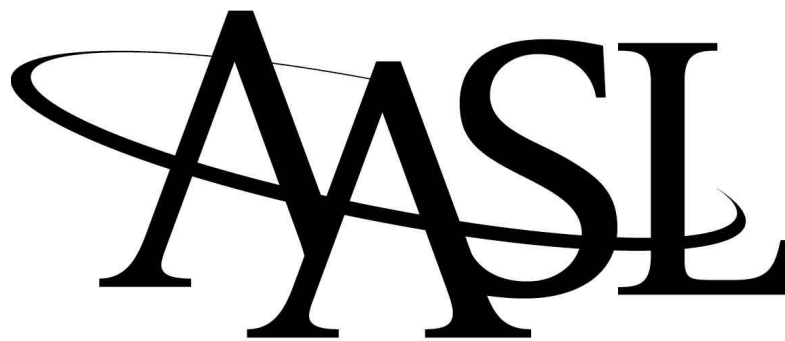


Annual Report to the Membership 2004-2005



AMERICAN ASSOCIATION
OF SCHOOL LIBRARIANS

a division of the American Library Association

Dawn P. Vaughn, President

Saturday, June 25, 2005
10:00 AM to 12:00 PM

McCormick Place Convention Center
S401

The mission of the American Association of School Librarians is to
advocate excellence, facilitate change, and develop leaders in the school library media field.

American Association of School Librarians

Annual Report to the Membership

2004 – 2005

President's Report	1
Treasurer's Report	5
@yourlibrary® School Campaign Special Committee	7
Alliance for Association Excellence Committee	11
American University Presses Book Selection Committee	12
Annual Conference 2004 Committee	14
Annual Conference 2005 Committee	16
Annual Conference 2006 Committee	18
Appointments Committee	20
Awards Committee	22
Award Subcommittees:	
ABC-CLIO Leadership Grant.....	25
Collaborative School Library Media Award	26
Distinguished School Administrator Award.....	27
Distinguished Service Award.....	28
Frances Henne Award	29
Highsmith Research Grant.....	30
Information Technology Pathfinder Award.....	31
Intellectual Freedom Award	32
National School Library Media Program of the Year Award.....	34
School Librarian's Workshop Scholarship.....	36
Bylaws and Organization Committee.....	37
ICONnect: Online Courses for Professionals and Families.....	39
AASL/ACRL Interdivisional Committee on Information Literacy	41
Intellectual Freedom Committee	43
International Relations Committee.....	45
ISS: Data Committee	46
<i>Knowledge Quest</i> Editorial Board.....	47
Leadership Forum Planning Committee.....	49
Legislation Committee	51
National Board for Professional Teaching Standards (NBPTS) Special Committee	53
National Conference, Pittsburgh 2005	55
National Institute Planning Committee 2004	57
NCATE Coordinating Committee	58
New Member Mentoring Committee	60
Nominating Committee 2005	61
Nominations Procedures Task Force.....	63
Publications Committee	64
Reading for Understanding Special Committee.....	67
Recruitment for the Profession Committee.....	69
Research & Statistics Committee	71
<i>School Library Media Research</i> Editorial Board	73
Teaching for Learning Committee.....	74
Web Advisory Committee	76
Website Resource Guides Editorial Board.....	78

Annual Report to AASL Membership

Dawn P. Vaughn, President, 2004-2005

The American Association of School Librarians is a vibrant division of the American Library Association, with just under 10,000 members. AASL represents school library media specialists throughout the world, continually striving to provide advocacy, leadership, professional development, and community to its members. AASL focuses on school library issues at the national, state, and local levels, providing resources necessary to ensure that AASL's mission to "advocate excellence, facilitate change, and develop leaders in the school library media field" is met. This document will highlight the activities in which AASL has been involved this year.

STRATEGIC PLANNING

AASL has begun to plan for the next ten to fifteen years through the strategic planning process. The AASL Board of Directors met at ALA Mid-Winter to begin the process. Paul Meyer, of Tecker Consultants, led us through two days of intensive work as we began the strategic planning process. We identified our core purpose and values, as well as our envisioned future. We set goals for the next three to five years and included objectives by which we will reach the goals. At the spring executive committee meeting, the executive committee and AASL staff looked at the programs in which AASL is currently involved, and they were evaluated, based on the work completed at mid-winter. We will continue to work on the strategic plan in June, in Chicago. We are anticipating having a document that can be presented to the Board for approval by the end of ALA Annual Conference in Chicago.

As the AASL Board has worked on the strategic plan all year, we have solicited input from our membership through surveys, forums, and national data that was previously collected. I am confident that the AASL Strategic Plan will be reflective of our entire association, focusing on those issues that are relevant to our members.

PARTNERSHIPS

AASL has joined the Partnership for 21st Century Skills (P21). P21 is a private/public partnership that has developed a framework for 21st century learning that includes information and communication technology literacy, critical thinking, communication, collaboration, global awareness, and business, economic, and civic literacy. Due to the alignment with AASL's information literacy standards and the interest P21 has generated in the library community, the AASL Executive Committee voted to join the Partnership, and AASL's executive director, Julie Walker, sits on the P21 board. This spring, P21 announced its first state level partnership with North Carolina. Sandra Andrews, president-elect of the NCSLMA, represented AASL at the announcement. "The participation of AASL and the North Carolina School Library Media Association's in the Partnership for 21st Century Skills is just one more way that school library media programs can help to make students more capable of learning and participating in our

changing world," Andrews said. "It's exciting to be part of an initiative that includes so many outstanding business partners." AASL is pleased to be involved with the implementation of the Partnership for 21st Century Skills' framework for education.

In another partnership agreement, a memorandum of understanding has been signed by ALA/AASL with the National Education Association. In this memorandum, ALA/AASL and NEA agree to "collaborate on planning for major gatherings such as an annual meeting, regional conferences, selected state conference, conventions, and other continuing education events." The two associations will also collaborate on writing articles of mutual interest in selected journals or newspapers. This is a major accomplishment for AASL, as the association works with the NEA to bring school library issues into the mainstream of education. John Wilson, co-chair of the Partnership for 21st Century Skills and executive director for the National Education Association (NEA), will be a featured guest at the AASL 12th National Conference and Exhibition in Pittsburgh. Wilson will bring words of greeting from the Partnership to school library media specialists from around the country at the Closing General Session on Saturday, October 8, 2005, from 3:30-4:30 p.m.

PROFESSIONAL DEVELOPMENT

AASL continues to provide quality professional development for its members. During October 1-3, 2004, AASL held the Fall Forum, an off-conference year institute. Approximately 350 school library media specialists, reading teachers, and other educators met in Dallas TX to discuss strategies to increase students' abilities to read to learn. The institute appealed to both elementary and secondary educators. Stephen Krashen was the keynote speaker for the event. Every participant designed a lesson plan that incorporated both information literacy skills and reading strategies into the lesson. A second Fall Forum is currently being developed on the teaching role of the school library media specialist.

AASL has begun to develop regional institutes that are available for nationwide use throughout the profession. The first institute, *Leading through Collaboration* ties into two of the ideas -- collaboration and leadership -- that underlie the vision of library media programs presented in *Information Power: Building Partnerships for Learning*. Each is integral to every aspect of the library media program and every component of the school library media specialist's role. *Leading Through Collaboration* has been presented in twelve different locations, including Vietnam. There are two presenters, Betty Bankhead and Helen Adams, who are trained to deliver this institute. AASL is currently seeking a person who would develop a second regional institute on reading instruction. AASL intends to provide a selection of regional institutes that can be delivered throughout the United States and the world upon request.

AASL is in the final stages of preparation for its 12th National Conference and Exhibition in Pittsburgh, October 6-9, 2005. From pre-conferences, to keynote speakers, to concurrent sessions, the conference is designed to ensure that "Every Student Succeeds

@ your library.” In 2007, AASL will sponsor its 13th National Conference and Exhibition in Reno, Nevada.

As a result of strategic planning, AASL plans on providing a variety of professional development opportunities in a variety of formats.

PRESIDENTIAL TRAVEL

In Toronto, the AASL Board approved a plan for AASL Presidents, Presidents-Elect, and Past Presidents to visit every state in the United States within a five-year period. This plan is currently in its third year. While every proposed state has not yet been visited, the AASL President, President-Elect, and Past President are committed to attend the state conference according to the calendar. An evaluation of the travel plan is in process to see if there is an impact on membership and involvement within AASL. The travel is also designed to promote AASL initiatives and provide equity in Affiliate visits. To this date, as president, I have visited Illinois, Massachusetts, New Jersey, and South Carolina. Fran Roscello and Linda Williams have also traveled to Pennsylvania, Arkansas, South Dakota, Utah, Washington, and Oregon.

AFFILIATE ASSEMBLY

The grass-roots organization of AASL continues to be the Affiliate Assembly. The Affiliate Assembly consists of state affiliates that provide the AASL Board with information concerning what is happening in school libraries at the state level. Issues brought to the AASL board this year include copyright issues, advocacy to include school library media specialist as a highly qualified teacher in NCLB, development of additional Fall Forums or regional institutes on reading, and concerns about low voter turnout for ALA elections.

CONCERNS IN THE FIELD

School library media specialists are concerned with job elimination, budget cuts, classroom book collections, identity, and advocacy at the local, state, and national levels. AASL continues to respond to issues concerning school library media specialists. As President, I have had the privilege to represent AASL in speaking with reporters from across the United States on issues of concern to school library media specialists, such as censorship, library closings, classroom collections, using DVDs in education, and analyzing literature, to name a few. Availability is vital to AASL having a voice in education.

CLOSING

It has been an honor to serve as AASL President for 2004-2005. I have been energized as I have traveled to state conferences and seen all the exciting programs that are occurring across the nation. Interaction with colleagues from across the United States has been a highlight of this year. Throughout the United States, school library media specialists are

working diligently to ensure that all students are effective users of ideas and information. The association is run by dedicated volunteers, working tirelessly for the association. My appreciation goes to all of the committees who have spent countless hours completing their responsibilities.

The AASL staff, especially Julie Walker, is dedicated to the work of the association. Without Julie Walker, Jennifer Locke, Steven Hofmann, Shelby Meyer, Andrea Parker, Kathy Agarwal, and Robin Ely, the work of the association could not be completed. My thanks go to each of them; I could not have done my job without them. It is with a great sense of respect that I pass this leadership role on to the next AASL President, J. Linda Williams. I know that without a doubt she will continue to provide excellent leadership for this association.

AASL Treasurer's Report 2005

2004 - 2005	YTD Budgeted	YTD Actual	YTD Remaining
Total Revenues	\$463,954.00	\$414,476.98	\$262,203.02
Total <u>Direct</u> Expenses	\$865,108.00	\$691,119.77	\$588,399.23
Contribution Margin	\$(401,154.00)	\$276,642.79	\$(326,196.21)
Overhead	\$24,465.00	\$18,422.74	\$7,144.26
Tax	\$1,152.00	\$1,152.00	\$468.00
Net Revenue (Expense) Budgeted/Actual/<u>Variance</u>:	(\$426,771.00)	(\$296,217.53)	\$130,553.47
Beginning Net Asset Balance	\$1,512,852.83		
Ending Net Asset Balance	\$1,216,635.30		

Membership as of May, 2005

- Individual 9,359
- Organizational 578
- Corporate 27

Association Highlights, 2004-05

1) Revenues

- a. The first National Institute generated a small amount of net revenue, and the licensed institutes are doing well. Such ventures have the potential to provide ongoing non-conference year revenues while also maintaining AASL's visibility to members and non-members. The Institutes will need to be reviewed for quality, and for the cost-to-benefit ratio as additional Institutes are offered.

- 2) Expenses
 - a. AASL made a \$35,000 investment to join the Partnership for 21st Century Skills. This program fills one long-expressed need for AASL to be involved in non-library venues. It has the potential to provide visibility for libraries in the P21 initiative. The results will need to be reviewed to assure the relatively small expense is justified.

- 3) Challenges
 - a. A great deal of time, energy, and planning has gone into revising the AASL Strategic Plan, as well as the overall strategic plan for ALA. Once finalized, these plans will provide both opportunities and challenges for the Association as it moves forward on identifying activities, personnel, and member involvement necessary for implementation.
 - b. Growing the profession, membership, and developing activities throughout AASL's internal structure to accommodate the changes signal potential departures from past practices. Some will save money; others will require investment and support from the Board and members.
 - c. Generating adequate advertising revenues for Knowledge Quest is a continuing challenge. The KQ editorial staff, AASL staff, and Board need to examine ways of improving this situation.

- 4) AASL is stable, financially, although an adequate number of workable revenue-generating programming remains an ongoing concern.
 - a. To maintain a healthy picture and be simultaneously viable to those it is charged to serve, exploration of creative ways to implement activities that meet the future goals must continue.
 - b. A healthy financial status is essential to setting and maintaining the course AASL has established.
 - c. Long-term financial success will depend on synergy between AASL members, Board, and staff so that everyone knows where the ship is going, who is involved in getting it there, what everyone must contribute to get it there, and how to know the intended destination has been reached.

