuing practice.

Committee Nominating Committee 2007

Chair Mary K. Biagini

Committee Members (Only Official Committee Members Appointed)

Betty Bankhead

Carol A. Doll

Cynthia Phillip, Board Liaison

Jennifer Habley, Staff Liaison

Committee Charge

To prepare the annual slate for the AASL ballot and to recommend AASL members to run for ALA offices and Council to the ALA Nominating Committee.

Function Statement

To prepare the annual slate for the AASL ballot and to recommend AASL members to run for ALA offices and Council to the ALA Nominating Committee.

Minimum Intended Outcomes

1. Solicit qualified candidates for all available positions in AASL.
2. Determine a slate of candidates by the required deadline.
3. Work with the AASL staff to publicize candidates and their statements.
4. Work with the National Conference Committee to present the candidates at National Conferences.
5. Organize and conduct the AASL Candidates' Forum at ALA Midwinter.

Committee Concerns/Still to be Done

The Nominating Committee is seeking qualified candidates for the available positions.

Recommendations

The Committee roster is not complete and needs additional members.

Mary K. Biagini
Chair, Nominating Committee

Committee Publications Committee

Chair Clara L. Sitter

Committee Members (Only Official Committee Members Appointed)

| | |
|--------------------------------|------------------------------------|
| Donald C. Adcock | Rebecca P. Butler |
| Erik D. Drake | Nancy A. Miller |
| Marjorie L. Pappas | Robert Roth |
| Suellyn E. Stotts | Debbie Abilock, Ex-Officio |
| Daniel J. Callison, Ex-Officio | Floyd Clark Pentlin, Board Liaison |
| J.J. Huff, Staff Liaison | |

Committee Charge

To develop a proposed publications program for AASL, exclusive of serial publications; and to review manuscripts for consideration for publication.

Function Statement

- Identify topics that are relevant for library media specialists that could be brief publications (3 categories) and or available on the web. Any of the categories below could be made available in print and online.
 1. New series to replace Bottom Line—up to 56 pages
 2. Brief publications—8 to 12 pages for sale or as free downloadable PDFs.
 3. Brochures that can be purchased—2 to 6 pages, trifold, etc.
- Define what each type of document should cover (topic, length, purchase/free)
- Coordinate with web advisory concerning the information to be made available on the web site.

Minimum Intended Outcomes

- Review with AASL staff any changes in ALA and AASL publications and guidelines
- Identify what publications would support the work of the AASL Strategic Plan
- Develop a five-year plan including a timeline for publications
- Develop an online “submission” form where brief length publications can be proposed, submitted, and reviewed for future publication

How the Minimum Intended Outcomes were Addressed

- Consider possible topics, editors, and priorities for publication

Committee Accomplishments

- Identified specific topics, editors, and priorities for publication
 - Mona Kerby’s manuscript on collection development for para-professionals was reviewed and accepted for publication in time for the ALA Annual 2006
 - New publication by Don Adcock and Patricia Overall was recommended for AASL Board approval
 - Discussed verbal proposal by Dan Callison for “Highlights” from AASL publications; (Callison has taken the proposal to ALA Editions)
 - Discussed options for AASL Fall Forum 2006 publication

Committee Concerns/Still to be Done

- Prepare a 3-5 year plan for publication
- Develop a publications Business Plan
- Consider an online submission form

Recommendations

- AASL Board establish specific deadline for all approved “work for hire” contracts for publications

Committee Reading for Understanding Special Committee

Chair Sharon Coatney

Committee Members (Only Official Committee Members Appointed)

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|---|---|
| <hr/> <p>Douglas Achterman</p> <hr/> | <hr/> <p>Pam Berger</p> <hr/> |
| <hr/> <p>Janet Drafts Boltjes</p> <hr/> | <hr/> <p>Linda L. Cornwell</p> <hr/> |
| <hr/> <p>Melinda Dale Greenblatt</p> <hr/> | <hr/> <p>Natalie M. Lindsay</p> <hr/> |
| <hr/> <p>Ann L. Schuster</p> <hr/> | <hr/> <p>Maureen White</p> <hr/> |
| <hr/> <p>Joanne M. Proctor, Board Liaison</p> <hr/> | <hr/> <p>Beverley Becker, Staff Liaison</p> <hr/> |

Committee Charge

To monitor and help implement the Reading for Understanding Plan developed in 2004 by this committee and to recommend a structure for AASL to use in continuing its work in this area.