Submitted by:

Eugene Hainer

AASL Treasurer 2004-2005 (appointed 10/04)

Committee: @yourlibrary® Campaign for School Libraries Special

Chair: Deborah Levitov

Committee Members

<hr/> Sandra Kennedy Bright <hr/>	<hr/> Connie Champlin <hr/>
<hr/> Keith Curry Lance <hr/>	<hr/> Jeanne Franco Martinez <hr/>
<hr/> Rosina Alaimo <hr/>	<hr/> Julie A. Walker, Ex-Officio <hr/>
<hr/> J. Linda Williams, Board Liaison <hr/>	<hr/> Andrea Parker, Staff Liaison <hr/>

Committee Charge: To continue working with the staff of the ALA Campaign for America’s Libraries on the public awareness campaign focused on school libraries and planning ongoing activities for AASL to provide guidance to members on public awareness issues.

Function Statement:

- Serve as liaison to the ALA Public Awareness Committee.
- Continue to plan institutes, pre-conferences and programs to disseminate campaign materials & provide public awareness training.
- Establish regular mechanisms to gather & share information on @ your library initiatives in school districts and states
- Develop some tools and processes for evaluating the success of the campaign effort
- Make recommendations for how AASL might organize a continuing effort in public awareness following the work of this special committee.

Minimum Intended Outcomes:

- To be determined

How were the Minimum Intended Outcomes addressed:

- We brainstormed future directions and discussed the possibilities of an Institute and a Newspapers in Education insert and made recommendations

Committee accomplishments:

- A new chair was appointed.
- Contact was made with the committee members to schedule a meeting with the committee at Midwinter
- Arrangements were made for the Chair to attend a meeting Public Awareness Committee’s “Advocacy Coordinating Group” meeting at Midwinter
- Arrangements for the @ your library committee to meet on Friday, January 14th, 2:00 to 4:00 pm
- Copy of the Annual ’04 report was received

- Worked on a list of concerns and recommendations, endorsed the idea of an Institute and NIE insert.
- Plans for meeting at ALA in Chicago 2005 are in place.

Committee Concerns/Still to be Done:

Address the following:

- Setting up a formal mechanism to determine what is happening with the campaign and how to share information
- Survey to determine percentage of principals provided with awareness of the campaign
- Continuity between committees
- Measurement of success of programs/campaigns listed on regional reports submitted to Affiliate Assembly. Report to the Board
- Developing a survey similar to the one for the implementation of IP
- Check with ACRL to consider a partnership in evaluation
- Partnership with National PTA and other educational associations (NAESP, NASSP, etc).
- Poster session at Midwinter 2005 to share state plans
- Plans for an Advocacy focus at the Exploratorium at AASL in Pittsburgh
- Creation of an Advocacy Institute
- Development of a NIE insert

Recommendations:

In February I confirmed with Julie Walker that the committee would endorse the plan to go ahead with an Advocacy Institute and the development of a school library media advocacy insert that could be used for Newspapers In Education (NIE) in schools.

None of the current committee members were available to work on planning the Advocacy Institute or the insert. A sub-committee will need to be formed with the approval of the Executive Committee and guidance from them regarding the implications. The material needed for an Institute is probably 95% already developed, it would basically have to be organized into a format that can be communicated as an Institute and materials would have to be sent to potential presenters. The NIE insert will also need work.

The descriptions sent to the committee in February:

1. A regional Advocacy Institute package (similar to the Leadership Institute) that could be offered to affiliates for conferences or be used as a preconference for AASL. This would be a way to continue the initial efforts and investments in the campaign for schools and to offer further training for SLMS. There is money currently available in the AASL Institute budget that could be used for this.
2. To invest in money that is available via AASL in the Newspapers in Education (NIE) template for school libraries (some of us saw examples of this at our Midwinter meeting), but we did not understand how this was intended to be used. Julie explained it much

better on the phone when I spoke with her. Jo Ellen Misakian, LMS from CA is encouraging us to develop this. I think there is good potential for it to a way to promote school library connections and information literacy via newspapers.

Recommendations:

A small committee would need to work on the content and look of the template. This template would go out to schools that purchase the NIE subscriptions and it would promote school library use, making connections to newspaper use. The template would have to be created in a very generic way that would not speak to a particular collection or program. Instead, it would give general connections to school libraries, for example it might be connections to online resources, other newspapers, magazines, research that can be done related to newspapers, examination of ads found in newspapers, a media literacy link, or it could promote strategies--information literacy skills for using different kinds of text...compare various resources, etc. The audience for this would be teachers and students, linking them to school library media specialists and programs via the NIE program. The timeline for this would be to launch the template at the Fall AASL conference in Pittsburgh.

Conceptualization of the Institute:

The primary focus of the institute must deal with the need for the campaign to embrace an advocacy approach when presented to school library media professionals. It must be taken from a marketing campaign to a different level to work successfully for school settings and must go beyond public relations. Library media specialists must not use this as a campaign for activities and reading promotions only (although they will always have their place). It must link to academic achievement, school improvement planning and assessment as the top agenda items for schools and educators and be used as a vehicle to link with and collaborate with educators for those common goals. The campaign must show how the library media program is integral to moving forward the educational agendas. It should result in the stakeholders becoming the advocates for the library media program.

The AIDA approach used by 3M at the initial @ your library training/retreat is a good tool to help LMS understand the various levels of their messages: Awareness, Interest, Desire, Action to know how a message like “Picture yourself @ your library®” can be used with different intents, depending on the audience and the timing.

The institute needs to provide solid examples of the various levels represented by campaign planning: PR, Marketing and Advocacy, so that participants can really understand the difference and incorporate each into their plans. A critique of examples given is important to show how there can be a depth and breadth variance in the use of the campaign. **PR:** Bookmarks, bulletin boards, posters, pictures, etc. **Marketing:** ALA Campaign logo & resources, funding for promotional messages. **Advocacy:** connecting the messages to action that support and promote curriculum connections, staff

development, research strategies, writing techniques, reading nonfiction text, citing sources, academic achievement and more.

Long term planning should be part of the institute to help participants work toward at least a three-year plan that involves others (students, teachers, administrators, community, families). It should involve evaluation of the plan over time. Participants should leave with a good idea for a long-term plan that reaches to various levels with PR, Marketing and Advocacy over the timeline they develop. Target audiences and stakeholders must be identified as part of the planning and connected to goals, resources and objectives with plans of how these people will be involved.

The resources available from AASL (the toolkit) and ALA (the campaign resources) should be incorporated within the institute along with how they can be used.

Committee: Alliance for Association Excellence

Chair: Gene Hainer

Committee Members

Fran Roscello

Carolyn Hayes

Walter Betts

Christina Schubert, Vendor Rep.

Peggy Sullivan, Vendor Rep.

Dawn Vaughn, Board Liaison

Helen Adams

Ken Stewart

Mathew Keller, Vendor Rep.

Lisa Spicko, Vendor Rep.

Julie A. Walker, Ex-Officio

Shelby Meyer, Staff Liaison

No Report Submitted.

Committee: American University Presses Book Selection

Chair: Toni Negro

Committee Members

Barbara Bertoldo	Gayles Evans
Mary Lankford	Judith McGowan
Karen Perry	Kathleen Riley
Lisa von Drasek	Gay Ann Loesch
Ann M. Martin, Board Liaison	Rachel Weiss, AUP Liaison
Steven Hofmann, Staff Liaison	

Committee Charge: To select suitable titles for secondary school use from the current publications of the members of the Association of American University Presses to be published in a catalog annually by the American University Press Services Inc.

Function Statement:

- Review and rate approximately 500 books for annual AAUP publication
- Present a program at ALA annual 2005.

Minimum Intended Outcomes:

- Review and rate approximately 500 books for annual AAUP publication
- Present a program at ALA annual 2005.

How were the Minimum Intended Outcomes addressed:

- Committee members were assigned categories of Dewey sections based on background and interest of the reviewer.
- Criteria and rating scale to be used to review books were identified
- Lists of books to be reviewed were identified and sent to each committee member
- Books to be reviewed were sent directly to committee members by publishers
- Timeline for completion and submission of reviews was established
- Committee meeting at ALA Midwinter in Boston was held to update attendees on progress of reviews and make plans for program at annual meeting “The Best of University Press Books.” Report submitted by AUP Staff Liaison.
- The program at annual conference will follow the same format as in previous years. Digital photos will be used to complement presentation in place of 35mm slides. 6 committee members will be presenters at the annual conference program.

Committee accomplishments:

- Reviewed books for inclusion in yearly publication to be distributed to school and public libraries nation wide

- Planned program presentation 2005 annual conference

Committee Concerns/Still to be Done:

- Role of the Committee Chair and Staff liaison of the American Association of University Presses
- Improving communication between committee members and chair
- Improving collaboration with PLA and AASL members of the committee
- Increasing number of members to be assigned to committee

Recommendations:

- Change criteria to include relationship of the book to the curriculum, school program or learning group
- Modify presentation at annual meeting to include discussion of collection building issues as affected by University Press publications
- Disperse some responsibilities of AAUP Staff Liaison to committee chair

Committee: Annual Conference – 2004

Chair: Annemarie Mascarenhas and Hilda K. Weisburg

Committee Members

<hr/> Michell Bayuk <hr/>	<hr/> Linda Cornwell <hr/>
<hr/> Dee Gwaltney <hr/>	<hr/> Carl Harvey <hr/>
<hr/> Carolyn Hayes <hr/>	<hr/> Lee Gordon <hr/>
<hr/> Dee Gwaltney, Board Liaison <hr/>	<hr/> Shelby Meyer, Staff Liaison <hr/>
<hr/> Jennifer Locke, Staff Liaison <hr/>	

Committee Charge: To plan with the AASL Office and the AASL President the programs, meetings and functions to be scheduled for the AASL at the Annual Conference.

Function Statement:

- To plan with the AASL Office and the AASL President the programs, meetings, and functions at Annual Conference.
- To plan with the AASL Office and the AASL President and the ALA Annual Conference Planning Committee the necessary local arrangements for the AASL programs, meetings, and functions scheduled for the Annual Conference.

Minimum Intended Outcomes:

- Plan the programs, meetings, and functions for the 2004 ALA conference.
- Keep in contact with the committee’s Board liaison to ensure the conference program is completed in a timely fashion and meets all deadlines
- Communicate periodically with the AASL liaison to the ALA Conference committee to ensure continuity.
- Evaluate and make recommendations to the Bylaws and Organization Committee on the structure of this committee and the appointment timeframes.

How were the Minimum Intended Outcomes addressed:

- The committee met at Annual 2003, Chicago to plan the following year’s President’s Program and read session proposals. After the 2003 Annual Conference the committee communicated via e-mail and web pages with each other and the AASL office to formalize and confirm the schedule and program descriptions with speakers. The committee met again at Mid Winter 2004 to confirm that all speakers had submitted program descriptions, equipment needs, and speaker contracts. As a follow up committee members signed up to facilitate sessions at Annual, the committee provided 100% coverage. Co-chair Hilda Weisburg introduced

Ian Jukes, the speaker at the President's Program, and welcomed attendees at Celebrate Conference.

Committee accomplishments:

- Publicized through listservs the President's Program, featuring Ian Jukes
- Facilitated the majority of programs to ensure that speakers were introduced and equipment was satisfactory.
- Planned the programs, meetings, and functions for the 2004 ALA conference
- Worked with President Frances Roscello (who worked with staff) to develop the President's Program.
- Reviewed and consented to the correctness of the conference program from the AASL liaison to the ALA Conference committee.
- Met all deadlines and completed the conference program in a timely fashion
- Kept in contact with the Board liaison

Recommendations: That the minimum intended outcomes for this committee specifically states planning the President's Program. [This may have been done because it was in our report for Mid-Winter]

Committee: Annual Conference – 2005

Chair: Vicki Emery and Hilda K. Weisburg

Committee Members

<hr/> Judith Barnett <hr/>	<hr/> Pam Chesky <hr/>
<hr/> Priscille Dando <hr/>	<hr/> Leslie Forsman <hr/>
<hr/> Joyce Valenza <hr/>	<hr/> Terry Young, Jr. <hr/>
<hr/> Michelle Bayuk <hr/>	<hr/> Dawn Vaughn, Board Liaison <hr/>
<hr/> Shelby Meyer, Staff Liaison <hr/>	

Committee Charge: To plan with the AASL Office and the AASL President the programs, meetings and functions to be scheduled for the AASL at the Annual Conference.

Function Statement:

- Assist the AASL Office and the AASL President in planning the President’s Program at the Annual Conference.
- Plan with the AASL Office and the AASL President for other function at the Annual Conference such as social events.
- Review requests for program slots and recommend programs to the AASL Office and the AASL President for inclusion in the Annual Conference.
- Send completed program descriptions to ALA committee charged with developing program tracks and themes.
- Plan with the AASL Office and the AASL President and the ALA Conference Planning Committee the necessary local arrangements for the AASL meetings and functions scheduled for Annual Conference.

Minimum Intended Outcomes:

- Plan the programs, meetings and functions for the 2005 (wrong date in handbook) including the President’s Program
- Keep in contact with the committee’s Board liaison to ensure the conference program is completed in a timely fashion and meets all deadlines.
- Communicate periodically with the AASL liaison to the ALA Conference committee to ensure continuity.
- Work directly with the AASL Event Planner to plan all events at annual conference.
- Evaluate and make recommendations to the Bylaws and Organization Committee on the structure of this committee and the appointment timeframes

How were the Minimum Intended Outcomes addressed:

- Met at Midwinter 2004, Annual 2004 and Midwinter 2005 and worked with Dawn Vaughn to set the President’s Program and all other programs, meeting and functions.