Function Statement

- Implement activities identified in the action plan, which will support AASL members' efforts to learn about and use effective strategies in the teaching of reading for understanding
- Monitor and encourage support from other groups in helping carry out the plan
- Review the current research in reading and identify ways to disseminate pertinent information that will assist school library media specialists in applying that research to their teaching of reading for understanding
- Explore ways that AASL could make connections and collaborate with other professional associations to provide professional development opportunities in improving the reading achievement of students
- Develop a proposal for how a committee to support the continuation of professional development in teaching of reading for understanding should be structured within AASL

Minimum Intended Outcomes

- Work with the KQ editorial staff for the submission of an article on this subject
- Present a program or preconference at ALA annual conference
- Develop an AASL Regional Institute on this topic

How the Minimum Intended Outcomes were Addressed

- The committee has prepared an article and bibliography of information which will be submitted to KQ.
- The committee has presented programs at the last two ALA annual conferences as well as at AASL in Pittsburgh in the fall of 2005.
- The committee has worked as an advisor to the AASL Institute planning committee, giving feedback and analysis to their plan for a regional institute on the topic of reading for understanding.

Committee Accomplishments

- As this committee sunsets we are pleased at our accomplishments over the past four years.
- This year we worked to present programs at several AASL affiliate conferences (California, Kansas, South Carolina) on the subject of the librarians role in the teaching of reading for understanding as well as the accomplishments listed above.
- We have presented a plan to the AASL Board for further implementation.

Committee Concerns/Still to be Done

We are concerned that this committee will not become a permanent AASL committee as recommended in our original plan presented to the Board in 2004 as there are many things still to be done as noted in the function statement and our original plan.

Recommendations

We hope that our original plan will be consulted as the AASL Board moves forward in its restructuring efforts. We hope that the Board is developing a plan or building some kind of a structure that will allow for the topic of teaching reading for understanding to continue to be addressed by AASL as it is a critical topic for our profession.

Committee Recruitment for the Profession Committee

Chair Sallie Barringer

Committee Members (Only Official Committee Members Appointed)

Genevieve Kay Bishop

Jennifer A. Bromann

Nancy Nassar

Linda Kay Rebstock

Joanne M. Proctor, Board Liaison

Kathy Agarwal, Staff Liaison

Committee Charge

To develop and implement a plan for recruitment to the school library media field

Function Statement

1. Gather and disseminate data and anecdotal information including current statistics on retirement from the field, shortfalls of qualified SLMS and SLM educators.
2. Monitor the status of SLM programs and staffing, disseminating appropriate data.
3. Implement the plan for recruitment with the AASL office and ALA recruitment activities.
4. Work with appropriate offices in ALA to attract diversity to the SLM field.
5. Advise AASL Board and AASL affiliates on recruitment issues.

Minimum Intended Outcomes

Continue to develop, update, and promote a website for dissemination of data; participate in the ALA recruitment Forum at Midwinter Meeting; investigate IMLS recruitment grants.

How the Minimum Intended Outcomes were Addressed

1. Committee members divided up separate sections of the Committee website to evaluate and update by the Annual meeting.
2. Committee members discussed IMLS grants and linking the state by state information on these to the Recruitment website.
3. Due to schedule conflicts, no one from the committee was able to attend the Recruitment Forum, unfortunately.

Committee Accomplishments

We have a good plan in place to update the Recruitment website for SLMS that includes putting in the available IMLS grants.

Committee Concerns/Still to be Done

We need to become more active with ALA's recruitment activities as a whole, including attending any future recruitment forums and having the Committee Chair serve as the liaison to the ALA Recruitment for the Profession committee.

Recommendations

1. Committee will complete plans for website update and revision, including linking IMLS information, at Annual meeting in New Orleans.
2. Chair will attend ALA Recruitment Committee's meeting in New Orleans.

Committee Research and Statistics Committee

Chair Keith Curry Lance

Committee Members (Only Official Committee Members Appointed)

Leslie M. Forsman

Marilyn Z. Joyce

Jacqueline C. Mancall

Marcia A. Mardis

Robert E. Molyneux

Robbie Leah Nickel

Donna M. Shannon

Candace Wexler Aiani

Mary Boyd Ratzer

Floyd Clark Pentlin, Board Liaison

Beverley Becker, Staff Liaison

No report submitted.