- Exchanged email as needed with the Board liaison (and other committee members) so that all deadlines were met.
- The junior Committee Chair *is* the liaison to the AASL liaison to the ALA Conference committee.
- Worked with the AASL Event Planner, responding to and generating queries as needed.
- Responded to the questions sent by the Bylaws and Organization Committee

Committee accomplishments:

- Made all necessary preparations for the President's Program and the follow-up roundtable.
- Approved program proposal forms, reviewed all submissions, made selections, reviewed letters of proposal acceptance/rejection, and set the schedule.
- Created an evaluation form for committee members to use for AASL programs at Annual Conference.
- Each committee member volunteered to facilitate at AASL programs to ensure that everything goes smoothly and the program can be evaluated.

Committee Concerns/Still to be Done:

- Evaluation forms must be copied and kept at AASL office at ALA to be available to committee members.
- Committee members need to report on the programs they attended.

Recommendations: None

Committee: Annual Conference – 2006
Chair: Floyd Pentlin and Vicki Emery

Committee Members

<hr/> Cassandra Barnett <hr/>	<hr/> Bonnie Grimble <hr/>
<hr/> Jennifer Locke, Staff Liaison <hr/>	<hr/> Shelby Meyer, Staff Liaison <hr/>

Committee Charge: To plan with the AASL Office and the AASL President the programs, meetings and functions to be scheduled for the AASL at the Annual Conference.

Function Statement:

- Assist the AASL Office and the AASL President in planning the President's Program at Annual Conference.
- Plan with the AASL Office and the AASL President for other functions at Annual Conference such as social events.
- Review requests for program slots and recommend programs to the AASL Office and AASL President for inclusion at Annual Conference.
- Send completed program descriptions to ALA Committee charged with developing program tracks and themes.
- Plan with the AASL Office and the AASL President and the ALA Annual Conference Planning Committee the necessary local arrangements for the AASL programs, meetings, and functions scheduled for the Annual Conference

Minimum Intended Outcomes:

- Plan the programs, meetings and functions for the 2004 ALA conference, including the President's Program.
- Keep in contact with the committee's Board liaison to ensure the conference program is completed in a timely fashion and meets all deadlines.
- Communicate periodically with the AASL liaison to the ALA Conference committee to ensure continuity.
- Work directly with the AASL Event Planner to plan all events at annual conference. Evaluate and make recommendations to the Bylaws and Organization Committee on the structure of this committee and the appointment timeframes.

How were the Minimum Intended Outcomes addressed?

- Correspondence between the AASL office, committee members

Committee accomplishments:

- Correspondence between the co-chairs
- Correspondence with the AASL Meeting and Special Events Planner
- Correspondence with the President-elect, J. Linda Williams about the President's Program

- Evaluation of the forms for programming before they were posted to the Web
- Correspondence with various AASL members who were interested in proposing workshops for the 2006 annual conference
- Correspondence with Steven Hofmann about the rules regarding individual program proposals versus committee or section proposals

Committee Concerns/Still to be Done:

- Evaluation and selection of programming for annual conference, 2006

Recommendations: None at this time

Committee: Appointments
Chair: Veanna Baxter

Committee Members

<hr/> Sybil Finemel <hr/>	<hr/> Carolyn Giambra <hr/>
<hr/> Erlene Bishop Killeen <hr/>	<hr/> Terri Kirk <hr/>
<hr/> Jeanne Franco Martinez <hr/>	<hr/> J. Linda Williams, Board Liaison <hr/>
<hr/> Robin Ely, Staff Liaison <hr/>	

Committee Charge: To advise and assist the AASL President and President-elect in recruiting and recommending association members to serve on ALA and AASL committees and to serve as AASL representative to other groups.

Function Statement:

- Identify potential members for appointment to AASL and ALA standing and special committees, and for ad-hoc committees and task forces that may be established to achieve short and long term goals and address priorities.
- Contact, recruit, and recommend members for AASL and ALA committees, task forces, and other groups needing AASL representation.
- Recommend individuals to serve as special representatives from AASL in a liaison or other capacity.
- Assist President-Elect in the development of Committee Chairs and committee rosters for the coming year.

Minimum Intended Outcomes:

- Develop a process and provide a pool of potential members for appointment for all committees that reflect a diverse mix of age, gender, association experience, geographic location, and ethnicity to the AASL office.
- Working with the staff liaison, solicit committee members through AASL discussion lists.
- Promote committee participation and recruitment at Affiliate Assembly, Membership Meeting, President’s program, and the All-Committee Meeting during ALA conference.
- Work with the President-Elect to establish a timeline for the appointment process, although the process is ongoing.
- Maintain with designated AASL staff a database of potential appointees and forward recommendations for committee appointment to the AASL President-Elect with candidate information and supporting comments.
- Work with the President-Elect at Midwinter to “slot” members into committees and committee chair positions.

- Develop a robust database that includes currently active members as well as new members and underrepresented groups.

How were the Minimum Intended Outcomes addressed?

Mid-winter:

- Addressed the Affiliate Assembly to explain the involvement when serving on a 2-year or 1-year committee
- Submitted candidates' applications to Robin Ely for the newly formed database. Robin Ely, the President Elect, and Appointments Committee Chair have access to the database online to see progression.
- Entered into discussion with both the AASL Membership Chair and the New Member Mentoring Special Committee to establish a working relationship with these groups.
- Discussed with Conference Committee Members to have our AASL Volunteer Form in the Conference Program.
- Appointments Committee members distributed Volunteer Forms at every session or event they attended.

Committee accomplishments:

- Developed a timeline, early on, to try to establish a working schedule for the committee members. Since this is a new committee, the timeline must be revised constantly until we have a better handle on the overall responsibilities of this committee.
- Organized Appointments Committee Members so that each is responsible for specific regions of the Affiliate Assembly for communication purposes.
 - Each member received the names and contact information of the presidents (other titles) of each state association, sent letters or request to search their state for AASL members who would make good committee members for AASL.
 - Initial communication was emailed in October. Follow-up was emailed in January.
- Distributed AASL Volunteer Forms far and wide.
 - State School list serves
 - State association publications
 - State conference AASL display tables.

Committee Concerns/Still to be Done:

- Revise AASL Volunteer Form to include ALA Committees
- Create a letter of confirmation when a candidate submits a volunteer form explaining that they will be called to serve, as the committee they request has a slot to be filled.
- Get better and faster recruiting "the best of the best" committee members.
- Examine recruiting strategies that are more personal than those we are now using.

Recommendations: None

Committee: Awards
Chair: Betty Marcoux

Committee Members

Mary Frances Long	Karen Lemmons
Veronica Pastecki	Katherine Bassett
Jan Weber	Carol Doll
Cara Cavin	Kim Grimes
Jo Ann Carr	Elizabeth Day
Jan Weber, Board Liaison	Andrea Parker, Staff Liaison
Shelby Meyer, Staff Liaison	

Committee Charge: To coordinate the AASL Awards subcommittees, to plan a public event honoring each year’s award recipients, and to evaluate continuing and new awards for the association.

Function Statement:

- Review criteria for new and continuing awards and, in consultation with the sponsor, make recommendations for change.
- Advise on lists of contacts for each award.
- Evaluate the need for new awards and seek funding in cooperation with the Executive Director to support these awards.
- Determine responsibilities for awards administration, including publicity for awards and for recipients.
- Assist in planning and help coordinate a public event honoring award recipients at Annual Conference or other AASL functions.
- Review and recommend changes in policy and procedures regarding all awards.

Minimum Intended Outcomes:

- Conduct an awards luncheon at ALA Annual.
- Develop and implement a plan to generate more publicity for all awards through a variety of means, such as Affiliate Assembly.
- Formalize a process for all award winners to be highlighted in articles and presentations.
- Follow up with award winners to suggest making presentations at AASL and other conferences as well as writing articles for *Knowledge Quest* and other publications.
- Formalize recommendations for changes to the general procedures for all awards.

- Review and make recommendations for changes to the schedule of all awards.
- Develop a 5-year review of the individual Award rubrics.
- Review the 2004 committee reports in the Annual Report to Membership 2004 noting issues and Board recommendations. As appropriate, incorporate these recommendations into procedures or policies.
- Personalize the webpage that announces the award winners with pictures and information about the libraries and librarians.
- Develop “Best Practice” forms (web pages) that members can access to get additional information on winners.

How were the Minimum Intended Outcomes addressed:

1. Committee will sponsor AASL Awards luncheon in Chicago on June 27, 2005. At this luncheon the speaker will be Mo Willems, early childhood author and prestigious literary award winner.
2. Committee has invited all award recipients to speak at the presentation about the AASL awards prior to the luncheon. Timing has been discussed and plan made to get them to the awards luncheon staging room in a timely manner.
3. Committee is gathering information about award winners to share with *Knowledge Quest*.
4. Committee has compiled responses to the review of the two awards it is charged with reviewing this year.
5. Committee has reviewed suggestion for new award and forwarded their recommendation to the AASL Executive Board.
6. Committee is working with AASL staff to develop web presence for AASL award winners’ information.
7. Committee is working with AASL staff to develop connected “Best Practices” web pages so that members can access this additional information as desired.

Committee accomplishments:

1. Designed luncheon agenda.
2. Secured luncheon speaker at no expense to association.
3. Contacted and remained in contact with all award winners to develop concurrent session about the awards.
4. Reviewed the Highsmith and the Distinguished Administrator award rubrics for future recommendation of criteria and decision-making.
5. Reviewed new award suggestion for alignment with others and criteria for selection. Forwarded recommendation about award to AASL Executive Board.
6. Worked with *Knowledge Quest* to develop annual award recipient article.

Committee Concerns/Still to be Done:

1. Hold one more meeting after awards luncheon to confirm recommendations on new award proposal (Innovative Reading Grant award) before sending them forward to the AASL Executive Board.
2. More officially and directly develop link between *KQ* and award recipient information.

3. Work on official web page link to the award recipient's school/work that has defined them as an award winner.
4. Continue to work on various publicity initiatives that happen at the state, local and national levels.
5. Need to make plans for the 05-06 work of the AASL Awards Committee

Recommendations:

- Develop more streamlined mechanism for this committee to better facilitate and support work of each subcommittee by developing meeting times that don't conflict with meeting times of the various subcommittees.
- Develop rubric for universal reviewing of the various awards that is given to each committee member to use in this review.
- Consider making the Chair of this committee a two-year appointment for continuity.
- Maintain AASL staff liaison consistency or inform committees immediately about changes in staff and how responsibilities are now to be handled.

Committee: ABC-CLIO Leadership Grant

Chair: Mary Long

Committee Members

Sybil Finemel

Susan Gooden

Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

Committee Charge: To select the recipient of the annual award to enable an AASL affiliate organization to plan and implement a leadership development program.

Function Statement:

- Review the applications for the award by meeting in person or electronically.
- Reach consensus based on approved criteria and evaluation process, on the award recipient(s).
- Communicate name of winner(s) to AASL Office; maintain secrecy regarding selection until notified by AASL Office.
- Present (Chair or designee) the award at the Annual Conference awards function.
- Make recommendations to the Awards Committee, as appropriate, for changes to the award or award process.

Minimum Intended Outcomes:

- Review the 2004 committee chair's report in the Annual Report to Membership 2004 for suggestions on administering and processing the awards.
- Administer the designated award within the approved criteria, following the appropriate procedures.
- Work with the staff liaison to process the awards in a timely fashion.
- Develop realistic timelines that indicate procedures used to evaluate award.

How were the Minimum Intended Outcomes addressed:

- Committee members meet via e-mail. Five (5) applications were submitted and review/evaluated by the committee using the recommended rubric. The chair compiled the individual rubric scores of each committee member. AASL Administrative staff was responsible for contact the winner and for notifying the other applicants.

Committee accomplishments:

- The committee selected Wisconsin Educational Media Association as the grant winner for 2005.

Committee Concerns/Still to be Done:

- The committee suggests an evaluation of the application and rubric. The rubric does not correlate with the application in evaluation.

Recommendations: None

Committee: Collaborative School Library Media Award

Chair: Karen Lemmons

Committee Members

Melinda Dale Greenblatt

Melissa Johnston

Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

Committee Charge: To select the recipient of the annual award which recognizes and encourages collaboration and partnerships between school library media specialists and teachers in meeting goals outlined in Information Power: Building Partnerships for Learning. Collaboration is defined as joint planning and implementation of resource based instruction, program or event in support of the curriculum.

Function Statement:

- Review the applications for the award by meeting in person or electronically.
- Reach consensus, based on approved criteria and evaluation process, on the award recipient(s).
- Communicate the name of winner(s) to AASL Office; maintain secrecy regarding selection until notified by AASL Office.
- Present (Chair or designee) the award at the Annual Conference awards function.
- Make recommendations to the Awards Committee, as appropriate, for changes to the award or award process.

Minimum Intended Outcomes:

- Review the 2004 committee chair's report in the Annual Report to Membership 2004 for suggestions on administering and processing the awards.
- Administer the designated award within the approved criteria, following the appropriate procedures.
- Work with the staff liaison to process the awards in a timely fashion.
- Develop realistic timelines that indicate procedures used to evaluate award.

How were the Minimum Intended Outcomes addressed:

- Communication with the committee was done electronically. Committee Chair made Initial contact with committee via email, introducing herself. Committee members introduced themselves via email. A tentative timeline was established prior to receiving the award applications. When the applications were received, the timeline was finalized.
- Committee reviewed the applications, using the criteria and the rubrics to score each application.

Committee accomplishments:

- Consensus was reached on the winner. Winner was emailed to AASL Office.

Committee Concerns/Still to be Done: None

Recommendations: None

Committee: Distinguished School Administrator's Award
Chair: Veronica Pastecki

Committee Members

Linda Jewett

Loraine K. Smith

Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

No Report Submitted.

Committee: Distinguished Service Award
Chair: Katherine Bassett

Committee Members

Eva Efron

Jody Gehrig

M. Ellen Jay

Terry Lent

Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

No Report Submitted.

Committee: Frances Henne Award
Chair: Jan Weber

Committee Members

Susan Hawk

Barbara Ruszkowski

Jan Weber, Board Liaison

Gene Menicucci

Andre Taylor

Andrea Parker, Staff Liaison

No Report Submitted.

Committee: Highsmith Research Grant
Chair: Carol Doll

Committee Members

Cheryl McLean

Veronica Pastecki

Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

No Report Submitted.

Committee: Information Technology Pathfinder Award

Chair: Cara Cavin

Committee Members

<hr/> Erma Luster <hr/>	<hr/> Sandra Russell <hr/>
<hr/> Jan Weber, Board Liaison <hr/>	<hr/> Andrea Parker, Staff Liaison <hr/>

Committee Charge: To select the recipients of the awards for innovation use of the microcomputer in the school library media center in an elementary (K-6) and a secondary (7-12) setting.

Function Statement:

- Review the applications for the award by meeting in person or electronically.
- Reach consensus, based on approved criteria and evaluation process, on the award recipient(s).
- Communicate name of winner(s) to AASL Office; maintain secrecy regarding selection until notified by AASL Office.
- Present (Chair or designee) the award at the Annual Conference Awards Function.
- Make recommendations to the Awards Committee, as appropriate, for changes to the award or award process.

Minimum Intended Outcomes:

- Review the 2004 committee chair’s report in the Annual Report to Membership 2004 for suggestions on administering and processing the awards.
- Administer the designated award within the approved criteria, following the appropriate procedures.
- Work with the staff liaison to process the awards in a timely fashion.

How were the Minimum Intended Outcomes addressed:

- Committee used the criteria and approved rubric, as well as followed listserv procedures, but we were not able to determine an award winner. The Committee was disappointed to only have one applicant.
- Committee Chair worked with staff liaison via email to process award.

Committee Concerns/Still to be Done:

- There must be some way to get out more publicity about this award. Committee members are working to promote the award within their own state organizations.

Recommendations: The wording in the charge of this committee needs to reflect the language in the grant application. The charge “to select recipients for innovative use of the microcomputer” is outdated language. The grant application has been updated to use the term of information technology and the impact on student learning.

Committee: Intellectual Freedom Award
Chair: Kim Grimes

Committee Members

<hr/> Debra Bashaw <hr/>	<hr/> Pat Patterson <hr/>
<hr/> Rita Dowling <hr/>	<hr/> Jan Weber, Board Liaison <hr/>
<hr/> Andrea Parker, Staff Liaison <hr/>	

Committee Charge: To act in an advisory capacity in cooperation with ProQuest, Inc., in the selection of an individual who will receive a cash award for upholding the principles of intellectual freedom as set forth in “Policies and Procedures for Selection of Instructional Materials.”

Function Statement:

- Review the applications for the award by meeting in person or electronically.
- Reach consensus, based on approved criteria and evaluation process, on the award recipient(s).
- Communicate name of winner(s) to AASL Office; maintain secrecy regarding selection until notified by AASL Office.
- Present (Chair or designee) the award at the Annual Conference Awards Function.
- Make recommendations to the Awards Committee, as appropriate, for changes to the award or award process.

Minimum Intended Outcomes:

- Review the 2004 committee chair’s report in the Annual Report to Membership 2004 for suggestions on administering and processing the awards.
- Administer the designated award within the approved criteria, following the appropriate procedures.
- Work with the staff liaison to process the awards in a timely fashion.
- Develop realistic timelines that indicate procedures used to evaluate award.

How were the Minimum Intended Outcomes addressed:

- There was no report to read, perhaps because there has not been a winner in three years.
- Committee used the criteria and approved rubric, as well as followed listserv procedures to determine a winner.
- Committee Chair worked with staff liaison via email to process award.

Committee accomplishments:

- Biggest accomplishment was having a winner.

Committee Concerns/Still to be Done:

- The award has not been given out in the last three years. Hence, the committee worked hard to get the word out about the award. However, there was only one applicant. This seems extraordinary given the times in which we live: there are intellectual freedom concerns across the nation, yet no one is talking about them.
- The application states that the recipient must meet one of five criteria. This needs to be stated on the scoring sheet because the latter wants a low, medium, or high rating for each area and there is a presumption that the applicant must address all five areas.

Recommendations: None

Committee: National School Library Media Program of the Year Award

Chair: Jo Ann Carr

Committee Members

<hr/> Cassandra Barnett <hr/>	<hr/> Sheila Blume <hr/>
<hr/> David Sanger <hr/>	<hr/> Brenda Steffens <hr/>
<hr/> Jan Weber, Board Liaison <hr/>	<hr/> Andrea Parker, Staff Liaison <hr/>

Committee Charge: To act in an advisory capacity to Follett Library Resources and AASL in the selection of school districts to be given cash awards for demonstrating excellence in their school library media programs; the eligibility criteria will include schools and school systems from kindergarten through the twelfth grade.

Function Statement:

Review the applications for the award by meeting in person or electronically.

- Reach consensus, based on approved criteria and evaluation process, on the award recipient(s).
- Communicate name of winner(s) to AASL Office; maintain secrecy regarding selection until notified b AASL Office.
- Present (Chair or designee) the award at the Annual Conference awards function.
- Make recommendations to the Awards Committee, as appropriate, for changes to the award or award process.

Minimum Intended Outcomes:

- Review the 2004 committee chair’s report in the Annual Report to Membership 2004 for suggestions on administering and processing the award.
- Administer the designated award within the approved criteria, following the appropriate procedures.
- Work with the staff liaison to process the award in a timely fashion.
- Develop realistic timelines that indicate procedures used to evaluate the award.

How were the Minimum Intended Outcomes addressed:

- In Fall 2004 the Chair reviewed the 2004 committee chair’s report and communicated recommendations from the report to all committee members.
- The Committee met at Midwinter to review and rank the award applications and identified potential site visit dates. In Spring 2005 the Committee made four site visits and evaluated the schools and school districts based on the stated criteria with special attention given to areas identified through the Midwinter review process.
- Information on the Award winners was communicated to the staff liaison within one week of final award decision.

- A timeline was developed and distributed in summer 2004 to all committee members. The inclusion of another site visit resulted in a small change in the timeline for the period of site visits.

Committee accomplishments:

- The Committee reviewed the award criteria as published in the Committee Handbook.
- The Committee conducted four site visits and selected the William Floyd School District (Mastic Beach, NY) as the Large District honoree and South High School (Downer Grove IL) and Henry Brader Elementary School (Newark, DE) as the single school honoree. The Committee did not recommend an honoree in the small district category.

Recommendations:

- The Committee recommends that schools and school districts selected for site visits be required to make materials for site visit accessible electronically. Three of the sites visited did so this year. This change reduces the copying costs for districts since many of the items required are already in an electronic format, allows the Committee members to conduct a more studied review of materials and reduces the amount of time needed for the site visit as review of materials can occur prior to the site visit.
- The Committee recommends that AASL give greater attention to ongoing promotion and information sharing of the NSLMPY award winners by developing information on these winners on the AASL web site or through the development of a publication highlighting past award winners.

Committee: School Librarian's Workshop Scholarship

Chair: Elizabeth (Bettie) Day

Committee Members

Leslie Burton Preddy

Audrey Church

Jan Weber, Board Liaison

Andrea Parker, Staff Liaison

Committee Charge: To select the recipient of the annual award to provide financial assistance for the professional education of persons who plan to become school library media specialists working at the preschool, elementary or secondary levels in public or private educational settings.

Function Statement:

- Review the applications for the award by meeting in person or electronically.
- Reach consensus based on approved criteria and evaluation process, on the award recipient(s).
- Communicate name of winner(s) to AASL Office; maintain secrecy regarding selection until notified by AASL Office.
- Present (Chair or designee) the award at the Annual Conference awards function.
- Make recommendations to the Awards Committee, as appropriate, for changes to the award or award process.

Minimum Intended Outcomes:

- Review the 2004 committee chair's report in the Annual Report to Membership 2004 for suggestions on administering and processing the awards.
- Administer the designated award within the approved criteria, following the appropriate procedures.
- Work with the staff liaison to process the awards in a timely fashion.
- Develop realistic timelines that indicate procedures used to evaluate award.

How were the Minimum Intended Outcomes addressed:

- Made initial contact with the committee in late Fall, reviewing award criteria, basic procedures and providing a timeline.
- Committee did not convene at Midwinter; orientation was provided electronically via the AASL-SLWS listserv
- Collaborated with staff; all matters handled in a timely manner -- in fact committee rated 74 applications and finished all details ahead of schedule.

Committee accomplishments:

- Reviewed and rated many applications; selected Elizabeth L. Fisher from Radnor, PA. as recipient of the award.
- A very responsive, cooperative committee!

Recommendations: ALA Scholarship Clearinghouse handled and distributed applications in a much more timely manner than in past years. Very helpful!

Committee: Bylaws and Organization
Chair: Carolyn Cain

Committee Members

<hr/> Don Adcock <hr/>	<hr/> Roger Ashley <hr/>
<hr/> Gail Dickinson <hr/>	<hr/> Elspeth Goodin <hr/>
<hr/> Drucie Gullion <hr/>	<hr/> Carrie Kienzle <hr/>
<hr/> Laura Woodruff <hr/>	<hr/> Mary Lou Zuege <hr/>
<hr/> Martha Alewine <hr/>	<hr/> Cassandra Barnett, Ex-Officio, Board Liaison <hr/>
<hr/> Claudia Myers, Ex-Officio <hr/>	<hr/> Robin Ely, Staff Liaison <hr/>

Committee Charge: To review, revise, amend, and draft Bylaws for the Association; to evaluate all present and proposed committee charge and function statements; to review and make recommendations on all association policies for inclusion in an official AASL Organization Handbook.

Function Statement:

- Review all requests for bylaws changes and make recommendations to the AASL Board for appropriate action, taking into account association history and ALA requirements.
- Review all requests for new committees and task forces to clarify charge and function statements, type of committee, committee composition, size and terms in relation to responsibility, and relationship to existing committees; make recommendations to the AASL Board for acceptance, changes, or non-approval (with rationale).
- Review committee or task force requests for change in status and make recommendations to the AASL Board for acceptance, changes, or non-approval (with rationale).
- Evaluate all present committees on a three-year schedule for accurate and clear charge and function statements, appropriate size, and continued relevance.
- Review and make recommendations on proposed and revised AASL policy statements.
- Work with the AASL office to maintain an up-to-date AASL Policy and Procedures Handbook and accurate description forms for all committees and other working groups.

Minimum Intended Outcomes:

- Continue to review and update all committee descriptions to provide a uniform description of each committee using the approved Committee Description Form.

- Implement the first year of a regular three year cycle of Committee Reviews, including an examination of their charges, functions and size in relation to responsibility
- Continue work on the AASL Policy and Procedures Handbook. Consult with the AASL Executive Committee as this work proceeds. Work with staff to make this handbook available to Board members, committee chairs, and members on the website.

How were the Minimum Intended Outcomes addressed:

- Committee charges and function statements were revised following summer conference and sent to Robin for inclusion in the Committee Chairs Handbook.
- Committee description forms were prepared for the eleven committees approved for review this year. The form was sent to the current and past committee chairs of each committee for comment and recommendations, with a copy to the Bylaws committee member assigned to that committee for the initial review. Review results are being combined in a report.
- The committee divided up responsibility for examining different chapters of the draft of the Policy book and reporting back to Robin with comments and suggestions.

Committee accomplishments:

- Committee charge and function statements were revised as needed and included in the 2004-5 Committee Chairs Handbook.
- A policy document on Non-Profit Partnerships was revised and presented to the AASL Board for approval at its Midwinter meeting.
- Reviews of seven committees in the first year cycle were conducted. A report of this first round of committee reviews will be developed during annual conference meetings.
- Format and content decisions were made regarding the Organization and Policy Handbook and will continue at annual conference.
- Requests from AASL officers and staff regarding bylaws related issues were addressed as needed.

Committee Concerns/Still to be Done:

- Reviews for some of the committees in Year One were unable to be completed and will need to be done along with the committees scheduled in Year Two.
- Work on the Organization and Policy Handbook will likely need to continue during the next year.