Committee School Library Media Research Editorial Board

Chair Daniel Callison, Editor

Committee Members (Only Official Committee Members Appointed)

| | |
|---|------------------------------------|
| <u>James C. Baughman</u> | <u>Jean Donham</u> |
| <u>Eliza T. Dresang</u> | <u>Nancy Everhart</u> |
| <u>Violet H. Harada</u> | <u>Betty J. Morris</u> |
| <u>Donna M. Shannon</u> | <u>Ross Todd</u> |
| <u>Nancy P. Zimmerman</u> | <u>Clara L. Sitter, Ex-Officio</u> |
| <u>Melissa P. Johnston, Board Liaison</u> | <u>J.J. Huff, Staff Liaison</u> |

Committee Charge

To publish refereed original research on issues pertaining to the school library media field.

Function Statement

Same as above.

Minimum Intended Outcomes

Continue publication of refereed research manuscripts. Continue the Best of ERIC section. Establish a section on selected dissertations relevant to the school media field.

How the Minimum Intended Outcomes were Addressed

The technical responsibilities for the online journal have shifted at ALA Publications. Kristen McKulski has served as the online copy editor and production supervisor. Her work has been exceptionally good and her efforts have kept the publication in order over the past three years. We look forward to working with her replacement, Stephanie Kuenn.

Committee Accomplishments

- SLMR continues to publish on a regular annual basis three or more refereed original research manuscripts that have met the high academic review standards and the double blind referee process. Such rigor has placed SLMR among the top twenty journals in library and information science for justification of promotion and tenure in universities and colleges.
- An extensive interview with Keith Curry Lance was conducted last summer and was published under the section "Editor's Choice."
- Four manuscripts have been accepted for online publication in May 2006 to launch Volume 9.
- A complete online index has been added.

Committee Concerns/Still to be Done

The SLMR Editor continues to search for a group of researchers who are willing to compile and edit "The Best Dissertations in School Media" as a feature for the journal.

Recommendations

Continue to support the journal as an open online academic journal that can be accessed worldwide. This publication is provided within ALA Publications a little cost to AASL.

Committee Standards and Guidelines Review Task Force

Chair Gail M. Formanack

Committee Members (Only Official Committee Members Appointed)

Mary Ann Harlan

Jo Ellen Priest Misakian

Sylvia K. Norton

Julie A. Walker, Staff Liaison

Committee Charge

To review current standards/guidelines for school library media programs (National Information Literacy Standards for Student Learning and Information Power II) to determine the need for new, revised, or updated standards/guidelines.

Function Statement

1. Review and evaluate the existing standards/guidelines to determine if they are relevant and reflect the current practices and vocabulary of the profession.
2. Develop recommendations on whether no action, updating, revision, or a new document is needed.

Minimum Intended Outcomes

1. Existing standards/guidelines have been reviewed carefully and evaluated as to their appropriateness for the profession now and in the future.
2. Recommendations have been developed and presented to the AASL Board on the need for new, revised, or updated, standards/ guidelines.
3. By annual 2006 a preliminary report has been made to the AASL Board.
4. By midwinter 2007 the AASL Board has received a final report with recommendations.

How the Minimum Intended Outcomes were Addressed

Report will be presented onsite at Annual Conference 2006.

Committee Strategic Plan Review of Committee Task Force

Chair J. Linda Williams

Committee Members (Only Official Committee Members Appointed)

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|--------------------------------|--|
| <hr/> Carolyn L. Cain <hr/> | <hr/> Nancy Dickinson <hr/> |
| <hr/> Deborah D. Levitov <hr/> | <hr/> Floyd Clark Pentlin <hr/> |
| <hr/> Joanne M. Proctor <hr/> | <hr/> Frances R. Roscello <hr/> |
| <hr/> A. Elaine Twogood <hr/> | <hr/> Beverley Becker, Staff Liaison <hr/> |

Committee Charge

To evaluate all existing committees in relation to the Strategic Plan and make recommendations concerning future committees which will support the goals of the Strategic Plan.

Function Statement

1. Review all existing committees and determine which ones are organizational necessities
2. Determine which committees help move the strategic plan along and which ones do not
3. Look at the categories of committees (AASL's current committee definitions) and determine if these are appropriate or whether categories needed to be changed, added or deleted.
4. Make recommendations on how to realign, dissolve, or maintain current committees or establish less-formal groups in a new category which would address special interests
5. Recommend a process that will help structure committees to be project based.