Recommendations:

- That the Bylaws Committee continue to evaluate the process for reviewing committees as it proceeds throughout the three year cycle to determine if minor or major modifications are needed.
- That clarification be made concerning the expectations of the Leadership Forum Planning and National Institute Planning Committees.

Committee: ICONnect: Online Courses for Professionals and Families

Chair: Sara Wolf

Committee Members

Francine Eppelsheimer	Doug Johnson
Karen Lemmons	Susan Melcher
Marjorie Pappas	Judith Rodgers
Peter Milbury	Sara Kelly Johns, Board Liaison
Kathy Agarwal, Staff Liaison	Steven Hofmann, Staff Liaison

Committee Charge: To develop and implement a plan for the delivery of online courses which reflect the principles of Information Power, and to develop and implement a plan to deliver related information electronically to families which serve their need to help their children educationally and also promote school library programs.

Function Statement:

- To develop a list of topics that reflect the principles of Information Power for online courses and family information and a timeline for their implementation.
- To develop objectives, outcomes, content outline and requirements for authorship.
- To recommend method of delivery and availability of courses and family information to members, non-members, and families
- To analyze evaluations for each offering to determine changes and modifications as needed.
- To project directions for future online courses and offerings, including new topics, retirement of courses, and format changes.
- To forward course and family information to the AASL staff for inclusion and management of the RFP process.

Minimum Intended Outcomes:

- Review the function statement and make recommendations to the president for a timeline of actions.
- Develop a list of prioritized topics for electronic delivery and a timeline and method for implementation
- Initiate at least one RFP process for content of one course with AASL Staff Liaison
- Participate in needs assessment survey of AASL members regarding online professional development.
- Explore partnerships with other online professional development providers (for example InfoPeople).

How were the Minimum Intended Outcomes addressed:

- Review the function statement and make recommendations to the president for a timeline of actions.
The committee discussed recommending a change in the function statement on a temporary basis to reflect a primary focus on professional development. Upon discussion with the President, formal action was determined not to be necessary. Online courses for families will be discussed and considered during future years, once professional development for practicing library media specialists is in a more concrete form.
- Develop a list of prioritized topics for electronic delivery and a timeline and method for implementation
The committee developed an online survey that was disseminated during May, 2005. Preliminary results will be analyzed in June, with final results being analyzed before the annual meeting in Pittsburgh.
- Initiate at least one RFP process for content of one course with AASL Staff Liaison
An RFP prior to having a complete understanding regarding membership professional development needs is premature. Therefore, this action is tabled for next year.
- Participate in needs assessment survey of AASL members regarding online professional development.
See action 2.
- Explore partnerships with other online professional development providers (for example InfoPeople).
Once a grounded understanding regarding the membership needs for professional development exists, these partnerships can be explored. This action is tabled for next year.

Committee accomplishments:

- Biggest accomplishment was the finding of a new chair for the committee.
- Writing and releasing the needs assessment survey to the membership.

Committee Concerns/Still to be Done:

- The committee seems to be languishing just a bit. Therefore, it is necessary for the members of the committee to commit to completing work as will be needed for the development of courses.
- The data from the needs assessment needs to be analyzed and reported to the membership.
- An initial list of courses needs to be created and RFP's for the development of the courses needs to be started.

Recommendations: None

Committee: AASL/ACRL Interdivisional Committee on Information Literacy
Chair: Allison G. Kaplan (AASL) and Adis Beesting (ACRL)

Committee Members

<hr/> Kathy Boguszewski <hr/>	<hr/> Jo Ann Carr <hr/>
<hr/> Amy Devink <hr/>	<hr/> Jean Donham <hr/>
<hr/> Melinda Dale Greenblatt <hr/>	<hr/> Dee Gwaltney <hr/>
<hr/> Pauline Manaka <hr/>	<hr/> Ilene Rockman <hr/>
<hr/> Pamela Snelson <hr/>	<hr/> Troy Swanson <hr/>
<hr/> Kathleen Ellis, Board Liaison <hr/>	<hr/> Kathy Agarwal, Staff Liaison <hr/>
<hr/> Mary Ellen Davis, Staff Liaison <hr/>	

Committee Charge: The AASL/ACRL Interdivisional Committee on Information Literacy will focus on how to prepare K-20 students to be information literate and will provide a channel of communication to the respective divisions. In general, this interdivisional committee will be a forum for sharing ideas on information literacy in K-20 environments and a source of professional development opportunities in this area.

Function Statement:

- To focus on how to prepare K-20 students to be information literate.
- To provide a channel of communication to the respective divisions.
- To provide a forum for sharing ideas on K-20 information literacy.
- To be a source of information literacy professional development opportunities.

Minimum Intended Outcomes:

- Develop outline of publication (paper and electronic) on information literacy in the K-20 environments (to be completed by the second year).
- Develop professional development materials (electronic format) on joint programs for high school library media specialists and higher education librarians on student information literacy education.
- Continue to develop programs for ALA Annual Conference, AASL National Conference, and ACRL National Conference.

How were the Minimum Intended Outcomes addressed:

- While we are working on conference presentations, there is still some interest in a publication (paper and electronic) and the possible suggestion of the creation of an ad hoc sub-committee.

Committee accomplishments:

- Electronic discussion list established
- Presentation proposal submitted for ALA 2006, “Making assessment work for you: How information literacy tests can help support library programs.”

Committee Concerns/Still to be Done:

- Establish web presence on ALA (AASL/ACRL) web site with professional development materials for ALA members. (Members of the committee decided to wait until the 2006 annual meeting to make sure there was still interest in doing this.)
- The electronic discussion list has been established but we need to find a way for it to be more active.

Recommendations: None

Committee: Intellectual Freedom
Chair: Judith E. Rodgers

Committee Members

Debra Bashaw	Bettie Estes-Rickner
Ellen Greever	Melissa Johnston
Karen Lemmons	Amanda Lucas
Toni Negro	Carol Simpson
A. Elaine Twogood, Board Liaison	Kathy Agarwal, Staff Liaison

Committee Charge: To gather, prepare and disseminate information on Intellectual Freedom issues and available support services pertinent to school library media programs.

Function Statement:

- Gather, prepare and make available materials advising school library media specialists of available services and support (1) in formulating Intellectual Freedom policies and (2) for resisting local pressure and community action designed to impair the rights of others.
- Work with the ALA Intellectual Freedom Office and with the Freedom to Read Foundation in gathering information as requested and responding to issues and concerns.
- Provide technical assistance to the AASL Intellectual Freedom Award Committee

Minimum Intended Outcomes:

- Liaison with the Intellectual Freedom Awards subcommittee to provide assistance with the award.
- Work with the ALA Intellectual Freedom office to gather information as requested and respond to issues and concerns.

How were the Minimum Intended Outcomes addressed:

- Committee members followed the ALA Intellectual Freedom Committee's discussion of revisions to standards and contributed comments as appropriate.
- Outcomes were addressed by e-mail discussion, phone conference and individual online communications.

Committee accomplishments:

- Planned panel presentation for the joint program with YALSA and ALSC for which AASLIF is responsible at ALA Annual in Chicago.

- Arranged for four panel members, revised program description and time to better accommodate participants who have Affiliate Assembly obligations Sunday morning.
- Discussed via AASLIFCOM issues of self-censorship and questions for panel consideration.

Committee Concerns/Still to be Done:

- AASLIF has had no connection with the awards subcommittee to date. This will be a main topic at the all committee meeting and a committee member will be appointed to lead in the achievement of this outcome.
- Need to make plans for the 05-06 work of the AASLIF Committee

Recommendations: None

Committee: International Relations
Chair: Johan Koren

Committee Members

Pam Berger

Peter Genco

Jacqueline Mancall

Julia Van De Water

Ross Todd

Andrea Parker, Staff Liaison

Elizabeth Day

Nina Kemps

Ruth Toor

Linda Veltze

Ann Martin, Staff Liaison

Kathy Agarwal, Staff Liaison

No report submitted.

Committee: ISS: Data Committee
Chair: Susan G. Williamson

Committee Members

<hr/> Alison Ernst <hr/>	<hr/> Dorcas Hand <hr/>
<hr/> Mary Hoeber <hr/>	<hr/> Stephen Mathews <hr/>
<hr/> Barbara Weathers <hr/>	

Committee Charge: To determine the type of data independent school libraries would like available, and then to determine how to collect and publish that data best, and to cooperate with NAIS to post some elements of the data through their website.

Function Statement:

- The Committee will design and implement survey tool(s) to be approved by the Executive committee and to post the results of these surveys appropriately for the profession.

Minimum Intended Outcomes:

- Year 1. Design a survey tool intended for publication on our own ISS website.

How were the Minimum Intended Outcomes addressed:

- The Committee designed the survey questionnaire and found a source (ALA’s IT department) to publish it online.

Committee accomplishments:

- The committee, in addition to creating the survey questionnaire and getting it published online as a web-based survey tool, also created the text of a postcard that has been sent out to ISS members announcing the survey. They also contacted regional and national independent school library organizations (e.g. NAIS, ISAS) to notify them about the survey and encourage their members to take the survey and add their data to the database.

Committee Concerns/Still to be Done:

- Year 2. Implement the survey and collate the results. The survey has been implemented and the Committee has added a member who has offered to help collate the results. The Committee needs to discuss the type of analysis and manner of publishing the aggregated results on the ISS website.

Recommendations: Working through e-mail can be frustrating at times, but we’ve managed to accomplish a great deal this year by our meeting at midwinter and follow-up on e-mail and by phone. The face-to-face meeting was the most productive way to make decisions.

Editorial Board: *Knowledge Quest*
Editor: Debbie Abilock

Editorial Board Members

Alison Ernst	Dorcas Hand
Mary Hoeber	Stephen Mathews
Barbara Weathers	

Committee Charge: To be responsible for manuscript development in cooperation with the editor(s); to review manuscripts in order to recommend acceptance, request revision, or reject; to fulfill such other editorial and administrative duties as the editor(s) shall deem necessary and proper.

Committee accomplishments:

- From 1997 (when KQ began publication) until the present, 23% of authors have been educators and professionals outside the school library field, 25% have been SLIS professionals and post-secondary librarians and 42% have been school or district librarians. These statistics align with KQ's mission of " offering substantive information to assist building-level library media specialists, supervisors, library educators, and other decision makers concerned with the development of school library media programs and services. Articles address both the integration of theory and practice in school librarianship and new developments in education, learning theory, and relevant disciplines.
- Board members have contributed to peer reviewing, indexing and editing, and enrichment of content.
- Better integration of forward-looking and here-and-now ideas, research and best practices within articles.
- Co-editors with specific expertise about a theme are able to enrich issue content and depth.
- Our four KQ Associate Editors are experienced and energetic contributors to the publications process and content.
- Communication among Board, Associate Editors and Editor is facilitated by the threaded discussion board <http://www.noodletools.com/kq/> and KQ listserv

Themed Issues (September 2004 – June 2005)

- **Time to Renew** – co-edited with Laura Pearle and Alice Yucht (Sept/Oct 04)
- **Early Literacy** – co-edited with Jan Bakker (Nov/Dec 04)
- **Library Media Programs in a Web-Wise World** – co-edited with Donna J. Baumbach, Sally Brewer and Matt Renfroe (Jan/Feb 05)
- **Student Voices** (Mar/Apr 05)
- **Ready! Set! Go!** - Conference Issue – Sara Kelly Johns (May/June 05)

Column news

A Juvenile Miscellany – Philip Charles Crawford expanded his graphic novels column to include discussion of children’s books and young adult literature.

Professional Pages, ed. Carolyn Karis has stepped up recruiting of reviewers.

[To be named] column – Beth Pollicino will discuss related research articles in SLMR and draw conclusions about practice

Committee Concerns/Still to be Done:

- Eight-year Review and Strategic Planning
 - Before the annual meeting the Board will be asked to read background data including statistics about KQ content and authors, AASL demographics, results of a survey and other relevant documents.
 - In Chicago, the Board will visit ALA offices and meet with Production Services.
 - At the KQ Board meeting the following questions will be discussed:
 - Who are our current readers?
 - What feedback from within and outside AASL do we have about KQ?
 - What does the KQ and KQ Web currently look like? How might they change?
- Joint work with AASL Publications committee to investigate the potential of republishing or transforming material from KQ to other short publications.
- Review of the Associate Editors’ job descriptions for the Web and Community.

Recommendations: The KQ Editors and Board would like to begin the conversation of the eight-year review process in Chicago, then continue it in the form of a retreat. Our regular conference meeting is short, nor is it the right venue for creative thinking. An all-day retreat could be added before or after Midwinter or next annual. Alternatively, several Board members have offered to host a meeting separate from the conference. Can we put money into a future budget to fund a separate retreat?

Committee: Leadership Forum Planning
Chair: Sara Kelly Johns

Committee Members

Mary Lou Bayless	Carolyn Cain
Jo Ellen Misakian	Shirley Rodgers
Elaine Twogood	Violet Harada
Jo Ellen Misakian, Board Liaison	Jennifer Locke, Staff Liaison
Shelby Meyer, Staff Liaison	

Committee Charge: To plan and develop programs for regional leadership forums that can be licensed by Affiliates, school districts, library systems and other organizations.

Function Statement:

- Plan and develop leadership training programs that prepare library media specialists for roles as leaders in schools and as advocates for their school library media programs.
- Plan and develop leadership training programs which prepare members to become leaders in AASL.
- Evaluate each forum based on participant responses and committee review.

Minimum Intended Outcomes:

- Publicize and evaluate the current leadership forum: *Leading Through Collaboration*.
- Evaluate content, method of delivery, and if it meets customer’s needs.
- Develop a second leadership forum, including the RFP for content and delivery.
- Evaluate the forum(s) process for improvement.

How were the Minimum Intended Outcomes addressed?

- The Leading through Collaboration Institute was very well received as a pre-conference at Midwinter and continues to be sold, including in Vietnam, led by new trainer Helen Adams. It’s meeting customer needs!
- The committee worked prior to and at Midwinter to develop a timeline and an outline for the library media specialists’ role in reading in order for the AASL staff to write an RFP to solicit writers for the institute’s content. Three proposals have been received to date.
- The committee has evaluated the forum process for improvement by working with the By-laws committee and AASL staff, discussing renaming the regional forums to be more distinct from the Fall Forum. The term “regional institute” was considered the best descriptive term.

Committee Accomplishments:

- The committee developed a timeline and an outline for an RFP for a second regional institute. The institute will follow up on the success of the Fall Forum on reading, a crucial issue for library media specialists today.

- The timeline developed has been adapted for reality but the reading institute should still be ready for licensing in 2006.
- The committee identified several areas that need to be included in the institute:
 - Team collaboration
 - Research-based
 - Concrete concepts for participants
 - Direct tie to NCLB
 - K-12 focused
- Issues that should be addressed include:
 - The SLMS's unique role in reading
 - The SLMS's leadership role in reading
 - AASL must be a presence; the presenter should be an strong AASL member.

Committee Concerns/Still to be Done:

- At this conference, the committee will meet on Saturday, from 4:00 PM - 6:00pm at the Chicago Hilton & Towers, Conference Room 4I and at All-Committee where we will review the one viable response to the RFP for the second Regional Institute on reading and develop a rubric for assessing it. The rubric will be based on the response to the above areas and the function of this committee to plan and develop leadership training programs which prepare members to become leaders in schools and in AASL. SLMSs need to be leaders in the promotion and teaching of reading in their buildings.
- The viability of launching the development process for a third institute at this time is a concern of the committee and AASL staff.
- There is a concern that perhaps the committee does not need to be an ongoing committee, rather a special committee activated when there is a need for the development of an additional institute. The committee was originally seen as an ongoing committee that would develop a series of licensed institutes on issues that will develop leadership potential for school library media specialists. However, the amount of AASL staff time involved in the implementation of the institutes is considerable; continuing to develop one institute after another may not be the best focus for the committee. A balance of responsibilities between the staff and the committee needs to be better delineated if the committee remains an ongoing committee. If it is to be a special committee, the Board would have to designate it as such and the current able members of the committee would be released to have opportunities to serve on other AASL committees.

Recommendations:

- The committee needs to be renamed (Regional Leadership Institute Planning Committee or Leadership Institute Planning Committee) in order to differentiate it from the former Fall Forum Planning Committee. Professional development needs are being addressed through both programs; they both have been very powerful for the profession and should be continued.

Committee: Legislation

Chair: Claudia Myers and Dennis LeLoup

Committee Members

Debra Bashaw	Mary Elizabeth Burkey
Diane R. Chen	Judy Daniel
Jody Howard	Joseph Mattie
Judith McGowan	Joanna McNally
Judi Moreillon	Toni Negro
Robert Williams	Sylvia K. Norton, Board Liaison
Kathy Agarwal, Staff Liaison	

Committee Charge: To act in advisory and planning capacity, in cooperation with the ALA Legislation Committee and the ALA Washington Office, in the area of legislation affecting school libraries.

Function Statement:

- Assist the Washington Office with information about school libraries and the impact of school library legislation.
- Work with the AASL office and the ALA Washington Office to inform the membership of AASL about pending school library legislation.
- Interpret the total ALA legislative program to AASL membership.
- Plan, support, and encourage legislative organization and action at all levels – national, state, and local.

Minimum Intended Outcomes:

- Present Joint Youth Division program with YALSA and ALSC at ALA Conferences.
- Plan a way to involve more school library media specialists in legislative activities and state and national legislative days.
- Legislative co-chairs provide report to the AASL Board and Affiliate Assembly at both Annual and Midwinter conferences regarding legislative issues.
- Work with the Affiliate Assembly to set up a legislative network of contacts for each state to facilitate responses to legislative issues of importance to school library media specialists.
- Keep legislative handbook and legislative information on the web current.
- Plan and implement methods for advocating for school library media specialists to stake holders. The loss of many SLMS positions makes this an urgent need. Tie into other AASL initiatives such as “@ your library.”

How were the Minimum Intended Outcomes addressed:

- Assisted in planning of YALSA sponsored legislative program at Annual 2005.
- Distributed questionnaire to Affiliate Assembly at Midwinter 2005 requesting name of each state's Legislation Committee chair, their pertinent contact info, and whether each state would have a school library media representative at National Legislative Day.
- Set up a plan at Midwinter 2005 so that Legislation Committee would have a report time on the agenda of Affiliate Assembly every Midwinter and Annual conference.
- Discussed the creation of a regular column for Knowledge Quest, with the focus on how to be a legislative cheerleader for school libraries.
- Discussed implications of *No Child Left Behind* for school libraries.

Committee accomplishments:

- Worked with YALSA and ALSC for YALSA sponsored legislative program at Annual 2005 entitled "Who's Afraid of the Big Bad Legislator? Not Me!"
- School librarians met with Josh Farrelman of the ALA Washington Office at National Library Legislative Days. They also wore ribbons promoting school libraries when meeting with legislators.
- Legislation Committee reported to Affiliate Assembly at Midwinter 2005 and is set to report again during Annual 2005. This will be part of a regular rotation.
- Created a record of state legislative contacts to facilitate an advocacy network.

Committee Concerns/Still to be Done:

- Plan for AASL Legislative program at Annual 2006. Title submitted for Program Proposal is "*Be a nagging cheerleader! Impact legislation for school libraries!*"
- Set-up and write a regular column for Knowledge Quest entitled "Nagging Cheerleader."
- Reports given to Affiliate Assembly should also be placed on LM_Net and other electronic websites for members to see.
- Prepare a resolution, backed jointly by AASL, YALSA, and ALSC, regarding funding and literacy for libraries. This would deplore the lack of funding for library programs, the diversion of funds to other initiatives such as NCLB, and the need for certified people in all library programs.
- Maintain accurate record of all state legislative contacts in order to facilitate a strong advocacy network for immediate concerns, as communicated by the ALA Washington Office to Legislative Committees of ALA divisions.

Recommendations: None

Committee: National Board for Professional Teaching Standards Special
Chair: Sallie Barringer

Committee Members

Kathleen Alley	Nita Garcia
Elizabeth Hathcock	Katherine Bassett
Carol Doerksen	Rebecca Peace
Ann Marie Pipkin	Amber Tongate
Julie A. Walker, Ex-Officio	Cassandra Barnett, Board Liaison
Jennifer Locke, Staff Liaison	

Committee Charge: To initiate and coordinate National Board for Professional Teaching Standards (NBPTS) activities within the American Association of School Librarians (AASL)

Function Statement:

- Develop an AASL position statement on NBPTS certification
- Serve as a liaison to the NBPTS Interest Group
- Develop a plan for AASL activities promoting NBPTS certification, including but not limited to:
 - Developing a Toolkit to assist AASL members who are considering NBPTS certification
 - Developing a plan to celebrate AASL NBPTS certified library media specialists (LMS).
 - Developing long and short term strategies, in coordination with the Membership committee, to promote AASL membership among nonmember NBPTS LMS.

Minimum Intended Outcomes:

- Develop the position statement on NBPTS certification more fully.
- Plan for AASL activities promoting NBPTS certification.
- Develop a toolkit to assist AASL members attempting to become certified.
- Design outreach to non-AASL Board certified library media specialists to promote membership.

How were the Minimum Intended Outcomes addressed:

Solicit qualified candidates for available positions on the committee

- The committee members have contacted several people who are active on on NBPTS issues about committee membership.

Work with the AASL staff to post candidate photos and statements on the AASL website as well as publishing them in Knowledge Quest

- We have just begun to investigate this.

Submit a written report to the AASL Executive Committee at their Fall 2004 meeting.

- Done by the previous chair, Anne Marie Pipkin

Conduct the AASL Candidates Forum at Midwinter

- Postponed to Annual.

Committee accomplishments:

- Finalized and brought the AASL Position Statement on National Board Certification to the AASL Executive Committee for approval, where it was voted on and approved.
- Arranged for special badge ribbons for National Board –certified librarians for all future conferences, beginning in Chicago.
- Planned a special recognition ceremony for NB-certified librarians for the AASL conference in Pittsburgh in October 2005.
- Planned social events for NB-certified librarians and NB applicants (current and prospective) for the Chicago and Pittsburgh conferences.

Committee Concerns/Still to be Done:

- We need to complete and promote the NB Toolkit for prospective NB applicants.
- We need to investigate and plan training for a mentorship program for NB applicants.
- We need to recruit more active members to the committee.
- We need to continue our publicity efforts to promote NB certification among AASL members.

Recommendations: None

Committee: National Conference, Pittsburgh 2005

Chair: Rosina Alaimo and Mary K. Biagini

Committee Members

Carolyn Hayes	Mary Grace Kelly
D’Nis Lynch	Catherine Marriott
Sally Myers	Sylvia K. Norton
Cyndi Phillip	Joyce Valenza
Alice Yucht	Terri Kirk, Board Liaison
Jennifer Locke, Staff Liaison	Shelby Meyer, Staff Liaison

Committee Charge: Plan and develop the program for the divisional national conference and act in an advisory capacity in the planning of the conference theme, format, registration, exhibits and local arrangements.

Minimum Intended Outcomes:

- Continue working with the staff on a timeline, expectations, parameters, pre-conferences, concurrent sessions, logistics, and major speakers
- Develop a working relationship within the committee to facilitate this major undertaking.
- Plan and oversee the National Conference in Pittsburgh.
- Plan an effective evaluation instrument.
- Ensure a viable marketing plan is in place for the conference

How were the Minimum Intended Outcomes addressed:

- Co-chairs and AASL staff communicated via conference call on regular basis to carry out intended outcomes and marketing plan
- Committee meetings at Midwinter and Annual; listserv updates; Local Arrangements meetings monthly.
- Committee worked on content; subcommittee working on questions
- Very effective brochure developed by AASL staff and sent to all school libraries in country and to all AASL members; constantly updated Conference Website

Committee accomplishments:

- All speakers secured in timely manner; effective use of Conference Website for soliciting proposals for concurrent sessions and Exploratorium slots resulted in high number of excellent submissions. Concurrent sessions subcommittee worked effectively electronically and notified those who submitted proposals in a timely fashion.

- Marketing, especially brochure and Conference Website, have resulted in a larger number of participants registering in advance than for previous conferences.
- Articles written for Knowledge Quest about conference
- Larger number of volunteers to date than for previous conferences; database created to schedule volunteers.

Committee Concerns/Still to be Done:

- Final logistics for assigning volunteers for individual sessions at the conference and
- Overseeing of the conference itself in October.

Recommendations: None

Committee: National Institute Planning – 2004

Chair: Carol Gordon

Committee Members

Judith Dzikowski

Karen Gavigan

Sheila Salmon

Ross Todd

Beth Yoke

Bettie Estes-Rickner

Joanne Proctor, Board Liaison

Shelby Meyer, Staff Liaison

No Report Submitted.

Committee: NCATE Coordinating
Chair: Judi Repman

Committee Members

Mary Berry	Pam Chesky
Carol Doll	M. Ellen Jay
Debra Kachel	Barbara Miller Marson
Jenny Petty	Elizabeth Haynes, Board Liaison
Robin Ely, Staff Liaison	Julie A. Walker, Staff Liaison

Committee Charge: To work with AASL and the ALA Office of Accreditation (OA) staff to coordinate the responsibilities associated with ALA’s participation in the NCATE accreditation process.

Function Statement:

- Work with the ALA Office of Accreditation (OA) to develop and deliver informational meetings about the NCATE process at the ALA Midwinter Meetings and Annual Conferences.
- Work with OA to deliver training in program review at the ALA Midwinter Meetings and Annual Conferences.
- Develop information materials in print and electronic formats about the NCATE process for distribution.
- Recruit individuals to serve as program reviewers.
- Encourage programs in NCATE schools to submit to the program review process.
- Act as liaison to other ALA bodies with an interest in accreditation of library programs.
- Recommend individuals qualified to serve in various NCATE positions to the AASL Board of Directors.

Minimum Intended Outcomes:

- Plan and deliver training on the program review process to be offered at Midwinter and/or Annual, 2005.
- Identify new program reviewers.
- Plan and deliver training to program reviewers at Midwinter and/or Annual 2005.
- Plan for alignment of Praxis exam with AASL standards.
- Pursue NCATE Glossary as joint publication with AASL Standards.
- Develop sample assessments with criteria for institutions and reviewers.