Minimum Intended Outcomes

1. The Task Force will begin working immediately following midwinter, 2006.
2. The Task Force will report to the Board at annual (2006) and at midwinter (2007)
3. The Task Force will use the notes from the Committee group of the Board's Strategic Planning workshop on Jan. 20th as the basis or guidelines for their work
4. The Task Force will meet in a working session during the spring, assuming funds are available to support this meeting, in order to expedite this review.

How the Minimum Intended Outcomes were Addressed

Report will be presented onsite at Annual Conference 2006.

Committee Teaching for Learning Committee

Chair Catherine E. Marriott

Committee Members (Only Official Committee Members Appointed)

| | |
|---------------------------------|---------------------|
| Debbie Abilock | Sharon Coatney |
| Linda Z. Cooper | Linda Kay Corey |
| Judith Dzikowski | Kathleen V. Ellis |
| Gail M. Formanack | Karen W. Gavigan |
| Bonnie J. Grimble | Marjorie L. Pappas |
| Anita L. Vance | Jacqueline R. White |
| Irene Kwidzinski, Board Liaison | , Staff Liaison |

Committee Charge

To support school library media specialists in the collaborative use of information literacy standards for student learning in order to enhance student learning and achievement. In addition, for 2005-06, the Teaching for Learning Committee is also charged with planning the National Institute 2006

Function Statement

- Identify and disseminate information on best practices in teaching in school library media centers that result in improved student learning.
- Support AASL members in their efforts to learn about and use effective teaching methods and information literacy standards for increased student achievement.
- Support AASL members in their efforts to apply current research to their teaching in order to enhance student learning.

Minimum Intended Outcomes

- Complete the development of the National Institute 2006 with a focus on the teaching role of the SLMS.
- Work with AASL staff to promote and market the Institute.
- Develop an evaluation instrument for the Institute.
- Consider the development of Best Practices Toolkit as a result of the National Institute.
- Begin development of a follow-up regional workshop on the teaching role of the SLMS.
- Investigate the possibility of submitting an article to KQ and other publications.

How the Minimum Intended Outcomes were Addressed

- Complete the development of the National Institute 2006 with a focus on the teaching role of the SLMS. *The Fall Forum (National Institute 2006) was developed with the emphasis on the role of the teacher-librarian in assessment. The format for the forum and the program were finalized. Tasks for committee members were assigned at midwinter.*
- Work with AASL staff to promote and market the Institute. *The committee met with the AASL staff to review the fall forum brochure at midwinter. Time was allotted at Affiliate Assembly and at Celebrate Conference during the AASL conference in Pittsburg to encourage AASL members to attend the forum. An article was written for Knowledge Quest advertising the forum.*

- Develop an evaluation instrument for the Institute. *The AASL office will be using the evaluation tool used for the previous Institute.*
- Consider the development of Best Practices Toolkit as a result of the National Institute. *The Teaching for Learning committee is considering the development of a publication similar to the one assembled after the 2004 Fall Forum.*
- Begin development of a follow-up regional workshop on the teaching role of the SLMS. *The committee will begin discussion for a follow-up workshop at the annual conference.*
- Investigate the possibility of submitting an article to KQ and other publications. *The committee will focus their efforts on a publication similar to the one assembled after the 2004 Fall Forum.*

Committee Accomplishments

- Finalized plans for the Fall Forum
- Tasks for committee members were assigned at midwinter, to be reviewed at Annual.
- The committee met with the AASL staff to review the fall forum brochure at midwinter. Time was allotted at Affiliate Assembly and at Celebrate Conference during the AASL biannual conference in Pittsburg to encourage AASL members to attend the forum.
- An article was written for Knowledge Quest advertising the forum.

Committee Concerns/Still to be Done

- Review Fall Forum Plans and assigned tasks at annual.
- Tasks for the development of a publication similar to the one assembled after the 2004 Fall Forum will be assigned at Annual.
- The committee will begin discussion for a follow-up workshop at the annual conference.

Recommendations

Maintain the committee representation until midwinter when the evaluation of the Fall Forum will be complete and follow-up plans for publications and future institutes will be determined.

Committee Web Advisory Committee

Co-Chairs Constance Champlain and Joette Stefl-Mabry

Committee Members (Only Official Committee Members Appointed)

Valerie V. Ayer

Christine Carlson

Susan G. Hess

Kathleen V. Ellis, Board Liaison

Kathy Agarwal, Staff Liaison

J.J. Huff, Staff Liaison

Committee Charge

To develop guidelines for the AASL website as requested by the Board and to make recommendations to the Board regarding needed policy and/or guidelines.