How were the Minimum Intended Outcomes addressed:

- Delivered training at Annual and Midwinter (2004-2005)

- Solicited new reviewers from attendees at training.
- Currently developing sample assessments and aligning Praxis II with AASL Standards. This work will be finalized in Chicago.

Committee accomplishments:

- Two training sessions held at annual and midwinter conferences. Various resources from these sessions are available on the ALA web site.
- Committee Chair attended NCATE SPA meeting in Washington, D.C. and will attend NCATE State Partnership meeting in Savannah (May 17-19).
- Committee members (with other interested volunteers) divided up the samples needed and are currently preparing them to discuss via the committee listserv. These will be finalized at annual.

Committee Concerns/Still to be Done:

- Discuss the need for the glossary.
- Recruit additional reviewers who are practicing school library media specialists.
- Prepare a document to be used for review of programs under the new NCATE guidelines.

Recommendations: None

Committee: New Member Mentoring
Chair: Gene Hainer

Committee Members

Betty Bankhead

Elizabeth Hathcock

Joseph Mattie

Ann Marie Pipkin

Claudia Myers, Board Liaison

Pam Berger

Annemarie Mascarenhas

Joanna McNally

Barbara Stripling

Andrea Parker, Staff Liaison

No Report Submitted.

Committee: Nominating – 2005

Chair: Bonnie Grimble

Committee Members

<hr/> Carolyn Giambra <hr/>	<hr/> Lee Gordon <hr/>
<hr/> John McGinnis <hr/>	<hr/> Dawn Vaughn, Board Liaison <hr/>
<hr/> Robin Ely, Staff Liaison <hr/>	

Committee Charge: To prepare the annual slate for the AASL ballot and to recommend AASL members to run for ALA offices and Council to the ALA Nominating Committee.

Function Statement:

- Solicit qualified candidates for all available positions in AASL
- Determine a slate of candidates by the required deadline
- Work with the AASL staff to publicize candidates and their statements
- Work with the National Conference Committee to present the candidates at National Conferences
- Organize and conduct the AASL Candidates’ Forum at ALA Midwinter

Minimum Intended Outcomes:

- Solicit qualified candidates for available positions
- Work with the staff to post candidate photos and statements on the AASL website as well as publishing them in *Knowledge Quest*
- Submit a written report to the AASL Executive Committee at their fall 2004 meeting
- Conduct the AASL Candidates Forum at Midwinter

Committee accomplishments:

- The Nominating Committee secured candidates for the following positions:

President-Elect	1 year
Member-at-Large	2 years
Treasurer	3 years
Regional Director-Elect	4 years
Regions I, III, IV, VI and VII	

Section candidates include:

ELMSS Section Representative	3 years
ELMSS Chair-Elect	1 year
ELMSS Secretary	1 year
ISS Chair-Elect	1 year
ISS Secretary	2 years
SPVS Chair-Elect	1 year

SPVS Secretary

2 years

- The Nominating Committee began soliciting potential candidates for the President-Elect and Member-at-Large positions immediately after we were appointed to the committee. We attended the All Committee Meeting at the Annual Conference and meetings at Midwinter to solicit candidates. A Nominating Committee member also attended the Affiliate Assembly to solicit names.
- Each region with an open Director-Elect position was asked to recruit candidates and suggest those names to the Nominating Committee. Section chairs were asked to submit their slates to the committee and/or the AASL office liaison.
- As is the custom, letters are sent to all candidates from the AASL office notifying them they were on the slate of nominations. Candidates are informed the slate must be approved by the AASL Board of Directors at Midwinter.
- The Nominating Committee will conduct the Candidate's Forum at the Midwinter gathering.

Committee Concerns/Still to be Done:

- None

Recommendations: Region Directors and Section leaders play a key role in helping to fill the slate of candidates. It's critical that they be actively involved in finding potential names for the Nominating Committee to contact. We found it beneficial for Nominating Committee members to speak first-hand at an AASL Board meeting and the Affiliate Assembly meeting to solicit names. It is also helpful for the Nominating Committee to attend the All Committee meeting and ask for assistance in securing candidate names.

Committee: Nominations Procedures Task Force
Chair: Frances Roscello

Committee Members

Elizabeth Day

Janice Ostrom

Robin Ely, Staff Liaison

Committee Charge: To develop procedures to guide future nominating committees

Function Statement:

- To review existing nominating committee guidelines
- To develop consistent nominating committee guidelines and procedures
- To ensure procedures provide equal access to nominations, include methods of soliciting candidates

Minimum Intended Outcomes:

- Guidelines and procedures to be presented to AASL Board by Annual 2005

How were the Minimum Intended Outcomes addressed:

- Committee meeting was held at 2005 Mid-Winter meeting to review charge, collect relevant documents, discussing past history of nominations committee, and plan steps to complete task.

Committee accomplishments:

Draft document will be presented to the AASL Board at ALA Annual 2005. Document to include suggested:

- Qualifications for positions
- Desired characteristics of Board Members
- Nominating Procedures
- Nominating Committee Timeline
- Job descriptions of AASL Officers
- Guidelines for Participation in AASL Elections (approved 2002)

Committee Concerns/Still to be Done:

- Task completed unless revisions need to be done.

Recommendations: None

Committee: Publications
Chair: Nancy A.S. Miller

Committee Members

Bea Angus	Carol Gordon
Robert Roth	Clara Sitter
Suellyn Stotts	Erik Drake
Elizabeth Pollicino	Debbie Abilock, Ex-Officio
Danny Callison, Ex-Officio	Dee Gwaltney, Board Liaison
Steven Hofmann, Staff Liaison	

Committee Charge: To develop a proposed publications program for AASL, exclusive of serial publications, and to review manuscripts for consideration for publication.

Function Statement:

Existing (from 04/05 handbook

- Seek possible publication ideas/proposals from committees.
- Review proposals for publications and make recommendations to the AASL Executive Committee.
- Review manuscripts for publications.
- Maintain an up-to-date Publications Business Plan

Proposed (as result of meeting in Sept.04 w/ Dawn Vaughn, Julie Walker, Nancy Miller)

- Identify topics that are relevant for library media specialists that could be brief publications (3 categories) and/or available on the web
 - “Bottom Line”-length or type documents (up to 50 pages)
 - “Brief“ publications (8-12 pages) for sale or as free downloadable PDFs
 - “Brochures” that can be purchased (shorter yet 2-6 pages, trifolds, etc.)
- Coordinate with web advisory concerning the information to be made available on the web site

Minimum Intended Outcomes:

Existing (from 04/05 handbook

- To be determined (see below)

Proposed (as result of meeting in Sept. 04 w/Dawn Vaughn, Julie Walker, Nancy Miller)

- Identify relevant topics that can be covered in short publications including “Bottom Line Series,” “brief” documents (possibly for free download) and “brochure” length publications (definitely free for download).
- Develop an outline of what can be accomplished in year 1, year 2, etc.
- Define each type of publication according to topic, length, availability, cost to user.

- Submit an RFP for a minimum of one document in each identified publication area (Bottom Line Series, Brief documents, and Brochures)

How were the Minimum Intended Outcomes addressed:

- Toward identifying relevant topics, the committee brainstormed a list of topics then conducted an informal survey in January 2005, before committee discussions to narrow the field at the Midwinter conference. 266 librarians responded to the survey yielding some clear priorities of topics listed as well as additional topics for consideration.
- We spent time at the Midwinter conference discussing the issues surrounding definitions of publication types and the advisability of offering some publications as free downloads.
- We set a goal to identify at least one publication topic for each of three categories of publications by the end of the Annual conference, though we did not feel it was necessary to wait until then to get started if potential authors were willing to proceed.
- The committee also continued discussion of potential authors and topics to be proposed for each of the three manuscript lengths.

Committee accomplishments:

- The committee met three times during the Midwinter conference, including the All-Committee meeting at which we. . .
 - Discussed/shortened the list of preferred topics for Brochure, Brief and Bottom-Line length publications
 - Discussed issues pertaining to the format, particularly for the “brief” type documents and the implications for cost, topic categories and publication style. Also discussed the need to include, in the guidelines a standard “remuneration range” for each.
 - Officially responded, as a committee, to the ALA Strategic Plan document
- After Midwinter, a draft for publishing formatting (for the “Brief” publication) was developed and routed to committee members for their feedback and discussion prior to or at the annual conference committee meeting times.
- Recommended author, Gail Bush, to begin work on a “Bottom Line” length publication “Collaboration and Reading for School Librarians” (working title)
 - She is finishing the draft (due June 1) with publication estimated complete by AASL fall conference
- Bob Roth, who sat as a guest at Midwinter AASL Publications committee meetings, was recommended for appointment as a committee member by the chair and was then appointed by Dawn Vaughn, President, in February 2005 to serve until 6/30/06.
- Erik Drake, Clara Sitter, Bea Angus, and Nancy Miller agreed to draft “brochure” and/or “brief” prototype documents by ALA Conference in June 2005 for discussion and review of formatting issues as well as for potential development for final publication.

Committee Concerns/Still to be Done:

- Delays in drafting the “Brief” guidelines have delayed the “window of opportunity” for Connie Champlin and Judy Moreillon to draft a “Brief” document that outlines a

practical approach to implementing an “@ your school library” campaign. We will review this topic once again at Annual conference, and if still a desired publication, the authors can schedule development of the piece in Fall 2005.

- There is still some question about what, if any, publications can be offered as free to members (and perhaps other audiences) as downloadable documents vs. those that must be purchased to support development and publication costs. (Research of committee members has revealed that some publishers found that offering free downloads actually helped increase revenues of print versions of same or expanded products.) We need to recommend, then resolve, through AASL Board action, the issue of focusing these short length publications to be mostly pursued as “self-funding” rather than revenue generating. The committee’s recommendation, though not officially made at this date is currently described as follows: Brochure-length publications should be freely downloadable (similar to Principal’s Brochure and the NCLB brochure concept) but offered in quantity printed in slick 4-color style at a nominal price. “Brief” (similar to “articles” in a serial publication) should also be freely downloadable (or perhaps, if we could guarantee a certain number per year, for a small subscription for downloadable access.) but then also made available in 2 or 3-color print form purchased in sets for collection in a binder-format. Bottom-line length documents remain formatted similar to previously developed pieces and sold as before in the 8-10 dollar range. The ultimate decision will also impact our ability to attract authors, to whom AASL can only pay a nominal fee for their contribution.
- We need to identify and prioritize topic(s) for the next Bottom Line series project(s).
- Committee chair has still to fully discuss the possibility and issues related to offering an online submission form with Steven Hofmann.
- Until we make our final committee recommendations that yield board decisions regarding publication pricing policies, author remuneration, and strategies to streamline the publication submission process, our work to develop complete publishing guidelines for the three publishing categories in our charge will remain in “working” or draft form.

Recommendations: Develop an online “submission” form where AASL “Brochure,” “Brief” and “Bottom Line” length publications can be proposed, reviewed and ultimately submitted.

Committee: Reading for Understanding Special
Chair: Sharon Coatney

Committee Members

<hr/> Douglas Achterman <hr/>	<hr/> Pam Berger <hr/>
<hr/> Janet Boltjes <hr/>	<hr/> Linda Cornwell <hr/>
<hr/> Melinda Dale Greenblatt <hr/>	<hr/> Natalie Lindsay <hr/>
<hr/> Ann Schuster <hr/>	<hr/> Maureen White <hr/>
<hr/> Joanne Proctor, Board Liaison <hr/>	<hr/> Jennifer Locke, Staff Liaison <hr/>

Committee Charge: To monitor and help implement the Reading for Understanding Plan developed in 2004 by this committee and to recommend a structure for AASL to use in continuing its work in this area.

Function Statement:

- Implement activities identified in the action plan which will support AASL members' efforts to learn about and use effective strategies in the teaching of reading for understanding.
- Monitor and encourage support from other groups in helping carry out the plan.
- Review the current research in reading and identify ways to disseminate pertinent information that will assist school library media specialists in applying that research to their teaching of reading for understanding.
- Explore ways that AASL could make connections and collaborate with other professional associations to provide professional development opportunities in improving the reading achievement of students.
- Develop a proposal for how a committee to support the continuation of professional development in teaching of reading for understanding should be structured within AASL.

Minimum Intended Outcomes:

- Write articles on a continual basis for KQ and other education/school library journals.
- Present a series of concurrent sessions and/or pre-conferences at each annual conference and at the AASL National Conference.
- Develop an AASL leadership institute on this topic.
- Develop an online course on the topic.
- Develop study booklets/videos/power point presentations to be made available to affiliates/school districts for training.

How were the Minimum Intended Outcomes addressed:

- The minimum intended outcomes for this committee are much too broad for one year. Members decided to prioritize and work on what was possible in the time frame.
- Members of the committee have planned and submitted proposals and been accepted to do workshops at the ALA annual conference in Chicago and at the AASL conference in Pittsburgh.
- Members worked with the chair of the Institute planning committee as advisors for the new institute which will be centered around the teaching of reading.
- Members worked on a position paper (an additional function added by the AASL President and the Board).
- Members have spent some time reading and discussing the current reading research. Summaries of which will be part of the presentation at ALA annual conference.

Committee accomplishments:

- As above.

Committee Concerns/Still to be Done:

- The continuing status of this committee still needs to be determined. The function is too broad for a special committee and the minimum outcomes much too much for one year.

Recommendations: None

Committee: Recruitment for the Profession

Chair: Nancy Everhart

Committee Members

<hr/> Sallie Barringer <hr/>	<hr/> Kay Bishop <hr/>
<hr/> Connie Champlin <hr/>	<hr/> Betty Morris <hr/>
<hr/> Nancy Nassar <hr/>	<hr/> Beverly Obert <hr/>
<hr/> Linda Kay Rebstock <hr/>	<hr/> Ellen Schroeder <hr/>
<hr/> Fran Roscello, Board Liaison <hr/>	<hr/> Kathy Agarwal, Staff Liaison <hr/>

Committee Charge: To develop and implement a plan for recruitment to the school library media field.

Function Statement:

- Gather and disseminate data and anecdotal information including current statistics on retirements from the field, shortfalls of qualified SLMS and SLM educators.
- Monitor the status of SLM programs and staffing, disseminating appropriate data.
- Implement the plan for recruitment with the AASL office and ALA recruitment activities.
- Work with appropriate offices in ALA to attract diversity to the SLM field.
- Advise the AASL Board and AASL affiliates on recruitment issues.

Minimum Intended Outcomes:

- Continue development of a website, including updating, for dissemination of data.
- Review, update, evaluate effectiveness of website.
- Promote website with Affiliates and other members.
- Work with the @yourlibrary® campaign.
- Develop a means to participate in the ALA Recruitment Forum.
- Investigate IMLS recruitment grants.
- Develop a white paper on recruitment and retention.

How were the Minimum Intended Outcomes addressed:

- Participated in the ALA Recruitment Forum at midwinter. Member Kay Bishop conducted a table talk recruiting minority candidates to school media and Nancy Everhart conducted a table talk on school media staffing.
- Nancy Everhart is continuing to serve as the AASL liaison to the ALA Recruitment Assembly.
- Virtual members continued to review the website.
- A subcommittee was formed to develop a White Paper on recruitment.

Midwinter Agenda:

1. Introduction of new members and current members.
2. Report on progress on intended outcomes.
3. Discussion of website.
4. Decide what should be in white paper.
5. Construct outcomes for 2006.

Committee: Research and Statistics
Chair: Keith Curry Lance

Committee Members

Diane Kester	Jackie Mancall
Joseph Mattie	Robert Molyneux
Robbie Leah Nickel	Donna M. Shannon
Candace Aiani	Elizabeth Pollicino
Mary Boyd Ratzer	Terri Kirk, Board Liaison
Steven Hofmann, Staff Liaison	

Committee Charge: To foster within the school library media field the identification of research needs, the encouragement for quality research studies, and the dissemination of research results; and to make available summaries of research on the worth of school library media specialists and school library media programs for a variety of audiences.

Function Statement:

- Develop summaries of research on the worth of school library media specialists and programs, in a variety of forms and products, and designed for use by AASL members with different audiences of decision-makers.
- Identify research needs and coordinate research activities of AASL.
- Establish a liaison relationship with the ALA Research office.
- Inform school library media professionals concerning the value and application of research techniques applicable in their situations through articles in AASL publications and conference presentations.
- Provide advisory services concerning the collection, analysis, and dissemination of school library media statistics.

Minimum Intended Outcomes:

- Develop a written plan on the above and at least one product.
- Present programs at the National Conference and ALA Annual.
- Maintain access to the AASL Action Research Project through the AASL website.
- Plan for the dissemination of the general information revealed by the Power Reader and Power Learner project. Work with the publications committee and staff liaison.
- Investigate the possible uses of the AASL KidsConnect data and make a recommendation to the Board.
- Provide advisory services concerning the collection, analysis, and dissemination of school library media statistics.

- Develop a survey that could be administered at regular intervals in order to collect timely data on the condition of school libraries.

How were the Minimum Intended Outcomes addressed:

- This year's committee has focused its attention on conference programs and a proposed annual sample survey of the nation's school library media centers. Several programs and an RFP will be products of these efforts.¹
- At ALA annual conference, Chicago 2005, the committee will have three programs:
 - Getting Your Foot in the Door with Administrators and Teachers: Using Research and Advocacy to Survive and Thrive
 - Judy Pitts research forum
 - Highsmith Award program
- At AASL national conference, Pittsburgh 2005, the committee will have a pre-conference on Power Librarianship by chair Keith Curry Lance (based on his research), and he will participate in a panel discussion at the closing session
- A draft survey of 20 questions about school library media centers was developed and reviewed by the committee. Committee members Donna Shannon and Bob Molyneux are heading up the effort to develop an RFP to solicit bids to conduct an annual national sample survey of school library media centers.
- At the committee's Midwinter meeting, Boston 2005, Jeff Williams of NCES reported on his agencies efforts on behalf of school library media centers and received comments and suggestions from committee members. (As usual, these focused on NCES conducting surveys more frequently and issuing reports more promptly.)

Committee accomplishments:

- See above, re conference programs and survey RFP.

Committee Concerns/Still to be Done:

- The status of the AASL Action Research and KidsConnect projects will be reviewed

Recommendations: None

Editorial Board: *School Library Media Research*
Editor: Daniel Callison

Committee Members

James Baughman	James O. Carey
David Carr	Jean Donham
Eliza Dresang	Nancy Everhart
Elsbeth Goodin	Vi Harada
Mary Jane McNally	Donna Shannon
Ruth Small	Nancy Zimmerman
Nancy A. Miller, Ex-Officio	Elizabeth Haynes, Board Liaison
Steven Hofmann, Staff Liaison	

Committee Charge: To be responsible for manuscript development in cooperation with the editor(s); to review manuscripts to recommend acceptance, request for revision or rejection; to fulfill such other editorial and administrative duties as the editor(s) shall deem necessary and proper.

Minimum Intended Outcomes:

- Ensure SLMR, published on the web, is a timely research periodical meeting members' needs.
- Develop an online index of the first five volumes of SLMR.
- Develop a process for an online "Call for manuscripts"
- Develop and implement a "best dissertations" feature in SLMR.

How were the Minimum Intended Outcomes addressed:

- New editor for Best of ERIC has been engaged and an additional summary will be added in 2005.
- New online index for volumes 1 – 7 now in place and operational.
- Dissertation feature still in development at Florida State.

Committee accomplishments:

- SLMR was ranked among the top twenty library and information science refereed research journals that have a high level of influence in university promotion and tenure decisions. It was ranked #18 and is the only online journal in the top 20. A summary of the rankings can be found at the SLMR journal site. The full study will be published this summer in *College and Research Libraries*.

Recommendations: None

Committee: Teaching for Learning
Chair: Catherine E. Marriott

Committee Members

Debbie Abilock	Sharon Coatney
Linda Cooper	Linda Kay Corey
Judith Dzikowski	Kathleen Ellis
Karen Gavigan	Marjorie Pappas
Jacqueline R. White	Kathy Latrobe, Board Liaison
Jennifer Locke, Staff Liaison	Shelby Meyer, Staff Liaison

Committee Charge: To support school library media specialists in the collaborative use of information literacy standards for student learning as a part of best practices in the library media and school programs of education in order to enhance student learning and achievement.

Function Statement:

- To identify and disseminate information on best practices in teaching in school library media centers that result in improved student learning.
- To support AASL members in their efforts to learn about and use effective teaching methods for increased student achievement.
- To support AASL members in applying current research to their teaching in order to enhance student learning.

Minimum Intended Outcomes:

- To disseminate information on best teaching/learning practices in school library media centers that result in improved student learning.

How were the Minimum Intended Outcomes addressed:

- The committee has gathered web sites to post on the web page and will be working as a learning community to plan the Fall Forum for 2006. In doing so, the committee will be exploring another means of collaborative communication. This experience will be shared with other committees.

Committee accomplishments:

- Completed the Toronto pre-conference assessment with the information available.
- Removed the out-dated best practices information from the AASL web site. This will be replaced by suggested web sites collected by committee members.
- Met with a 2004 Fall Forum committee representative for tips on planning a successful Fall Forum.

- Decided that the forum will focus on assessment. Committee members are researching possible speakers and activities.
- Agreed to pilot a learning community, with the assistance of the ala office, as a means of communicating and developing the Fall Forum.

Committee Concerns/Still to be Done:

- Complete and implement the Fall Forum plan.
- Consider the continuance of the Fall Forum as a Leadership Institute, Best Practices toolkit, or a Virtual Learning Space.
- After a determination has been made, develop the tool for dissemination.

Recommendations: Continue to support the work of this committee by allowing membership to remain constant until the 2006 Fall forum and plans for its extension are complete (a minimum of 2 years).

Committee: Web Advisory
Chair: Connie Champlin

Committee Members

Susan Hess	Laura Pearle
Ellen Greever	Melissa Johnston
Karen Lemmons	Amanda Lucas
Toni Negro	Carol Simpson
A. Elaine Twogood, Board Liaison	Kathy Agarwal, Staff Liaison

Committee Charge: To develop guidelines for the AASL web site as requested by the Board and to make recommendations to the Board regarding needed policy and/or guidelines

Function Statement:

- Conduct a semiannual evaluation of the site using established guidelines and make recommendations for changes to the Board.
- Make recommendations on products, services, and enhancements that will meet the needs of members and the public.
- Develop and review guidelines to evaluate products, services and enhancements suggested by staff and others.
- Serve as an advisory group for the AASL website.

Minimum Intended Outcomes:

- Continue to advise on the AASL website
- Continue to explore web policies for membership service area and possible sources of revenue for AASL from the web
- Develop guidelines for committees and sections when proposing new content for the website
- Develop guidelines for evaluating current content
- Make recommendations to the Board, as appropriate, on products, services, and enhancements to meet the needs of both members and the public.

How were the Minimum Intended Outcomes addressed:

- Committee discussed ways to get input from AASL members about the website. Plans have been made to address the Affiliate Assembly in Chicago with the goal of developing a process for on going input from that group concerning the website

Committee accomplishments:

- 1) Reviewed the AASL Web site and ALA Web Site Style Guide – made recommendations regarding public and member access to information

- 2) Revised the committee outcomes and timeline:
 - a) 2004-05 – 1) Develop guidelines for AASL Committees and Sections to use when proposing new content for the web site
 - b) Review AASL's Strategic Plan and determine how the AASL Web Advisory Committee can contribute to the goals and objectives
 - c) Examine the AASL Web Site and make recommendations regarding what should be available on member and public sections of the site
 - d) 2005-06 – 1) Develop evaluation guidelines and conduct a semiannual evaluation of the site and make recommendations for changes to the Board
 - e) Develop and review guidelines to evaluate products, services and enhancements suggested by staff and others.
 - f) On-Going as Requested by the Board –
 - g) Make recommendations on products, services, and enhancements that will meet the needs of members and the public.
 - h) Serve as an advisory group for the AASL website.

- 3) Proposed workshop for ALA Conference 2006 – description follows

Making the Most of the AASL Web Site

Are you using the AASL web site? Are you aware of all the AASL resources, programs and services available in a convenient point-n-click format? Do you have suggestions for improving the AASL web site? Come join this interactive session and find out how easy it is to locate professional tools, position papers, professional development opportunities, and other professional resources. You'll also have the chance to share your ideas about additions and changes to the site with the AASL Web Advisory committee.

Outline:

Members of the AASL Web Advisory Committee will introduce the main areas of the AASL Web site. Small group discussion will follow. Participants will be asked to complete a brief survey about the site as well as respond to questions about the resources, ease of access, suggested additions, and other topics.

Committee Concerns/Still to be Done:

- Develop guidelines for committees and sections when proposing new content for the website
- Develop procedure for AASL member feedback concerning ease of use, content, and related web site topics

Recommendations: Increase the committee size from 3 to 6 or 8 to provide opportunity for a variety of opinions and viewpoints to be expressed.

Committee: Website Resource Guides Editorial Board

Chair: Rebecca Hogue Wojahn

Committee Members

Thomas Adamich

Melissa Johnston, Board Liaison

Kathy Agarwal, Staff Liaison

Steven Hofmann, Staff Liaison

Committee Charge: To review current resources based on existing selection policy, and recommend new resources and topics as well as revisions to the selection policy, for the AASL Resource Guides for School Library Media Program Development.

Function Statement:

- Review selected resources for continuing relevancy on a regular basis.
- Recommend new resources with the potential to be used in providing advisory services to members and other school library media professionals.
- Recommend new bibliography topics as needed; and review and recommend revisions to the selection policy.

Minimum Intended Outcomes:

- Review selected resources for continuing relevancy, and recommend new resources, at least twice per year.
- Recommend new bibliography topics, and review and recommend revisions to the selection policy, annually.

How were the Minimum Intended Outcomes addressed:

- Although members are still in the process of being appointed to serve, the chair is preparing a review of the existing selection policy to revise it to integrate the role of this new editorial board and its members in the resource selection process.

Committee accomplishments:

- Still awaiting appointment of more members to the editorial board.

Committee Concerns/Still to be Done:

- Still awaiting appointment of more members to the editorial board.

Recommendations: None

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