Function Statement

- Conduct a semiannual evaluation of the site using established guidelines and make recommendations for changes to the Board
- Make recommendations on products, services, and enhancements that will meet the needs of both members and the public
- Develop and review guidelines to evaluate products, services and enhancements suggested by staff and others
- Serve as an advisory group for the AASL website

Minimum Intended Outcomes

- Continue to advise on the AASL website
- Continue to explore web policies for membership service area and possible sources of revenue for AASL from the web
- Develop guidelines for committees and sections when proposing new content for the website
- Develop guidelines for evaluating current content
- Make recommendations to the Board, as appropriate, on products, services, and enhancements to meet the needs of both members and the public
- Work cooperatively with the AASL Website Resource Guides Editorial Board

How the Minimum Intended Outcomes were Addressed

- Committee decided a short web-based user survey was important in order to understand how useful members found the site.
- Committee drafted questions for a user survey using ACRL's survey as a model
- Discussed using Web Monkey to host the survey
- Inquired as to whether data garnered from the survey could be used for academic pursuits (publishing)
- Discussed the need to secure financial support to contract with someone to post and host the survey and provide statistical analyses of results.
- Discussed how survey results would be used to make further recommendations re: improvement and usability of the site

Committee Accomplishments

- *AASL Web User Survey* questions were discussed and agreed upon by the committee members
- An interactive program to highlight and discuss the AASL Website was developed (program will be presented at the Annual Conference in New Orleans)
- Guidelines were reviewed for new content
- Guidelines were reviewed for content evaluation

Committee Concerns/Still to be Done

- Guidelines for content and evaluation need to be continuously examined
- *AASL Web User Survey* needs to be posted and disseminated to members. It would be ideal to do this immediately prior to the Annual meeting, as this would provide our committee with important knowledge about the site's content; how users' view the usefulness of the site; how easy it is for users to navigate through the site; and finally, a Web based survey provides us a way to collect suggestions and feedback about constructive ways to improve the AASL web site.
- Write up survey results and share them with Board members.

Recommendations

- Provide funding to support the development, hosting, and analyses of the AASL Web User Survey
- Provide hard copies of the survey to people who attend the Committee's program session in New Orleans.
- Post AASL Web User Survey immediately and request that members take the survey.
- Analyze Web survey results and share findings with Board members

Committee Website Resource Guides Editorial Board

Editor Rebecca Wojahn

Committee Members (Only Official Committee Members Appointed)

| | |
|------------------------------|-----------------------------------|
| Thomas A. Adamich | Cheri Estes Dobbs |
| Debra Kay Logan | Linda Joyce Faver |
| Nancy J. Keane | Jane Lofton |
| Devona J. Pendergrass | Alison E. Almquist, Board Liaison |
| Kathy Agarwal, Staff Liaison | J.J. Huff, Staff Liaison |

Committee Charge

To review current resources based on existing selection policy, and recommend new resources and topics as well as revisions to the selection policy, for the AASL Website Resource Guides for School Library Media Program Development.

Function Statement

- Review selected resources for continuing relevancy on a regular basis
- Recommend new resources with the potential to be used in providing advisory services to member and other school library media professionals
- Recommend new bibliography topics as needed; and review and recommend revisions to the selection policy

Minimum Intended Outcomes

- Review selected resource for continuing relevancy and recommend new resources, at least twice per year
- Recommend new bibliography topics, and review and recommend revisions to the selection policy, annually

How the Minimum Intended Outcomes were Addressed

The topics were divided among the committee members to check for currency (the last 5 years) and relevancy. Most members turned in their revision suggestions for their topics, as well as including suggestions for updating the topics.

Committee Accomplishments

See above.

Committee Concerns/Still to be Done

While the updates have been turned in, they still have not been made on the Web site. This is due to the fact that this is a new committee and not all the procedures have been worked out, to the leaving of Steven Hofmann, and to some personal challenges on my part that have not allowed me enough time to devote to the guides. This should be done ASAP.

Recommendations

I am resigning from my committee chair for this position; a replacement should be named so that the updating can continue. (Thomas Adamich, a committee member, might be very good for this position, if he would be interested in it.)

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